



United Nations System Staff College

Our ViSion: To provide skills and knowledge to empower the most valuable resource of the UN system: our people.



Learning to transform our world

Today the world faces unprecedented challenges: poverty, hunger, disease, inequality, waste, climate change, conflict - to name a few. All countries need to work together to shift the world on to a sustainable, resilient and peaceful path.

2020 is a critical year for the United Nations in this effort. It marks the beginning of the "Decade of Action" to support countries to deliver the Sustainable Development Goals (SDGs) by 2030. It also marks a critical juncture

A learning partner that supports you

The UN System Staff College is well placed to deliver the type of learning that is needed today. It designs and delivers high-quality learning programmes and tailored solutions for UN staff and partners, equipping them with the knowledge and skills to support the 2030 Agenda for Sustainable

Face-to-face and distance learning

Offering both face-to-face and distance learning, we design programmes to achieve the highest-quality results. Our face-to-face programmes are delivered in state-of-the-art facilities at campuses in Turin, Italy and Bonn,

Our Mission: To contribute to a more effective, results-oriented and agile United Nations through learning, training and knowledge dissemination.

for the UN to help prevent crises before they happen, and to refashion the UN as a 21st century organization that delivers results in a cost-effective manner.

To create the impact which the world urgently needs, the UN and its partners must put a renewed focus on learning and training. This is essential if we are to adopt the new thinking, skillsets and approaches that are required to deliver results for the people we serve.

Development and UN reform, as well as to support countries to prevent crises and sustain peace. As the only system-wide learning and knowledge institution for UN staff with an inter-agency mandate. UNSSC contributes to a more effective. results-oriented, and agile United Nations.

Germany, and our mobile team of trainers delivers training in over 50 countries. Our distance learning courses combine self-paced online learning and live sessions, making e-learning a truly interactive experience.

Our tailored offerings

Over and above the many open-enrolment courses which are featured in this programme portfolio, UNSSC offers tailored-made learning solutions within our areas of focus. It designs these learning solutions to meet the specific needs of UN organizations, inter-agency groups, networks, departments, peace operations, governments and civil society partners.

Our tailored learning solutions include:

Executive Coaching

Participants enrolled in many UNSSC programmes can sign up for supplemental coaching packages that further their learning journey and enhance their leadership and management competencies.

They will work with a coach in a safe environment to better understand their strengths as well as the challenges they are experiencing in their current role.

Change Management Solutions

Our advisory services on change management range from diagnosing and scoping UN entities' need for organizational change to supporting them in designing and implementing comprehensive realignment and change processes.

Innovation

UNSSC strengthens internal capacity on innovation and supportive organizational culture, notably through access to dedicated e-learning and blended opportunities, design and facilitation of innovation sprints and innovation accelerator programmes geared to leveraging the UN Innovation Toolkit, which was entrusted to UNSSC after being adopted by the UN system.



UNSSC offers e-learning instructional design services to create specialized courses on management issues that UN system organizations can distribute through UNSSC's e-learning platforms. In addition, UNSSC can provide dedicated e-learning portals to those UN entities that adopt any of UNSSC's flagship online and blended management and leadership development programmes.

To ensure the entire UN is operationalizing the UN System Leadership Framework, UNSSC is offering an assessment tool to measure how well UN entities - as well as individual teams – are fulfilling the requirements of the leadership framework. A team of leadership development and change management experts from UNSSC and McKinsey & Company work with clients to develop a road-map to address the areas for improvement identified in the assessment.

The Evaluation Learning Programme offers tailored solutions in the area of measurement, analytics and evaluation. It provides on-demand services on how to improve technical capacities and core competencies in measurement and evaluation, tailoring the course and instructional design to the needs of UN entities.

Integrated learning solutions

UN leadership culture assessment

Monitoring and Evaluation Services

The programme includes a week-long immersion in a United Nations operation, enabling students to gain first-hand experience in the development work being carried out within an international organization.

Master's degrees with leading universities

Today there is an emerging need for Master degree programmes to include a sustainability component. To meet this need, UNSSC contributes to Master degree programmes in collaboration with renowned universities, in areas that are particularly relevant to the work of the UN and its partners.

USB University of Stellenbosch **Business School** Great leaders. We shape them.

MBA in Managing International Organizations

UNSSC has partnered with the University of Stellenbosch Business School (USB) on an MBA that focuses on the management of international organizations. This two-year programme draws from UNSSC's network of senior UN leaders who deliver modules and serve as research supervisors. It builds on USB's track record in providing top-quality academic rigour in leadership and management.

The format allows students to enhance their managerial qualifications in international organizations while performing their current jobs. Students graduate with a triple-accredited, affordable, and acclaimed MBA tailored to the needs of the UN and international organizations. The degree offers top expertise and exposure to management and leadership; extensive UN, private and public sector networks; and the chance to pursue a PhD.





Master in International Development with IE University

UNSSC and the IE School of Global and Public Affairs have jointly launched a one-year Master in International Development. With a focus on sustainable development, the programme is located in Madrid, Spain.

Designed to develop the next generation of leaders capable of driving the sustainable development agenda, the curriculum explores the linkages and interdependencies between the dimensions of sustainable development, and fosters integrated and multi-disciplinary thinking. The faculty includes subject-matter experts as well as leading practitioners from the United Nations and beyond.

OUR OPEN-ENROLLMENT OFFERINGS

01. SUSTAINABLE DEVELOPMENT

13	Applying Design Thinking to the 2030 Agenda: Creative Approaches to Innovation	FACE-TO-FACE
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18	Policy Coherence for Sustainable Development	
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19	The Paris Agreement on Climate Change as a Development Agenda	
19	Unleashing the Power of the Private Sector for the 2030 Agenda	

O2. SUSTAINING PEACE

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21	Acting Locally: Citizen Participation for Resilient Institutions	i _{lli} i	FACE-TO-FACE
22	Analysing and Understanding Non-state Armed Groups	ini	FACE-TO-FACE
22	Applied Conflict Analysis for Sustaining Peace	i _{lli} i	FACE-TO-FACE
23	Learning Exchange on the Humanitarian-Development-Peace Nexus	i,,,i	FACE-TO-FACE
23	Political Approaches to Preventing and Responding to Election-related Violence	ini	FACE-TO-FACE
24	Conflict Analysis for Sustaining Peace	Q	ONLINE
24	Decentralized Governance and Peacebuilding	Q	ONLINE
25	Working at the Nexus between Human Rights and Conflict Transformation	Q	ONLINE

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X	03. LEADERSHIP & MANAGEMENT DEV
27	Leadership Skills for Programme Support and Adm
27	Leading in the UN: A Deep Dive
28	Project Management Professional (PMP) certification
28	UN System Executive Management Programme
29	Leadership, Women and the UN Programme
29	Learning to Lead: Transitioning to Adaptive Sustain
30	Systems Leadership for Sustainable Development
30	The UN Country Team Leadership Course: Maximizin
31	UN Emerging Leaders Experience
31	UN Emerging Leaders Experience for Operations
32	UN Leaders Programme
32	UN Leadership Exchange
33	E-Learning Curriculum for National Professional Of
33	Executive Coordination Course
34	Extended E-Certificate on Leadership and Man
34	Fundamentals of Knowledge Management
35	Pursuing Your Career in the UN
35	E-Learning Curriculum on Resource Manageme
36	Strategic Decision Making in the UN
36	Supervisory Skills: Managing People and Perfo



- 39 Designing and managing organizational change
- 39 Executive change and innovation leadership
- 40 Introduction to Change Management

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g Synergies for Greater Impact	i,,,i	FACE-TO-FACE
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Q	ONLINE

05. CORE PROFESSIONAL SKILLS

43	Customer Service	5.2	BLENDED
43	Effective Writing Skills	Q	ONLINE
44	Fundamentals of Diplomatic Protocol	Q	ONLINE
44	Skills for Administrative Assistants	Q	ONLINE
45	Social Media for UN Professionals	Q	ONLINE
45	Speech Writing and Developing Talking-Points	Q	ONLINE
46	Trainer Essential Skills	Q	ONLINE
46	UN Competency-Based Interview (CBI) Skills	Q	ONLINE

MONITORING & EVALUATION

49	Monitoring, Evaluation and Review of the Implementation of the 2030 Agenda	i,,;	FACE-TO-FACE
49	Evaluating the Impact of Training	Q	ONLINE
50	Evaluation Dialogue for Senior Leaders	Q	ONLINE
50	Evaluation Learning Programme for the UN Secretariat	Q	ONLINE

07. SAFETY & SECURITY

53	Road Safety Management	ini	FACE-TO-FACE
53	Road Safety: Driver Training of Trainers	ίŢ	FACE-TO-FACE
54	Safe and Secure Approaches in Field Environments (SSAFE) for Surge Deployment	i,,,i	FACE-TO-FACE
54	Trainer Development Certification Course (TDC) and Safe and Secure Approaches in Field Environments (SSAFE)	i,,,i	FACE-TO-FACE

08. SPECIAL EVENTS

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57	Dialogue Series 2020	i, ji	FACE-TO-FACE
57	Learning Managers Forum	i∏i	FACE-TO-FACE
58	The Torino Forum for Sustaining Peace: Women and Girls at the Frontlines of Peace	i _{ll} i	FACE-TO-FACE
58	UN Summer Academy	i, ji	FACE-TO-FACE





Sustainable Development



O Applying Design Thinking to the 2030 Agenda: Creative Approaches to Innovation

Design thinking is a human-centred approach to problem solving. When applied to sustainable development, it can result in local. collaborative, and participatory initiatives that are based on the real experience of people. Uninhibited, collaborative, iterative and visual the design thinking approach fosters cross-disciplinary thinking.

