



United Nations System Staff College

PROGRAMME PORTFOLIO

2 0 1 9

WHO WE ARE

Our vision:

To provide skills and knowledge to empower the most valuable resource of the UN system: our people.

Our Mission:

To contribute to a more effective, results-oriented, and agile United Nations through learning, training, and knowledge dissemination.

We are the learning organization of the United Nations system, headquartered in Turin, Italy with our Knowledge Centre for Sustainable Development in Bonn, Germany.

We provide high-quality and effective programmatic learning to empower UN staff and partners with competencies, and knowledge to support the UN system and Member States to achieve a better future for all.

As a learning provider for the UN system and its partners, the 2030 Agenda for Sustainable Development provides a framework for our work, along with the Sustaining Peace resolutions and the UN reform efforts.

Why Us?

We are UN

We are part of the UN family, and therefore well positioned to support the various UN reform efforts and transfer key principles and concepts underpinning the global policy frameworks of the 2030 Agenda for Sustainable Development and the Sustaining Peace resolutions. We understand what it means to work in the United Nations - be it in the field or at headquarters, in low, middle, or high income countries, in programmes or in operations, in entry-level or management positions.

We are truly inter-agency

We are the only United Nations learning provider with an inter-agency mandate. As such, beyond bringing together UN staff from across the system through our learning and training offerings, our comparative advantage lies in the ability to provide an inter-agency perspective based on our wide and varied engagement with different entities within the UN and beyond.

We work in partnership, connecting experts and practitioners

We blend external expertise with practical UN experience. Each programme features subject-matter experts from renowned academic institutions, think tanks, the private sector and civil society, together with experienced UN practitioners. This allows for a rich exchange of experiences and perspectives, and fosters unique dialogue spaces in the spirit of multi-stakeholder collaboration.

Contact Us: info@unssc.org

WHAT WE OFFER

Our learning offer is varied and adaptable to different needs. We design and deliver learning interventions ranging from open-enrollment programmes as featured in this portfolio, to tailor-made learning solutions.

Face-to-face Learning

Our residential programmes are delivered in state-of-the-art facilities at the UN campuses in Turin, Italy and Bonn, Germany. We also deliver training in over 50 countries each year, thanks to our mobile team of trainers.

Distance Learning

Our distance learning courses combine self-paced online learning and live sessions with the course instructor and participants, making e-learning a truly interactive experience.

Academic Offerings

In collaboration with renowned universities, we contribute to the design of Masters Degree Programmes in areas that are particularly relevant to the work of the UN and its partners. Degree programmes available in the 2019/2020 academic year include “Sustaining Peace: From Theory to Practice” (University of Turin, Italy), “Master of International Development” (IE School of Global and Public Affairs, Spain) and “MBA Stream on Managing International Organisations” (University of Stellenbosch Business School, South Africa).

Tailor-made Learning

In addition to open-enrolment courses, we design and deliver tailor-made learning solutions to meet the specific needs of UN organizations, inter-agency groups, networks, departments, peace operations, governments and civil society partners. UN Country Teams, field offices, specialised agencies and Resident Coordinator Offices are among our regular clients.

Change Management Solutions

Our advisory services on change management range from diagnosing and scoping UN entities’ need for organizational change to supporting them in designing and implementing comprehensive realignment and change processes.

E-Learning Solutions

We create customised web-based learning solutions and knowledge tools for UN partners including distance learning courses, rosters of experts, performance analysis tools, apps and other collaborative knowledge assets. We also provide e-learning management systems to sustain UN learning initiatives, from deploying branded, agency-specific e-learning portals to free hosting of e-learning packages through our e-learning platform open to UN staff worldwide.

Facilitation & Retreats

Whether you are looking for a partner to design and deliver a strategic team retreat, or simply a unique venue to create the right learning environment for a knowledge-sharing or learning event, we are ready to support you. We can provide an “all inclusive” service (design, logistical support, facilitation, hosting and evaluation) or tailored services that cater to different needs.