This learning programme enables people to understand and analyse the design of their organizational initiatives from the perspective of the end user, by guiding participants through the different stages of the design thinking process. It empowers people to apply integrative and cross-disciplinary thinking in order to ideate and create human-centred solutions or reconsider existing organizational initiatives in support of the 2030 Agenda.

At the end of the course, participants will receive an innovative design thinking toolkit.

UN staff,	as well as representatives fro
4 days	
	rmany 26-29 May 2020 rmany 20-23 October 2020
\$2,500	This course is part of the Su Office (RCO) staff. RCO sta from the German Federal I
sustainab	ble-development@unssc.org
	4 days Bonn, Ge Bonn, Ge \$2,500

O Building Partnerships for Sustainable Development

Today more than ever, it is critical to strengthen multi-stakeholder partnerships for sustainable development. The UN is dealing increasingly with emerging and non-traditional partners - philanthropic foundations, private sector companies, academia and civil society - who are taking greater responsibility for the 2030 Agenda and the Paris Agreement.

This learning programme is designed to strengthen people's understanding of the need to build partnerships. It also offers key frameworks to guide partnership arrangements. Serving as a platform for knowledge and experience sharing, the course explores key elements of partnering such as partnership frameworks, ethics, due diligence, rules of engagement, biases, stereotypes, and conflicts of interest.

🔛 Target		especially programme and p Development practitioners fro
O Duration	4 days	
🍄 Venue	New York	, United States 22-25 June 2
Course Fee	\$2,500	This course is part of the Su Office (RCO) staff. RCO sta from the German Federal M
Contact	sustainab	le-development@unssc.org



rom governments, civil society and the private sector

Sustainable Development Learning Package offered to UN Resident Coordinator staff will receive a special discount of \$1,000, thanks to a generous contribution Ministry of Economic Cooperation and Development.



policy specialists, Resident Coordinator officers, partnership specialists and om governments, civil society, academia and the private sector.

2020

ustainable Development Learning Package offered to UN Resident Coordinator aff will receive a special discount of \$1,000, thanks to a generous contribution Vinistry of Economic Cooperation and Development.

Face-to-face Communications and Advocacy for the 2030 Agenda and the SDGs

Communication is a core leadership function. This 3.5-day learning programme equips people with the communications skills needed to articulate a convincing strategic vision for the 2030 Agenda. The programme provides training on the elements of effective communications and includes an intense media boot camp on new trends in communication and how to leverage the power of social media. It also offers personalized media coaching. Participants will be shown how to design communications and advocacy strategies for the 2030 Agenda.

Open to UN and non-UN audiences, the programme includes parallel workshops addressing participant-specific needs and requirements. including the latest developments relevant for global and field-based UN communications personnel working in UN Resident Coordinator offices, the Department of Global Communication and UN agencies.

Parget Target	UN staff, civil servants, private sector and civil society representatives, as well as other key stakeholders using communications and advocacy in the context of the 2030 Agenda and the Sustainable Development Goals.
💿 Duration	3,5 days
Prove Venue	New York, United States 22-25 June 2020
Course Fee	\$2,500 This course is part of the Sustainable Development Learning Package offered to UN Resident Coordinator Office (RCO) staff. RCO Staff will receive a special discount of \$1,000, thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development.
Contact	sustainable-development@unssc.org

O Designing an Impactful UN Sustainable Development Cooperation Framework

This course equips participants with a solid understanding of the shift that underpins the UN Sustainable Development Cooperation Framework as the most important instrument for planning and implementation of UN development activities at country level in support of the implementation of the 2030 Agenda.

Face-to-face

The course enables UN programme staff and those in oversight and support roles at regional and global level to design flexible and impactful medium- to long-term strategic frameworks to improve people's lives while "leaving no one behind." It offers a mix of knowledge and skills to design the Cooperation Framework as a vehicle for financing. It also demonstrates how the Cooperation Framework can be used as an advocacy strategy, an enabler for greater efficiencies, and as a compact for mutual accountability and transparency.

Target	Regional and Country Office staff, field level managers, UN strategic planners, chairs/members of results groups/ task teams and UN Coordination officers/advisers.
Ö Duration	4 days
Penue Venue	Bonn, Germany 19-22 May 2020 Bonn, Germany 22-25 September 2020
🞒 Course Fee	\$2,500 This course is part of the Sustainable Development Learning Package offered to UN Resident Coordinator Office (RCO) staff. RCO staff will receive a special discount of \$1,000, thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development.
Contact	sustainable-development@unssc.org

○ Harnessing the Power of Data for Sustainable Development

The ambition of the 2030 Agenda, including the commitment to leave no-one behind, cannot be realized without guality, timely, relevant open and disaggregated data. Data is fundamental to responsive real-time decision-making and to the design and implementation of integrated policy solutions that are needed for the achievement of the Sustainable Development Goals. Data collection, curation and analytics are increasingly critical in light of the changing dynamics around data - the speed at which data is produced, the variety of entities which produce data, and the availability of new and open data sources.

'The data demands for the 2030 Agenda require urgent solutions that leverage the power of new data sources and technologies through partnerships between national statistical authorities and the private sector, civil society, and the academia and other research institutions.' - Dubai Declaration.

This training programme is designed to strengthen the skills of UN staff to harness the potential of data to support evidence-based. integrated policymaking to accelerate sustainable development.

Target	UN staff focusing on data, monit specialists at the HQ, regional and	
Ouration	4 days	
🚱 Venue	Bonn, Germany 16-19 June 2020	
Course Fee	\$2,500	This course is part of the Su Office (RCO) staff. RCO sta
🖂 Contact	sustaina	ble-development@unssc.org

Mobilizing Financing for Sustainable Development

The most critical driver for the implementation of the 2030 Agenda is financing. It is well recognized that sustainable development for all cannot be financed through Official Development Assistance (ODA) alone. The challenge for governments and development professionals is to identify ways through which global financing flows - public, private, domestic and international - can be leveraged and redirected towards more sustainable ends.

This learning programme provides participants with an understanding of the imperatives of financing; gives an overview of the development finance landscape; strengthens people's ability to recognize potential financial flows that can be leveraged for the SDGs; and familiarizes participants with the expertise and tools available within the development system to support sustainable financing strategies. This programme covers topics such as innovative financing mechanisms, effective national tax systems practices. integrated national financing frameworks and opportunities for new technologies.

Target		Resident Coordinator Office hip specialists and officers, pr
Ouration	4 days	
🆓 Venue	0	, Thailand 27-30 April 2020 Turkey 17-20 Nov 2020
Course Fee	\$2,500	This course is part of the Sus Office (RCO) staff. RCO staf from the German Federal Mi
Contact	sustainal	ole-development@unssc.org

Face-to-face

ring and evaluation, planning, policy and programme. It caters to officers/ ountry level.

ustainable Development Learning Package offered to UN Resident Coordinator aff will receive a special discount of \$1,000.



staff engaged in financing for the SDGs, coordination officers, financing and rogramme and policy specialists.

istainable Development Learning Package offered to UN Resident Coordinator aff will receive a special discount of \$1,000, thanks to a generous contribution linistry of Economic Cooperation and Development.

Results-Based Management to support Implementation of the 2030 Agenda Face-to-face T

Member States expect UN responses to be results-oriented, integrated and aligned with the 2030 Agenda, Results-based management can ensure that the United Nations delivers on these expectations.

This hands-on learning programme equips UN staff with the knowledge and skills to apply the elements of results-based management (causality analysis, theory of change, results chain, indicator frameworks) to support integrated and multi-dimensional UN programming in support of the 2030 Agenda.

Target	UN strategic planners; chairs/members of programme management teams/results groups/task teams; UN Coordination officers/advisers; UN staff involved in project/programme management	
Ouration	4 days	
Penue Venue	Bonn, Germany 27-30 April 2020	
Course Fee	\$ 2.500 The course is part of the Sustainable Development Learning Package offered to UN Resident Coordinator Office (RCO) staff. RCO staff will receive a special discount of \$1,000, thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development.	
Contact	sustainable-development@unssc.org	

O UN Catalytic Support to South-South & Triangular Cooperation in Face-to-face Implementing the 2030 Agenda

Recognizing the growing importance of South-South and Triangular Cooperation in accelerating the implementation of the 2030 Agenda, this course is designed to build a common understanding of the theory and practice of South-South and Triangular Cooperation as a means of development cooperation. The course equips participants with the key principles, tools and methods needed to grasp the challenges and opportunities inherent in South-South and Triangular Cooperation.

The course also discusses the roles of different actors and demonstrates how to mobilize partnerships. Finally, it explores the catalytic role the UN can play in helping to promote the South-South Cooperation agendas of Member States and their development partners.

🔛 Target	UN staff and development practitioners	
Ö Duration	4 days	
🊱 Venue	Bonn, Germany 10-13 November 2020	
Course Fee	\$2,500 The course is part of the Sustainable Development Learning Package offered to UN Resident Coordinator Office (RCO) staff. RCO staff will receive a special discount of \$1,000, thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development.	
Contact	sustainable-development@unssc.org	

Anti-Corruption in the context of the 2030 Agenda

Despite progress, corruption is still a pressing challenge, Resources lost through corruption exceed the estimated \$10 trillion required to eradicate poverty by 2030. Money lost to corruption is development denied to those most at risk of being left behind.

This new online course is a collaboration between the UNDP Global Anti-Corruption Team and UNSSC. It focuses on the linkages between anti-corruption and sustainable development, and enables participants to promote the integration of anti-corruption initiatives in sustainable development plans and programmes.

The course highlights the role anti-corruption plays in the implementation of the 2030 Agenda, and introduces participants to examples and tools to enhance the integration of anti-corruption in the measurement and monitoring of the Sustainable Development Goals (SDGs).

Target	UN staff from headquarters, UN co practitioners as well as members of
Ö Duration	5 weeks
Penue Venue	Online 30 March-1 May 2020 Online 9 November-11 December 202
🞒 Course Fee	This online course is offered free of or Programme and the UN Office on Drugs
Contact	sustainable-development@unssc.org

Circular Economy and the 2030 Agenda

Our current mode of consumption and production poses profound risks to our planet and all forms of life. How can we redesign our way of life to allow for sustainable living for all within the limits of the planet?

This online course explores how to create a circular economy through products, services and ecosystems that are restorative and regenerative by design. By offering examples and applied exercises from a multitude of sectors, the course explores how we can undertake the transformations required to reduce humanity's footprint to deliver on the promise of the 2030 Agenda.

UN staff from headquarters, UN cou practitioners as well as members of o
5 weeks
Online 11 May-12 June 2020 Online 2 November-4 December 2020
This online course is offered free of c of Economic Cooperation and Develop
sustainable-development@unssc.org



ountry teams or regional offices, government representatives, development f civil society, academia and foundations.

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charge. The 2020 editions are financially supported by the UN Development as and Crime. Participants will be chosen through a competitive selection process.



untry teams or regional offices, government representatives, development civil society, academia and foundations.

charge thanks to a generous contribution from the German Federal Ministry pment. Participants will be chosen through a competitive selection process.

O Policy Coherence for Sustainable Development

The 2030 Agenda demands integrated approaches, taking into account the causal relationship and the synergies and trade-offs produced across the social, economic, and environmental dimensions of sustainable development.

This online course is designed to equip participants with a sound understanding of why policy coherence is important for achieving sustainable development, what coherent policy making entails, and what are the specific tools, mechanisms and approaches that can be employed to foster policy coherence.

The course provides opportunities to identify interlinkages and interdependencies among the Sustainable Development Goals, their policy interactions and effects, and their transboundary and intergenerational impacts.

Target	UN staff from headquarters, country teams or regional offices, government representatives, development practitioners as well as members of civil society, academia and foundations.
💿 Duration	5 weeks
Menue	Online 15 June-17 July 2020
Course Fee	This online course is offered free of charge thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development. Participants will be chosen through a competitive selection process.
Contact	sustainable-development@unssc.org

O Social Protection for Sustainable Development

The 2030 Agenda and the 17 Sustainable Development Goals (SDGs) lay out a set of key development objectives for developed and developing countries alike to end poverty, protect the planet, and ensure prosperity for all. Among the priorities agreed upon by Member States is social protection—repeatedly cited in the agenda as a primary means to reduce poverty and combat inequality.

This online course equips participants with a solid understanding of social protection and its relevance for sustainable development. It covers social protection floors and nationally appropriate social protection systems, and showcases country-level examples of the work done to extend social protection as a means for the achievement of the 2030 Agenda.

Target	Participants from various backgrounds such as the UN, other development agencies, bilateral donors, government officials, labour and employer organizations, members of civil society and academia.	
O Duration	5 weeks	
🚱 Venue	Online 19 October-20 November 2020	
Course Fee	This online course is offered free of charge thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development. Participants will be chosen through a competitive selection process.	
Contact	sustainable-development@unssc.org	

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○ The Paris Agreement on Climate Change as a Development Agenda

This joint UN Climate Change - UNSSC online course offers a holistic and integrated approach to climate change and demonstrates the interlinkages between sustainable development and climate change. It promotes informed policy choices in support of low-carbon and climate resilient sustainable development.

The course describes the key elements of the Paris Agreement on Climate Change and the 2030 Agenda, and the role of climate action in the broader context of sustainable development. It provides opportunities to identify threats, co-benefits, and best practices to ensure coherence and mutual reinforcement between climate action and sustainable development. The course also presents existing tools and instruments to mainstream sustainable development and climate action into development policies and planning.

Target	Development practitioners from the L civil society and academia.
Ouration	6 weeks
Penue Venue	Online 1 June-10 July 2020
Course Fee	This online course is offered free of of fection of the fection of Economic Cooperation and Develo
Contact	sustainable-development@unssc.org

○ Unleashing the Power of the Private Sector for the 2030 Agenda

The 2030 Agenda is unprecedented in its scope and ambition. The UN and governments have neither the reach nor the resources to implement it alone. Engagement, especially with the private sector, is imperative for the 2030 Agenda to succeed. Moreover, the 2030 Agenda offers the private sector numerous opportunities to access new markets and institutional investment, estimated at about \$12 trillion by 2030 while adding 380 million new jobs. This in itself is a compelling argument for the private sector and governments to work together to make the 2030 Agenda a reality.

This online course introduces participants to the different types of private sector entities and demonstrates how strategically engaging with these entities can help implement the 2030 Agenda. It introduces participants to tools to identify common objectives to create shared value and emphasizes the importance of mitigating risk.

UN staff, especially partnership special academia and the private sector.
5 weeks
Online 10 Feb-13 March 2020 Online 31 August-2 October 2020
This online course is offered free of on of Economic Cooperation and Develop
sustainable-development@unssc.org



UN system, governments, non-governmental organizations, the private sector,

charge thanks to a generous contribution from the German Federal Ministry opment. Participants will be chosen through a competitive selection process.

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ialists and officers. Development practitioners from governments, civil society,

charge thanks to a generous contribution from the German Federal Ministry opment. Participants will be chosen through a competitive selection process.

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Sustaining Peace



From Doing No Harm to Sustaining Peace: Conflict-sensitive Approaches Blended to Programming

Together with the 2030 Agenda, the Sustaining Peace resolutions represent system-wide frameworks that make prevention a key priority and shared responsibility. They mark a collective effort to foster peaceful societies and prevent the outbreak, escalation, continuation and recurrence of conflict. But they require levels of joint analysis and integrated programming that are often challenging.

This blended programme will equip participants with the required mindset and technical skills to apply a risk-informed and conflict-sensitive approach to field-focused programming. It will enable them to effectively contribute to preventing violent conflicts and sustaining peace across the humanitarian-development-peace nexus.

UN staff and practitioners, representations society and academia
4 weeks (online)+4 days (face-to-face)
Online & Monrovia, Liberia 20-23 Octo
\$2,500
peacesecurity@unssc.org

O Acting Locally: Citizen Participation for Resilient Institutions

This learning programme examines and promotes gender-balanced citizen participation and community-based monitoring and evaluation mechanisms to "Ensure responsive, inclusive, participatory and representative decision-making at all levels" (SDG 16.7). Experts from the UN and academia will discuss the theoretical framework and a number of innovative examples from different countries on how participatory practices help build more resilient institutions and how they contribute to more effective service delivery at the local level.

During this programme, participants will gain practical tools and skills to promote models of community-based monitoring and evaluation and citizen participation. Participants will deepen their knowledge about the contributions that citizen participation at the local level can make to the implementation of SDG 16.

🚰 Target	UN staff as well as practitioners and r sector, civil society and academia.
Ouration	4 days
🚱 Venue	Nairobi, Kenya 9-12 June 2020
🞒 Course Fee	\$2,000
Contact	peacesecurity@unssc.org

ives from governments, non-governmental organizations, the private sector, civil

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ober 2020

Face-to-face

representatives from governments, non-governmental organizations, the private

O Analysing and Understanding Non-state Armed Groups

Face-to-face

Face-to-face

In the last decade, preventing conflict and sustaining peace have become increasingly complex. National armies and armed opposition groups are no longer the sole perpetrators of armed violence. Rather, violence is being perpetrated more and more by a range of hybrid actors, such as non-state armed groups, criminal organizations, and illicit trafficking networks. Understanding these emerging dynamics presents novel analytical challenges.