OUR OPEN-ENROLLMENT OFFERINGS

01. SUSTAINABLE DEVELOPMENT

pg. 11	Advanced Course on Measurements for Results-Based Management	E-LEARNING
pg. 11	Anti-Corruption in the context of the 2030 Agenda for Sustainable Development	E-LEARNING
pg. 12	Applying Design Thinking in Implementing the 2030 Agenda: An Innovative Approach to Innovation	FACE-TO-FACE LEARNING
pg. 12	Building Partnerships for Sustainable Development	FACE-TO-FACE LEARNING
pg. 13	Financing the SDGs: Mobilising Finance for Sustainable Development	FACE-TO-FACE LEARNING
pg. 13	Policy Coherence for Sustainable Development	E-LEARNING
pg. 14	Results-Based Management to Support Implementation of the 2030 Agenda	FACE-TO-FACE LEARNING
pg. 14	Social Protection for Sustainable Development	E-LEARNING
pg. 15	Strategic Communication for Sustainable Development	FACE-TO-FACE LEARNING
pg. 15	The Essentials of Sustainable Development: Understanding the 2030 Agenda	E-LEARNING
pg. 16	The Paris Agreement on Climate Change as a Development Agenda	E-LEARNING
pg. 16	UN Catalytic Support to South-South & Triangular Cooperation in Implementing the 2030 Agenda	FACE-TO-FACE LEARNING
pg. 17	UN Country Programming in the Context of the 2030 Agenda	FACE-TO-FACE LEARNING
pg. 17	Unleashing the Power of the Private Sector in Implementing the 2030 Agenda for Sustainable Development	E-LEARNING
pg. 18	What a UN Evaluator needs to Know	FACE-TO-FACE LEARNING

02. SUSTAINING PEACE

pg. 21	Acting Locally: Citizen Participation for Resilient Institutions	FACE-TO-FACE LEARNING
pg. 21	Analysing and Understanding Non-State Armed Groups	FACE-TO-FACE LEARNING
pg. 22	Conflict Analysis for Sustaining Peace	E-LEARNING
pg. 22	Decentralized Governance and Peacebuilding	E-LEARNING
pg. 23	Introduction to Sustaining Peace	E-LEARNING
pg. 23	Political Approaches to Preventing and Responding to Election-related Violence	FACE-TO-FACE LEARNING
pg. 24	Working at the Nexus between Human Rights and Conflict Transformation	E-LEARNING

03. LEADERSHIP & MANAGEMENT DEVELOPMENT

pg. 27	E-Management Certificate Programme (SELF-PACED)	E-LEARNING
pg. 27	Executive Coordination Course	E-LEARNING
pg. 28	Fundamentals of Knowledge Management (SELF-PACED)	E-LEARNING
pg. 28	Leadership, Women and the UN	BLENDED LEARNING
pg. 29	Leading for Sustainable Development	FACE-TO-FACE LEARNING
pg. 29	Leading for the UN: a Deep Dive	BLENDED LEARNING
pg. 30	Learning to Lead: Transitioning to Adaptive Sustainable Development Leadership	FACE-TO-FACE LEARNING
pg. 30	Strategic Decision Making in the UN (SELF-PACED)	E-LEARNING
pg. 31	Supervisory Skills: Managing People and Performance (SELF-PACED)	E-LEARNING
pg. 31	UN Country Teams (UNCT) Leadership Skills Course: Leveraging UN Country Teams for the 2030 Agenda	FACE-TO-FACE LEARNING
pg. 32	UN Emerging Leaders Experience	FACE-TO-FACE LEARNING
pg. 32	UN Emerging Leaders Experience French Edition	FACE-TO-FACE LEARNING
pg. 33	UN Leaders Programme	FACE-TO-FACE LEARNING
pg. 33	UN System Executive Management Programme	BLENDED LEARNING

04. CORE PROFESSIONAL SKILLS

pg. 35	Effective Writing Skills	E-LEARNING
pg. 35	Evaluating Learning and Training (SELF-PACED)	E-LEARNING
pg. 36	Fundamentals of Diplomatic Protocol (SELF-PACED)	E-LEARNING
pg. 36	Implications of the UN System Leadership Framework for Programme Support and Administrative Services	FACE-TO-FACE LEARNING
pg. 37	Project Management Professional (PMP)® certification path	BLENDED LEARNING
pg. 37	Skills for Administrative Assistants	E-LEARNING
pg. 38	Social Media for UN Professionals	E-LEARNING
pg. 38	Speech Writing and Developing Talking-Points	E-LEARNING
pg. 39	Trainer Essential Skills (SELF-PACED)	E-LEARNING
pg. 39	UN Competency-Based Interview (CBI) for Panel Members (SELF-PACED)	E-LEARNING