Developed in collaboration with the Changing Character of War Centre at Oxford University, this 3.5-day programme explores the political context driving armed violence and the forces shaping group cohesion, resource strategies, internal structures and levels of violence. By focusing on multidisciplinary investigative approaches, this programme will strengthen the capacity to understand the nature of contemporary conflicts and analyse the evolution, composition, motives and interests of non-state armed groups.

₩ Target	UN staff as well as practitioners and representatives from governments, non-governmental organizations, the private sector, civil society and academia. It is geared to those who are either deployed in duty stations that are affected by the presence of non-state armed groups or whose job description involves the analysis, interaction, and possible engagement with non-state armed groups.
Ouration	3.5 days
🊱 Venue	Geneva, Switzerland 30 June-3 July 2020
🞒 Course Fee	\$2,000
S Contact	peacesecurity@unssc.org

O Applied Conflict Analysis for Sustaining Peace

The dynamic nature of violent conflict and the emergence of new threats to peace and security call for analytical approaches that reflect the complexity of current challenges and that enable UN staff and partners to adapt their strategies to volatile and evolving contexts. Not applying these analytical approaches risks missing opportunities to contribute to collective outcomes and potentially harming local dynamics.

This programme, which applies systems thinking and adopts an inter-agency perspective, builds conflict analysis skills and strengthens capacities to translate this analysis into sophisticated and comprehensive responses that contribute to the prevention of conflict, the reduction of vulnerability, and the maintenance of peace. This programme builds on the introductory online programme, "Conflict Analysis for Sustaining Peace" (page 24).

Target	UN staff from headquarters, UN country teams or regional offices, government representatives, development practitioners as well as members of civil society and academia.
💿 Duration	3.5 days
🚱 Venue	Cairo, Egypt 23-26 June 2020
🞒 Course Fee	\$2,000
Contact	peacesecurity@unssc.org

O Learning Exchange on the Humanitarian-Development-Peace Nexus

Collaboration among humanitarian-development-peace practitioners is becoming one of the key avenues for delivering on the 2030 Agenda, the World Humanitarian Summit, the New York Declaration, and the twin resolutions on Sustaining Peace, which call for a new way of working with joined up efforts to deliver on some of the most critical challenges of our time.

This learning exchange programme on the humanitarian-development-peace nexus provides a learning space and brings together a set of diverse practitioners to explore effective practices, lessons learned, challenges and opportunities for bridging barriers, fostering coherent and complementary collaboration, and practical experiences of collaboration to date.

ᡒ Target	Practitioners from various backgroun and regional organizations, bilateral do action, development programming of professional repertoire on the Humar and subject-matter experts.
Ö Duration	3 days
🆓 Venue	Turin, Italy 21-23 April 2020
🞒 Course Fee	\$2,000
Contact	peacesecurity@unssc.org

Political Approaches to Preventing and Responding to Election-related Face-to-face To Violence

First launched in 2012 by the UN System Staff College and the Electoral Division of the UN Department of Political and Peacebuilding Affairs (DPPA), this programme promotes a broader understanding of the political and technical dimensions of elections, the complex relationship between elections and conflict, and the work of the UN system to prevent and mitigate election-related violence.

Focused on strengthening the capacity of UN staff in electoral risk assessment and management, this four-day learning programme will guide you through every stage of the process – from conducting a sound conflict analysis, to electoral risk mapping, to identifying prevention and mitigation strategies to address election-related violence.

Target	UN staff working on electoral and poli issues. After signing up to this progra DPPA will carry out a selection process
Ouration	See dates below
🍰 Venue	Accra, Ghana 17-20 March 2020 New York, United States 9-10 June 20 Turin, Italy 22-25 September 2020
🞒 Course Fee	Thanks to a generous contribution fro no fees for this course. However, spor
Contact	peacesecurity@unssc.org



nds – the UN system, including Resident Coordinator Offices, other multilateral lonors, governments, civil society and academia – working in or with humanitarian or peacebuilding, looking to deepen their understanding and broaden their unitarian-Development-Peace Nexus through an impactful exchange with peers

litical affairs, good offices and mediation as well as related peace and security amme, you will be requested to submit your PHP based on which UNSSC and ss.

2020

rom the UN Department of Political and Peacebuilding Affairs (DPPA), there are onsoring organizations are responsible for travel and accommodation.

O Conflict Analysis for Sustaining Peace

online 🎧

Preventing the outbreak, escalation, continuation and recurrence of conflict is a hugely ambitious task. At the same time, a more strategic and coherent approach across and beyond the UN system can achieve and sustain peace. As acknowledged by the latest round of UN reviews, this requires strengthened capacities to conduct structured conflict analysis that provides insights into the causes and consequences of conflict, the needs and interests of diverse stakeholders, as well as the dynamics supporting or undermining peace efforts.

This tutored online programme introduces the core elements and principles of conflict analysis and explores some of the main analytical tools to ensure that work is conflict-sensitive and, whenever possible, contributes to preventing conflict and sustaining peace. This course provides a solid foundation for the more advanced learning programming, "Applied Conflict Analysis for Sustaining Peace" (page 22).

Target	UN staff as well as practitioners and representatives from governments, non-governmental organizations, the private sector, civil society and academia.
Ouration	4 weeks
Penue Venue	Online 7 September-2 October 2020 Online 16 March-10 April 2020
🞒 Course Fee	\$500
🖂 Contact	peacesecurity@unssc.org

🔘 Working at the Nexus between Human Rights and Conflict Transformation

Human rights, peace and development are closely interconnected, but the linkages are not always evident in practice. Misconceptions exist, such as conflict prevention might involve making unacceptable compromises or that human rights engagement might delay peace processes. Even though they engage with similar stakeholders and both aim to build peaceful, just and inclusive societies, human rights practitioners and conflict prevention practitioners do not always work coherently together. At worst, they can undermine each other's efforts.

This tutored online course offers insights on how human rights and conflict transformation approaches complement one another, and on how people can build on these synergies and work across disciplines to enhance their practice and address potential challenges and dilemmas in planning and programming.

Target	UN staff as well as practitioners and resector, civil society and academia.
Ö Duration	4 weeks
Menue	Online 1-26 June 2020
🞒 Course Fee	\$500
🖂 Contact	peacesecurity@unssc.org

O Decentralized Governance and Peacebuilding

Local governments are often the first to collapse when factions fight for territorial control. In post-conflict settings, the state is often unable to reach parts of its territory for years. Given these challenges, it is no surprise that decentralization and local governance provisions are increasingly prominent in peace agreements and national post-conflict peacebuilding agendas.

This tutored online course explores how decentralization contributes to peacebuilding and identifies the elements of local governance that are most relevant in a post-conflict/peacebuilding context. Concrete case studies are used to illustrate successful decentralization reforms and peacebuilding efforts at the local level.

Target	UN staff as well as practitioners and representatives from governments, non-governmental organizations, the private sector, civil society and academia.
Ouration	4 weeks
🏰 Venue	Online 2-27 March 2020 Online 5-30 October 2020
🞒 Course Fee	\$500
Contact	peacesecurity@unssc.org

online 🎧



representatives from governments, non-governmental organizations, the private



Leadership & Management 🔊



C Leadership Skills for Programme Support and Administrative Functions

This programme empowers General Service staff to contribute to organizational transformation through a culture and systems driven by UN values, efficiency and sustainable results. To this end, the course helps participants build their skills in workflow and process analysis, enabling and supporting change, recognizing and responding to ethical dilemmas, event planning, maintaining records and procedure management.

🚱 Target	General service programme support a
Ö Duration	3 weeks online, plus 3.5 days face-to
🚱 Venue	Online 11 May-5 June 2020, with fac Online 26 October-27 November, with
🞒 Course Fee	\$2,000
Contact	leadershipandmanagement@unssc.o

C Leading in the UN: A Deep Dive

Offered in collaboration with the Dag Hammarskijöld Foundation, this learning programme offers a unique leadership development journey that will challenge people to transform themselves, their sphere of influence, and their organizations. The learning experience is held at the iconic backdrop of Backåkra, the Summer home of Dag Hammarskjöld, the second UN Secretary-General.

The programme comprises a one-on-one goal-setting conversation to define participants' learning intentions and prepare them to make the most out of this opportunity. A four-day intensive face-to-face learning experience combines intellectual stimulation, practical exercises, reflection sessions, group work, team-building and guided tours to explore Dag Hammarskjöld's Markings and reflect on their meaning and application today. Two follow-up online group sessions will help participants further their learning.

🍪 Target	Staff at senior level (P5 and above) from in relevant fields of international coop UNSSC's UN Leaders Programme and already begun to explore their leader experience beneficial.
Ouration	4 days face-to-face and two follow-up
🚱 Venue	Backakra, Sweden 24-27 August 2020
🞒 Course Fee	\$4,000
🖂 Contact	leadershipandmanagement@unssc.or



and administrative professionals.

o-face

ce-to-face component in Turin, Italy, 23-26 June 2020 th face-to-face component in Turin, Italy, 2-5 December 2020

ora



n the UN and affiliated organizations, highly experienced professionals operating peration and sustainable development. The Deep Dive is complementary to d is offered to alumni of this programme. It is designed for people who have rship potential. However, any leader facing difficult challenges will find the

o online webinars within the next three months

Project Management Professional (PMP) certification path

Blended

Blended

This programme walks participants through the 'nuts and bolts' of project management, from setting priorities to controlling expenses and reporting on results.

It provides support, practical activities and useful examples to help participants apply these skills to their daily work. UNSSC has partnered with the Project Management Institute (PMI) to develop this highly specialized course.

Target	UN professional staff at headquarters and field locations with responsibilities in project design, management and/or reporting.
O Duration	5 weeks online, plus 3.5 days face-to-face
Penue Venue	Online 28 September-30 October 2020 Face-to-Face component: Turin, Italy, 10-13 November 2020
🙆 Course Fee	\$2,500
Contact	leadershipandmanagement@unssc.org

O UN System Executive Management Programme

The 2030 Agenda and UN reform mandates call for the strengthening of a performance management culture, as well as for UN managers to lead more effective teams, innovate, implement change and ultimately strengthen the organization's capacity to achieve the 2030 Agenda. This UN System Executive Management Programme (EMP) allows for focused and relevant training for UN managers. It provides practical tools and knowledge to help managers address the complex realities they face, improving their speed, responsiveness, and impact, both in challenging field locations and at headquarters.

The programme follows learner-centred design principles, and applies adult learning, case-based learning and social learning theories. The programme consists of three components: online tutor-led Modules, 360-degree assessment and individual coaching sessions, and a residential workshop.

🥁 Target	UN officials in management and leadership functions at headquarters and in the field. Participants are expected to be at the P5-equivalent or higher levels. Exceptions can be made for participants serving at the P4 or equivalent levels if they can demonstrate comparable management responsibilities. Managers from NGOs associated with the UN and government officials from Member States are also invited to participate. A similar programme is mandatory for second reporting officers in the UN Secretariat.
Ö Duration	19 weeks
🍪 Venue	Online: 20 April-10 July 2020 Face-to-face component: Turin, Italy 31 August-4 September 2020
🞒 Course Fee	\$4,900
Contact	mdp@unssc.org

C Leadership, Women and the UN Programme

Participants in this learning programme will join a dynamic community of highly experienced female professionals to reinforce their leadership journey. The learning experience consists of a five-day face-to-face programme, a 360-degree leadership and personal assessment, as well as follow up individual coaching sessions and engaging free-of-charge alumnae activities. Delivered by stellar faculty, this learning programme provides insights and tips on how to navigate the opportunities and challenges of women in leadership positions while being consistent with one's aspirations and contribution to a culture of gender equality.

Participants will explore different leadership approaches and their application, the gender and cultural dimensions of leadership, the dynamics of power, influence and negotiation, and deeper personal-professional coherence and self-awareness to develop a set of skills and competencies for transformative and charismatic leadership.

🍪 Target	Female UN staff at the P4-P5 level and By nomination and open enrolment.
Ouration	5 days face-to-face programme and r
🊱 Venue	Vienna, Austria 20-24 April 2020 Geneva, Switzerland 13-17 July 2020 TBC 9-13 November 2020
🞒 Course Fee	\$5,500
🖂 Contact	leadershipandmanagement@unssc.c

C Learning to Lead: Transitioning to Adaptive Sustainable Development LeaderShip

We are all called to lead, to act, to change. The 2030 Agenda for Sustainable Development represents an imperative for change for the United Nations.

This four-day programme for aspiring mid-level UN staff prepares participants for the critical transition to a greater leadership role in supporting transformative processes at country-level and builds on innovative and technologically advanced practices for sustainable development.

The programme strengthens political acumen and broadens the participants' scope of vision to prepare them for more strategic and upstream policy advisory roles to drive nationally owned sustainable development strategies. The course strengthens collaboration for sustainable development, provides opportunities to practice substantive leadership skills to engage and influence stakeholders and to become transformative change agents.

Target	UN staff at the P3-P4 levels and equiva 2030 Agenda and the Sustainable Deve
💿 Duration	4 days
🄗 Venue	Bonn, Germany 31 March-3 April 2020 Bonn, Germany 13-16 October 2020
🙆 Course Fee	\$2,500
Contact	sustainable-development@unssc.org



nd other highly experienced female leaders preparing for senior leadership roles.

regular follow-up alumnae activities

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alent, working on issues related to the UN support to the implementation of the elopment Goals (SDGs) at national, regional and global levels.

Please check our website regularly for updates on courses: www.unssc.org

○ Systems Leadership for Sustainable Development

Face-to-face

Participants will deepen their leadership journeys by exploring successful approaches to leadership for sustainable development, with particular emphasis on systems leadership and small states. Designed and delivered in collaboration with experts on the 2030 Agenda and transformational leadership, this learning programme, which is organized jointly with the Commonwealth Initiative, will provide key concepts and tools for systems leadership and address the interconnected and interdependent challenges of sustainable development.

The programme combines case studies with presentations and instructor-led inputs, discussion, reflections and site visits. The learning programme consists of a three-day face-to-face experience and a follow-up webinar. An optional mentoring programme is available to accompany participants' leadership journey.

Target	Senior UN Staff at director and above level, senior government officials and other senior leaders from academia and non-state actors. Resident and Humanitarian Coordinators, agency country representatives, alumni of the UN Leaders and UNCT leadership programmes.
O Duration	3 days face-to-face, one month follow-up
Nenue	London, United Kingdom 7-9 December 2020
🞒 Course Fee	\$3,300
Contact	leadershipandmanagement@unssc.org

UN Emerging Leaders Experience

Middle-managers are often seen as status quo agents, reproducing conservative ways of thinking and working. To overcome this stereotype, UN professionals managing teams can have a greater impact and inspire dozens of other people working with them.

This leadership programme allows you to distinguish perception with reality by giving you concrete tools to understand yourself and to unleash your leadership potential. By completing this programme, you will benefit from practical skills and a wider professional network to better lead your team and influence your supervisors.

🚱 Target	UN staff at the P3 level or, exceptiona
💿 Duration	5 days
🍪 Venue	Turin, Italy 30 March- 3 April 2020 Turin, Italy 19-23 October 2020
🞒 Course Fee	\$3,000
Contact	leadershipandmanagement@unssc.c

O The UN Country Team Leadership Course: Maximizing Synergies for Greater Impact

Face-to-face

Building on the repositioning of the UN development system, this executive five-day programme will strengthen the skills and capabilities required for UN leaders to drive the transformative, nationally owned 2030 Agenda. Particular attention will be given to integrated policy support, systems thinking, strategic communication and collaborative leadership. An exclusive feature of the programme is a site visit to demonstrate the real-life interconnectedness of the 5Ps – people, planet, prosperity, partnership, and peace.

The course will enable UN leaders to respond to the call by Member States for a repositioned United Nations development system in the context of the Quadrennial Comprehensive Policy Review of operational activities for development, working towards a new generation of UN country teams.

Target	UN Resident Coordinators (RC) and RC Candidates, Country Directors and representatives of UN agencies, funds, and programmes.
Ö Duration	5 days
🍄 Venue	Bonn, Germany 11-15 May 2020 Bonn, Germany 5-9 October 2020
🗿 Course Fee	\$5,500 This course is part of the Sustainable Development Learning Package offered to UN Resident Coordinator Office (RCO) staff. RCO staff will receive a special discount of \$1,000, thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development.
🖂 Contact	sustainable-development@unssc.org

○ UN Emerging Leaders Experience for Operations

Middle-managers are often seen as status quo agents, reproducing conservative ways of thinking and working. To overcome this stereotype, UN professionals managing teams can have a greater impact and inspire dozens of other people working with them

This leadership programme allows you to distinguish perception with reality by giving you concrete tools to understand yourself and to unleash your leadership potential. By completing this programme, you will benefit from practical skills and a wider professional network to better lead your team and influence your supervisors.

🤡 Target	UN staff working in Operations at the P3
💿 Duration	5 days
🚱 Venue	Turin, Italy 16-20 November 2020
🞒 Course Fee	\$3,000
Contact	sustainable-development@unssc.org



ally, P2 level with managerial experience and responsibilities.

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P3 level or, exceptionally, P2 level with managerial experience and responsibilities.

O UN Leaders Programme

Face-to-face 📊

We live in an age of increased interconnectedness, rapid change and widespread legitimacy deficits. In this environment UN leaders and partners are expected to provide aspirational, principled guidance as well as practical solutions to complex challenges.

The learning programme is designed to inspire its participants at the director level in exploring paradigms of leadership in the context of innovation, transformation, collaboration and resilience. Participants in this face-to-face learning experience will be inspired by a stellar faculty composed of world-renowned academics and practitioners; reflect on strong leadership approaches and their application in their professional context; forge deeper connections with colleagues from across the international and UN system through collegial support.