05. SAFETY & SECURITY

pg. 41	Road Safety: Diploma in Advanced Driving Instruction	FACE-TO-FACE LEARNING
pg. 41	Road Safety: Introduction to Road Safety Management	FACE-TO-FACE LEARNING
pg. 42	SSAFE Course for Surge Deployment	FACE-TO-FACE LEARNING
pg. 42	Trainer Development and Certification Course (TDC) and Safe and Secure Approaches in Field Environments (SSAFE)	FACE-TO-FACE LEARNING

06. CHANGE & INNOVATION

pg. 45	Designing and Managing Organizational Change	FACE-TO-FACE LEARNING
pg. 45	Executive Change Leadership	FACE-TO-FACE LEARNING
pg. 46	Introduction to Change Management	E-LEARNING
pg. 46	Team Leaders Managing Change	FACE-TO-FACE LEARNING

07. SPECIAL EVENTS

pg. 49	The Learning Managers Forum	FACE-TO-FACE LEARNING
pg. 49	UN Summer Academy	FACE-TO-FACE LEARNING





SUSTAINABLE DEVELOPMENT

Advanced Course on Measurements for Results-Based Management e-learning

Well-developed and structured plans are essential to manage programmes and projects, to involve the right people, and to achieve sustainable development results. This course equips participants with skills to develop measurable programme objectives, design performance measures and indicators, and identify appropriate data analysis procedures.

Designed and delivered in collaboration with the ROI Institute, this course enables effective results-based management (RBM) in UN system organisations by enhancing staff competencies in designing, monitoring and evaluating projects and programmes.

The course builds upon other UNSSC offerings on RBM by providing more in-depth, technical, and skills-building learning on one of the key elements of RBM strategies: performance measurement. Through a mix of theoretical learning, practical exercises and UN case studies, participants build skills in development measures, analysing data, reporting results, and using data to manage performance.






 Target Audience	UN and UN-affiliated staff involved in project/programme management, including design, monitoring and evaluation.
 Duration	6 weeks
 Venue	Online 16 September – 25 October 2019
 Course Fee	1,850 USD
 Contact Details	sustainable-development@unssc.org

Anti-Corruption in the context of the 2030 Agenda for Sustainable Development e-learning

Despite progress made, corruption is still a pressing challenge. Resources lost through corruption exceed the estimated 10 trillion dollars required to eradicate poverty by 2030. Money lost to corruption is development denied to those most at risk of being left behind.

In collaboration with the UNDP Global Anti-Corruption Team, this new online course focuses on linkages between anti-corruption and sustainable development. This course enables participants to better support and promote the integration of anti-corruption initiatives in sustainable development plans and programmes.

The programme highlights the role anti-corruption plays in the implementation of the 2030 Agenda and facilitates knowledge and understanding of practical examples and key tools to enhance integration of anti-corruption in the Sustainable Development Goals (SDGs) measurement and monitoring.

 Target Audience	UN staff from headquarters, country teams or regional offices, government representatives, development practitioners as well as members of civil society, academia and foundations.
 Duration	4 weeks
 Venue	Online 18 March – 12 April 2019
 Course Fee	Free of charge to selected participants. This course has been developed by UNSSC and UNDP with significant inputs from UNODC, U4, OHCHR, GIZ, Sida, and International Anti-corruption Academy (IACA). The roll out of this course in 2019 is financially supported by UNDP and UNODC.
 Contact Details	sustainable-development@unssc.org

Applying Design Thinking in Implementing the 2030 Agenda: An Innovative Approach to Innovation

The design thinking approach is a human-centred systematic approach to problem-solving. When applied in the context of sustainable development, it can result in local, collaborative, and participatory initiatives that are founded on the local context rather than being retrofitted.

Building on key paradigms of being holistic, uninhibited, collaborative, iterative, and visual, this approach fosters integrative and cross-disciplinary thinking. The course enables participants to understand and analyse the design of their organisational initiatives from the perspective of the end user by guiding participants through the different stages of the design thinking process.

Participants are empowered to apply integrative and cross-disciplinary thinking to create human-centred solutions or reconsider existing organisational initiatives in support of the 2030 Agenda. They will benefit from an innovative toolkit that will encourage them to apply design thinking in their own context.