The Programme has welcomed hundreds of senior officials and speakers to create a more effective, unified leadership culture. It is also the official leadership development programme of the UN Secretariat.

Target	The programme is designed for senior UN staff at the D1 and D2 levels and other senior staff operating in relevant fields of international cooperation. By nomination and open enrolment. (Please note that some UN organizations follow an internal nomination process to identify candidates for the programme).
💿 Duration	4 days
🄗 Venue	New York, United States 11-14 May 2020 Geneva, Switzerland 5-8 October 2020
🞒 Course Fee	\$7,000
🖂 Contact	leadershipandmanagement@unssc.org

O E-Learning Curriculum for National Professional Officers

A self-paced online learning path for national professional officers, designed by the UN for the UN.

The online curriculum includes the following modules: the UN System Leadership Framework; managing up; essentials of project management; leading through communication; negotiation; managing for results: an introduction to results-based management; introduction to change management; building partnerships.

The online modules are designed to support national professional officers in their daily tasks and work at the UN. Feedback and interaction with other UN colleagues in the programme strengthen the consolidation of learning and facilitate engagement and completion.

🔡 Target	UN National Professional Officers at h
💿 Duration	4 months from date of receiving login
🚱 Venue	Online 1 January 2020-31 December
Course Fee	\$750
🖂 Contact	leadershipandmanagement@unssc.c

🔘 UN Leadership Exchange

Face-to-face

Since 2012, the UN Leadership Exchange has been bringing together UN colleagues at the Under Secretary-General and Assistant Secretary-General levels. The Exchange has served as a forum to examine the latest thinking on leadership, and a space to expand networks across the UN system and beyond. In collaboration with the World Economic Forum and the Dag Hammarskjöld Foundation, the Exchange has explored the strategic role the UN can play, facilitated a knowledge exchange among senior UN, international and thought leaders, inspired innovative solutions to global and organizational challenges, and assisted in aligning and refining participants' leadership potential.

This year's edition will focus on 1) the 75th anniversary of the UN, 2) the ethical norms that the civil service can model today, and 3) the new dilemmas and opportunities presented by the Fourth Industrial Revolution. The learning programme will be held in San Francisco, the birthplace of the United Nations.

🚱 Target	UN staff at the USG and ASG level and other senior leaders interacting with the UN system.
💿 Duration	3 days
🚱 Venue	San Francisco, United States 23-25 June 2020
🞒 Course Fee	\$7,000
Contact	leadershipandmanagement@unssc.org

C Executive Coordination Course

This programme is aimed at executive and administrative professionals who have to perform various roles, are constantly juggling a wide array of tasks, and must interact with various audiences and colleagues on a daily basis.

The course will provide participants with tools, templates, and techniques to significantly increase productivity and efficiency in the workplace. In addition, participants will strengthen skills to effectively deal with increasing responsibilities and complex activities.

🍪 Target	International professionals (P2-P3), nat executive and programme coordination
Ouration	12 weeks (Break in between 26 Oct -
🚱 Venue	Online 14 September-18 December 20
🞒 Course Fee	\$2,500
Sontact	leadershipandmanagement@unssc.o



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ational professional officers, and senior general service staff members performing on functions.

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C Extended E-Certificate on Leadership and Management

online (

online (

An online learning path on leadership and management designed by the UN for the UN. Participants joining the programme can create their personal learning path, learn through modules designed around challenges and tasks of UN managers and apply knowledge on UN real-life cases and scenarios.

Feedback and interaction with other UN colleagues in the programme strengthen the consolidation of learning and facilitate completion and engagement.

🚱 Target 🛛	UN officials at all levels with management and leadership functions at headquarters and in the field.
Ouration 1	1 year from date of receiving login information
Nenue C	Online 1 January-31 December 2020
🙆 Course Fee	\$2,000
Contact	leadershipandmanagement@unssc.org

Fundamentals of Knowledge Management

A self-paced e-learning course addressing knowledge management strategy, processes, components, best practices and tools for capturing and refining knowledge assets. Understand in what forms knowledge exists, and create and share processes to meet organizational goals.

🔛 Target	Professional UN staff at headquarters and field locations.
💿 Duration	4 months from date of receiving login information
Menue	Online 1 January-31 December 2020
🎒 Course Fee	\$500
🖂 Contact	leadershipandmanagement@unssc.org

O Pursuing Your Career in the UN

with an experienced mentor.

Upon successful completion of this module, participants will be able to: analyse a vacancy announcement and assess coherence with your profile and experience; prepare and fine-tune your personal history form or P11 to highlight specific aspects of your work and facilitate understanding of your expertise and experience; plan for a competency-based interview and use a proven model to better articulate your experience and expertise.

The module is part of the new UNSSC Blueline learning platform and can be used in combination with other existing e-learning paths in Blueline.

🎯 Target	All UN personnel (Professional and Generation
💿 Duration	2 months from date of receiving login info
🚱 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$750
Contact	leadershipandmanagement@unssc.org

C E-Learning Curriculum on Resource Management

A self-paced online learning path on resource management designed by the UN for the UN.

The online modules are designed around challenges and tasks of UN staff and offer opportunities to apply knowledge on UN real-life cases and scenarios.

Feedback and interaction with other UN colleagues in the programme strengthen the consolidation of learning and facilitate engagement and completion.

🚱 Target	UN officials at all levels with manageme
Ö Duration	4 months from date of receiving login
🚱 Venue	Online 1 January-31 December 2020
Course Fee	\$750
🖂 Contact	leadershipandmanagement@unssc.or

A self-paced training module tailor-made for UN staff. This unique module combines online learning with a one-to-one mentoring session

eneral Service staff) at headquarters and in the field.

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ent and leadership functions at headquarters and in the field.

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○ Strategic Decision Making in the UN

online 🎧

This self-paced online programme combines UN realities with the latest decision research, helping participants identify the best strategic decisions for their teams and organizations.

The course will enable participants to: Examine decision challenges and successes within the UN system; apply effective and practical decision analysis techniques commonly encountered by UN managers; distinguish and recognize availability and other cognitive biases which greatly influence decisions; gather relevant intelligence to increase the quality of decisions; identify collective decision-making tools and apply these within a team; develop effective decision-making strategies, taking into account ethical implications.

Target	This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.
Ö Duration	4 months from date of receiving login information
🚱 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$500
🖂 Contact	leadershipandmanagement@unssc.org

O Supervisory Skills: Managing People and Performance

online 🕠

This is a self-paced online programme tailored for UN supervisors who want to achieve results through productive supervision and management.

Participants strengthen their conflict-management skills and learn how to become more effective at influencing others, by practicing techniques to engage in productive debates and to develop more flexible leadership styles.

😂 Target	UN staff with first level supervisory responsibilities.
Ö Duration	4 months from date of receiving login information
🚱 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$750
🖂 Contact	leadershipandmanagement@unssc.org





Change & Innovation



O Designing and managing organizational change

At the end of the five-day workshop, participants will have developed a change management strategy, learned facilitation and assessment processes, while exploring with UN change practitioners systemic dilemmas when developing transformational change processes.

This workshop combines a solid conceptual foundation on systemic change management with strategy development. Participants learn to work with resistance to build engagement and resilience for their change process. The faculty consists of change specialists and seasoned UN change practitioners.

🎲 Target	This programme is geared to line and o leading change in their field of expertis
Ouration	5 days
🍄 Venue	Bonn, Germany 4-8 May 2020 New York, United States 16-20 Nover
🞒 Course Fee	\$3,000
🖂 Contact	leadershipandmanagement@unssc.c

C Executive change and innovation leadership

The Executive Change and Innovation Leadership programme is aimed at senior staff at the Director and Assistant Secretary-General level, leading complex change that impacts large numbers of staff, requiring inter-agency and wider societal collaboration.

The changes and innovation are of high magnitude, including shifting mindsets and behaviours, changing structures and procedures, requiring radically new capabilities. This programme equips participants with change leadership practices, analyses their innovation and change eco-system, as well as gives them a space to co-create strategy input for their own change and innovation practices.

🔛 Target	Senior staff at the Director and Assistant
Ouration	3 days
🚱 Venue	Geneva, Switzerland 3-5 June 2020
🞒 Course Fee	\$4,000
Contact	leadershipandmanagement@unssc.or



change managers, change agents and programme and operations staff who are ise within the UN and with partners.

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ant Secretary-General level.

🔘 Introduction to Change Management

online 🎧

At the end of the programme, participants will not only understand the fundamentals of change management, but will have developed or refined a change strategy for their project or team and received individual feedback at each step of the way.

This programme combines weekly self-study modules with individual assignments, webinars, forum discussions as well as individual guidance.

Target	This programme is geared to line and change managers, change agents and programme and operations staff who are leading change in their field of expertise within the UN and with partners.
Ouration	6 weeks
鹶 Venue	Online 27 January-8 March 2020 Online 24 August-4 October 2020
Course Fee	\$1,250
Contact	leadershipandmanagement@unssc.org







Core Professional Skills



○ Customer Service

Customer service, customer relations or client services, regardless of how we call it, can affect the organization's vision and how others view the organization either positively or negatively. For a robust and successful implementation of the 2030 Agenda by the United Nations, client/ customer service is not an option but a commitment and a requirement of the UN System Leadership Framework.

Customer service is a leadership skill. This course applies a servant-leadership approach to teach essential skills to enhance participants' abilities to provide excellent customer service, translating learned skills into practical application in their organizations.

Participants will come away from the course with improved skills in customer service knowing how to approach people, give a human touch, and apply the power of behaviour, and communicating effectively to customer service.

🍪 Target	General service programme support a
Ö Duration	5 weeks online, plus 3 days face-to-fa
🆓 Venue	Online 26 October-27 November 2020 Face-to-Face component: Turin, Italy,
🞒 Course Fee	\$2,500
Contact	leadershipandmanagement@unssc.c

C Effective Writing Skills

This five-week online course is designed to enhance the ability of staff to effectively draft a variety of documents through increased sensitivity to language, structure, and content. Participants will be exposed to different techniques for drafting documents that are adapted to the audience and have impact. The course introduces an innovative learning approach.

Participants will follow two synchronized sessions, during which effective document drafting skills will be explained.

After the initial two weeks, participants will have a clearer vision of their learning priorities and will choose one of two available paths for the remainder of the programme. They can decide to follow either a 'General writing skills' path (focusing on drafting, reviewing and managing daily communications, such as emails) or take up the 'Report writing skills' path.

💕 Target	All UN personnel (P and GS staff) at her
👌 Duration	5 weeks
🚱 Venue	Online 2 March-22 May 2020 Online 7 September-9 October 2020
🞒 Course Fee	\$1,000
Contact	leadershipandmanagement@unssc.or

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O Fundamentals of Diplomatic Protocol

This self-paced course allows you to complement your technical and managerial know-how with skills in diplomatic protocol to support your high-level engagement.

Explore international courtesy rules, formal communication norms, and ceremonial practices to follow in official functions and occasions, all with an emphasis on practical application to the UN context.

Obtain practical insights into subtle interactions that will improve your operational effectiveness in a wide range of settings. Participants will be challenged by the course faculty with a realistic diplomatic scenario, during which they will have to apply their learning and skills.

Target	Recommended for UN staff performing protocol functions, at any level and location.
🙆 Duration	4 months from date of receiving login information
🚱 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$750
🖂 Contact	leadershipandmanagement@unssc.org

○ Skills for Administrative Assistants

Administrative assistants have to perform different roles, constantly juggle a multitude of tasks and work with several colleagues on a daily basis.

This course provides participants with tools, templates, and techniques to significantly increase productivity and effectiveness in the workplace. It is about working to the best of your abilities, and encouraging, in turn, the best in those who work in the same office environment

🚱 Target	Administrative assistants (headquarters and field locations).
Ö Duration	5 weeks
🚱 Venue	Online 13 April-15 May 2020
🞒 Course Fee	\$1,000
🖂 Contact	leadershipandmanagement@unssc.org

O Social Media for UN Professionals

online (

online 👔

Facebook, YouTube, Instagram and Twitter have more than 4 billion monthly users, and the number of social media users across the globe is set to grow exponentially. Capitalizing on, and effectively navigating the social media landscape is essential to communication success for UN agencies, funds, missions and organizations. However, several organizations struggle with their presence on the web.

This programme is designed to meet the needs of UN staff working with social media. It will give you an overview of the pros and cons of social networks and fundamental concepts including branding, networking and influencing.

Sign up for the programme to master social media skills which will enable you to boost visibility across social media platforms, interact effectively with an engaged audience, and build cost-effective and targeted campaigns.

🚱 Target	UN Communication Officers, project man achieve team and organizational goals.
Ö Duration	5 weeks
🚱 Venue	Online 20 April-22 May 2020
🞒 Course Fee	\$750
🖂 Contact	leadershipandmanagement@unssc.org

O Speech Writing and Developing Talking-Points

This online programme guides participants on how to prepare clear, engaging and memorable talking-points and speeches both for senior colleagues and themselves, relevant to any occasion.

It covers key principles of public speaking and practical techniques for making drafts lively and easy to use. Coursework draws on various real-life UN examples, including 'live' work shared by course participants.

🍪 Target	Special assistants, communication, pu staff, team leaders and thematic specia
🗴 Duration	5 weeks
🚱 Venue	Online 24 February-27 March 2020
Course Fee	\$1,000
🖂 Contact	leadershipandmanagement@unssc.o

managers, and other UN staff involved or interested in leveraging social media to

public information and information officers, coordination specialists, programme ialists who tend to have the responsibility of preparing speeches for management.

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○ Trainer Essential Skills

online 🕠

Become a professional trainer. This six-module self-paced course provides a comprehensive look at the role and function of a trainer. It is open to anyone involved in organizing learning and training events to develop others.

These include trainers, facilitators, managers, leaders, resource persons, instructors. Participants gain tools and techniques for a systematic approach to training others effectively.

Target	This course is for anyone involved in organizing learning and training events. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.
💿 Duration	4 months from date of receiving login information
🚱 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$500
Contact	leadershipandmanagement@unssc.org

○ UN Competency-Based Interview (CBI) for Panel Members

online 🕠

A self-paced training tailor-made for UN staff who wish to hone their skills as panel members in competency-based interviews (CBI). This online course includes a one-to-one mentoring session with an experienced mentor to practice CBI skills.

The module is part of the new UNSSC Blueline learning platform and can be used in combination with other existing learning paths in Blueline.

😂 Target	UN officials at headquarters and in the field who serve or wish to serve on competency-based interview panels.
Ö Duration	2 months from date of receiving login information
🊱 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$750
🖂 Contact	leadershipandmanagement@unssc.org





Monitoring & Evaluation



O Monitoring, Evaluation and Review of the Implementation of the 2030 Agenda

Monitoring, evaluation and review are essential components of the 2030 Agenda for Sustainable Development. Currently, national data systems and evaluation programmes need to be strengthened, as the scope of the 2030 Agenda - 17 Sustainable Development Goals (SDGs), 169 targets and 232 indicators - presents challenges for any government in monitoring, evaluation and review.

This course provides an overview of key concepts, processes, trends and tools relevant for country-led monitoring, evaluation and review of the implementation of the 2030 Agenda. It also helps UN staff to explore how the UN system can provide better support to the SDG review process.

It examines how monitoring and evaluation of the UN Sustainable Development Cooperation Framework can strengthen the oversight, transparency, accountability and collective learning of the UN development system to enhance its contributions to the achievement of the 2030 Agenda.

🤡 Target	UN programme staff, involved in progr UN strategic planners, chairs/member Coordinator Offices.
Ö Duration	4 days
🔗 Venue	Bonn, Germany 8-11 September 202
🮒 Course Fee	\$2,500
Contact	sustainable-development@unssc.org
Venue Course Fee	Bonn, Germany 8-11 September 202 \$2,500

O Evaluating the Impact of Training

This self-paced programme is designed for anyone involved in organizing learning and training events to develop others - including trainers, facilitators, managers, leaders, resource persons and instructors.

Participants are introduced to evaluation tools and techniques to improve training effectiveness and to demonstrate the value of training in meeting organizational needs. Participants can decide when to start the course and are required to complete all activities within four months.

🎯 Target	Anyone involved in organizing learning and instructors.
💿 Duration	4 months from date of receiving login
🔗 Venue	Online 1 January-31 December 2020
🞒 Course Fee	\$500
Contact	leadershipandmanagement@unssc.o



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g and training events - trainers, facilitators, managers, leaders, resource persons

information

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O Evaluation Dialogue for Senior Leaders



The establishment of evaluation functions, and the creation of capacity to do quality evaluation, is a process that takes time and requires a proper enabling environment. These webinar sessions, which will include short videos and interactive discussions, will focus on how to enable and promote evaluation as a tool to improve performance, learning and innovation.

The sessions, designed in coordination with the UN Secretariat's Business Transformation and Accountability (BTA) division, will include: the framework for evaluation in the UN Secretariat, key factors for evaluations that make a difference, as well as strategies to promote an enabling environment for evaluation.

🚱 Target	Senior leaders with responsibility for establishing or strengthening evaluation functions in the UN Secretariat.
💿 Duration	1.5-2 hours
🔗 Venue	Online dates TBD
🞒 Course Fee	\$400
🖂 Contact	elp@unssc.org

O Evaluation Learning Programme for the UN Secretariat

online 🕠

Designed in coordination with the UN Secretariat's Business Transformation and Accountability (BTA) division, this online moderated course strengthens the technical capacities of UN Secretariat staff with responsibilities for evaluation to: 1) Plan and perform quality evaluations and to use self-evaluations, and 2) Build sustainable strategies to make evaluation a function that serves to measure performance and meet entity mandates.