 Target Audience	Heads of UN Agencies at country level and other senior UN staff (P5 and above), as well as senior public and private sector representatives.
 Duration	4 days
 Venue	Bonn, Germany 25 – 28 June 2019
 Course Fee	2,500 USD
 Contact Details	sustainable-development@unssc.org

Building Partnerships for Sustainable Development

Within the context of a rapidly evolving development (cooperation) environment, it is critical to examine ways to strengthen multi-stakeholder partnerships. The UN is increasingly interacting with new, emerging and non-traditional development cooperation partners, such as philanthropic foundations, the private sector, academia and civil society who are jointly taking responsibility to shape the 2030 Agenda and implement the Paris Agreement.

This course is designed to strengthen knowledge and understanding regarding the imperatives for building partnerships and to offer key elements of partnering.

It serves as a platform for knowledge and experience sharing among partnership practitioners. The course explores key elements of partnering such as ethics, due diligence, rules of engagement, biases and stereotypes, conflicts of interest, as well as partnership frameworks and cases.



 Target Audience	UN staff: Programme and Policy Specialists, Coordination Officers, Partnership Specialists and Officers.
 Duration	4 days
 Venue	Bonn, Germany 2-5 July 2019
 Course Fee	2,500 USD
 Contact Details	sustainable-development@unssc.org

Financing the SDGs: Mobilising Finance for Sustainable Development

This programme strengthens knowledge and skills to engage in and catalyse the development and implementation of sustainable financing strategies and mobilising public and private investments for the Sustainable Development Goals (SDGs).

The course equips participants with the aptitude to assess the development finance landscape, to identify possible financial resources and ways to leverage and to support development and implementation of sustainable financing strategies, and to mobilise both public and private resources and investments for SDGs.

It covers topics such as innovative financing mechanisms, effective national tax systems practices, elimination of illicit financial flows, digitalisation of finance, and Blockchain technology.

 Target Audience	Public and private sector representatives, UN staff and development practitioners.
 Duration	3 days
 Venue	Seoul, Republic of Korea 29 October – 01 November 2019
 Course Fee	2,500 USD
 Contact Details	sustainable-development@unssc.org





Policy Coherence for Sustainable Development

e-learning 

The 2030 Agenda for Sustainable Development demands integrated approaches that view development through a holistic lens, using a systemic approach that takes account of the causal relationship and the synergies and trade-offs produced among social, economic, and environmental dimensions in a comprehensive manner.

This online programme is designed to equip participants with an understanding of why policy coherence is important for achieving sustainable development, what coherent policymaking entails, and what specific tools, mechanisms and approaches can be employed to foster policy coherence.

The course provides opportunities to identify interlinkages and interdependencies among the sustainable development goals (SDGs), their policy interactions and effects, and their transboundary and intergenerational impacts. The course was designed in collaboration with the National University of Singapore Lee Kuan Yew School of Public Policy, the Hertie School of Governance, and the OECD.

 Target Audience	Development practitioners from the UN system, governments, non-governmental organizations, the private sector, civil society and academia.
 Duration	5 weeks
 Venue	Online 27 May – 28 June 2019 Online 14 October – 15 November 2019
 Course Fee	500 USD
 Contact Details	sustainable-development@unssc.org

Results-Based Management to support implementation of the 2030 Agenda

The UN system must take forward their collective responsibilities to make the UN fit for purpose to support the 2030 Agenda through reinforcing national ownership; developing country-contextual responses; and ensuring effective delivery of development results on the ground. The 2030 Agenda also calls for more effective systems operations, integrated and interdependent ways of working for collective outcomes and the impact of the consequent collective accountability. In this regard, results-based management is a key relevant strategy the UN system could pursue to support the 2030 Agenda implementation.

The five-day programme equips UN staff with the knowledge and skills to utilise results-based management tools to enhance their country level programming in the context of the 2030 Agenda for Sustainable Development and contribute to nationally owned sustainable development results.

 Target Audience	UN strategic planners; Chairs/members of UNDAF groups/results groups/task teams; UN Coordination officers/advisors; UN staff involved in project/programme management.
 Duration	5 days
 Venue	Bonn, Germany 08 - 12 April 2019
 Course Fee	2,500 USD
 Contact Details	sustainable-development@unssc.org

Social Protection for Sustainable Development

e-learning 

The 2030 Agenda for Sustainable Development lays out a set of key objectives for developed and developing countries alike to end poverty, protect the planet, and ensure prosperity for all.