The course runs over six weeks with a total of five modules. Topics will include: fundamentals of evaluation in the UN Secretariat; evaluation within the programming cycle; evaluation planning; evaluation design and evidence analysis; and evaluation management tools. Webinars and discussion forums will be tailored to the different mandates, priorities, and types of evaluation of the entities involved.

🚱 Target	Evaluation focal points in UN Secretariat entities
👌 Duration	6 weeks
🔗 Venue	Online dates TBD
🞒 Course Fee	\$1,500
🖂 Contact	elp@unssc.org







Safety & Security



🔘 Road Safety Management

Lack of road safety is widely acknowledged to pose one of the highest risks to aid workers throughout the world. It causes a high number of civilian casualties. Organizational responses to road safety problems are often ad hoc, without systematic evaluations to assess their impact.

UNSSC's Road Safety Training Program aims to contribute to Pillar 3 of the UN Road Safety Strategy and SDG Goal 3, target 3.6: "By 2030, halve the number of global deaths and injuries from road traffic accidents."

This course will enable participants from UN and associated organizations to effectively develop and manage road safety actions using best practices and evidence-based approaches. Successful participants will develop the skills and knowledge needed to better analyse, plan, implement and evaluate road safety actions.

Target	Global, regional and country-level managers, and training and security
Ö Duration	3 days
🊱 Venue	Turin, Italy 31 March-2 April 2020 Turin, Italy 2-4 June 2020 Amman, Jordan 30 June-2 July 2020 TBC 22-24 September 2020
🞒 Course Fee	\$1,500
🖂 Contact	peacesecurity@unssc.org

O Road Safety: Driver Training of Trainers

The Road Safety Training Programme aims to contribute to Pillar 3 of the UN Road Safety Strategy and SDG Goal 3, target 3.6: "By 2030, halve the number of global deaths and injuries from road traffic accidents."

The programme will enable UN and associated organizations to deliver high-quality, standardized driver training in a cost-effective, sustainable manner. Successful participants will have the skills and knowledge to train others on the safe, efficient and effective operation of light vehicles in a variety of contexts and risk environments.

🚱 Target	Relevant administration, logistics, flee from across and beyond the UN syste medical clearance in order to participa
Ö Duration	2 weeks
🏤 Venue	Niamey, Niger 27 January-8 February Amman, Jordan 8-20 March 2020 Juba, Sudan 4-16 May 2020 TBC, Gibraltar 15-20 June 2020 Amman, Jordan 5-17 July 2020 TBC 27 September-9 October 2020 TBC Thailand 2-14 November 2020
🞒 Course Fee	\$5,200
Contact	peacesecurity@unssc.org



road safety focal points, managers, relevant administration, logistics, fleet personnel from across and beyond the UN system.

Face-to-face

et management, training and security personnel (General Service 3 or higher) em. Participants need to have a valid international driving licence and a current bate in the course.

2020

Safe and Secure Approaches in Field Environments (SSAFE) for Surge Deployment

Face-to-face

This course is meant for staff from the UN system and affiliated organizations who are in need of comprehensive safety and security training before they are deployed to dangerous locations at short notice.

The curriculum is based on standard UNDSS – UNSSC SSAFE modules and combines theoretical lessons, demonstrations, group work, practical exercises and field simulations.

🚱 Target	Staff of the UN system and affiliated organizations in the field and at headquarters.		
🙆 Duration	3 days		
🍄 Venue	Turin, Italy 18-20 February 2020 Turin, Italy 12-14 May 2020 Turin, Italy 8-10 September 2020 Turin, Italy 24-26 November 2020		
🞒 Course Fee	\$1,500		
Contact	peacesecurity@unssc.org		

Trainer Development Certification Course (TDC) and Safe and Face-to-face To Secure Approaches in Field Environments (SSAFE)

This Training of Trainers (ToT) learning programme prepares people to deliver a variety of safety and security training programmes worldwide. Drawing on the experience of the SSAFE ToT and the Security Training Officer Certification Course (STOCC), this learning programme combines the basic five-day Trainer Development and Certification with an additional two days on SSAFE.

It provides staff from the UN and affiliated organizations with the knowledge, skills and attitudes required to plan, deliver and review security training.

Target	International and national security professionals from the UN system and affiliated organizations who will be engaged in the delivery of security training.
Ö Duration	7 days
🔮 Venue	Turin, Italy 27 February-4 March 2020 Turin, Italy 21-27 May 2020 Turin, Italy 12-18 November 2020
🞒 Course Fee	\$2,800
Contact	peacesecurity@unssc.org





Special Events

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O Dialogue Series 2020

The Dialogue Series is an annual forum for Deputy Special Representatives of the Secretary-General for Peace Operations, in which pertinent thematic dilemmas which peace operations face are debated and innovative solutions are discussed.

😂 Target	Deputy Special Representatives of the
Ouration	1.5 days
🚱 Venue	Berlin, Germany TBC
🚰 Fee	Thanks to a generous contribution fro for this course.
🖂 Contact	peacesecurity@unssc.org

O Learning Managers Forum

The Learning Managers forum is an annual gathering that brings together people responsible for learning, training and staff development in United Nations agencies, funds and programmes as well as other international organizations, with the aim of fostering a spirit of collaboration and partnership within the learning community, and to move the learning agenda for the UN system forward.

The three-day innovative and highly participatory forum will: 1. Expose participants to novel, innovative approaches to learning and professional development, from both within and outside the UN system; 2. Serve as a forum for strategic discussions, thereby enabling people to contribute to formulating a common learning agenda among UN agencies and other international organizations; 3. Provide people with the opportunity to network and collaborate with colleagues from across the UN system and beyond.

Target	Professionals responsible for learning programmes, as well as other internation
Ö Duration	3 days
🚱 Venue	Turin, Italy 8-10 June 2020
🎒 Fee	\$1,650
🖂 Contact	leadershipandmanagement@unssc.o



e Secretary-General

rom the Foreign Ministry of the Federal Republic of Germany, there are no fees

Face-to-face 📊

ng, training, and staff development in United Nations agencies, funds, and tional organizations.

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O The Torino Forum for Sustaining Peace: Women and Girls at the Frontlines of Peace

Recognizing the growing relevance of capacity building for sustaining peace, UNSSC is convening the "Torino Forum for Sustaining Peace," a high-level event supported by the Italian Ministry of Foreign Affairs and International Cooperation. This first edition will focus on women and girls, as they play a crucial role in sustaining peace; the "Youth, Peace and Security" and the "Women, Peace and Security" agendas complement one another; and 2020 marks the 20th anniversary of the adoption of Security Council Resolution 1325 on Women, Peace and Security and the fifth anniversary of the adoption of Security Council Resolution 2250 on Youth, Peace and Security – to name a few milestones.

The 1.5-day event aims to spur dialogue, inspire action, instil learning and renew engagement around the challenges and opportunities of bringing forward the "Women, Peace and Security" as well as the "Youth, Peace and Security" agendas.

Target	UN staff, governments, practitioners, representatives of women's and youth groups and civil society organizations, private sector, academia, and representatives of institutions who are interested to step up their capacity on the Sustaining Peace, Women, Peace and Security, and Youth, Peace and Security agendas.
Ouration	1.5 days
🊱 Venue	Turin, Italy 11-12 June 2020
🛃 Fee	Thanks to a generous contribution from the Italian Ministry of Foreign Affairs and International Cooperation, there are no fees for the Torino Forum. However, participants are expected to cover travel and lodging. To defray these costs for qualified applicants from the Global South, UNSSC will offer a limited number of scholarships.
🖂 Contact	peacesecurity@unssc.org

○ UN Summer Academy

Face-to-face 📊

Face-to-face

Leveraging the presence of 20 UN entities as well as various leading international development institutions based in Bonn, the UN Summer Academy provides participants with unparalleled peer learning and networking opportunities. The UN Summer Academy facilitates and fosters dialogue with thought and action leaders who are currently working towards the implementation of the 2030 Agenda and the Paris Agreement.

As the world community prepares to celebrate 75 years of the UN, the 2020 UN Summer Academy will focus on the theme chosen for the UN General Assembly commemoration meeting, 'The Future We Want, the UN We Need: Reaffirming our Collective Commitment to Multilateralism'.

The UN Summer Academy is an engaging five-day programme built around interactive panel discussions, participant-led App Labs, an experiential site visit, and a multi-stakeholder Share Fair. The diversity of the carefully selected participants enables a truly unique peer-learning experience.

Target	UN staff, national and local government representatives, civil society representatives, academics, private sector representatives, as well as a select number of master's and post-graduate students.
💿 Duration	5 days
🚱 Venue	Bonn, Germany 24-28 August 2020
🞒 Fee	\$1,250 This course is part of the Sustainable Development Learning Package offered to UN Resident Coordinator Office (RCO) staff. RCO staff will receive a special discount of \$1,000, thanks to a generous contribution from the German Federal Ministry of Economic Cooperation and Development.
Contact	sustainable-development@unssc.org





UNSSC cares about the environment. This book has been printed on fully recycled paper. Turin, 2020



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