Among the priorities agreed upon by Member States is social protection repeatedly cited in the agenda as a primary means to reduce poverty and combat inequality. Designed in partnership with the International Labour Organization (ILO), the online course equips participants with a solid understanding of social protection and its relevance for sustainable development.






The course covers social protection floors and nationally appropriate social protection systems, and showcases country examples on the work done to extend social protection in the context of the 2030 Agenda.

 Target Audience	Participants from the UN, development agencies, bilateral donors, government officials, worker and employer organisations, members of civil society and academia.
 Duration	5 weeks
 Venue	Online 29 April – 01 May 2019
 Course Fee	500 USD
 Contact Details	sustainable-development@unssc.org

Strategic Communication for Sustainable Development

Recognising communication as a core leadership function, the three-day executive course equips UN Resident Coordinators (RC) and RC candidates, country directors and representatives of UN agencies, funds, and programmes, private sector representatives, as well as other key stakeholders with advanced skills and knowledge to articulate and actively communicate a credible and convincing strategic vision for the UN, consistent with national development goals and priorities and aligned with the 2030 Agenda.

The programme provides a high-level media training at the professional studios of the German broadcaster Deutsche Welle, along with personalised media coaching and an intense media boot camp, which includes crisis and post-crisis communication, as well as leveraging the power of social media.

 Target Audience	Senior UN staff (P5 and above), senior public and private sector representatives and other key stakeholders.
 Duration	3 days
 Venue	Bonn, Germany 17 – 19 September 2019
 Course Fee	3,500 USD
 Contact Details	sustainable-development@unssc.org






The Essentials of Sustainable Development: Understanding the 2030 Agenda

e-learning 

The engaging five-week programme introduces participants to the concept of sustainable development and its evolution, as well as the key elements underpinning the 2030 Agenda for Sustainable Development.

The course covers fundamental notions around sustainable development, the five areas of critical importance of sustainable development People, Planet, Prosperity, Peace and Partnerships (also known as the 5Ps), the crosscutting nature of sustainable development and its interlinkages with climate change, planetary boundaries, social inclusion and human rights, as well as the importance of an integrated approach to policy-making.

The course examines the core elements underpinning the 2030 Agenda, namely - vision and principles of the agenda, SDGs as a results framework, partnerships and means of implementation, as well as the review and follow-up framework.

 Target Audience	Development practitioners from the UN system, governments, non-governmental organizations, the private sector, civil society and academia.
 Duration	6 weeks
 Venue	Online 01 April – 03 May 2019
 Course Fee	500 USD
 Contact Details	sustainable-development@unssc.org






The Paris Agreement on Climate Change as a Development Agenda

e-learning 

This joint UN Climate Change - UNSSC online programme offers a holistic and integrated approach to climate change and demonstrates the interlinkages between sustainable development and climate change to facilitate informed policy choices towards low-carbon and climate resilient sustainable development.

The course explains key elements of the Paris Agreement on Climate Change and the 2030 Agenda, and the role of climate action in the broader context of sustainable development. The course provides opportunities to identify threats, co-benefits, and best practices to ensure coherence and mutual reinforcement between climate action and sustainable development.

The course also presents existing tools and instruments to mainstream sustainable development and climate action into development policies and planning.


 Target Audience	Development practitioners from the UN system, governments, non-governmental organizations, the private sector, civil society and academia.
 Duration	6 weeks
 Venue	Online 11 March – 19 April 2019
 Course Fee	500 USD
 Contact Details	sustainable-development@unssc.org

UN Catalytic Support to South-South & Triangular Cooperation in Implementing the 2030 Agenda

Recognising the growing importance of South-South and Triangular Cooperation in accelerating the implementation of the 2030 Agenda, this programme is designed in partnership with the UN Office for South-South Cooperation (UNOSSC).

The course builds a common understanding of the theory and practice of South-South and Triangular Cooperation as a means of development cooperation. Participants are equipped with the key principles, tools and methods needed to comprehend the challenges and opportunities inherent in the approach, as well as to better understand the roles of different actors involved and to mobilise relevant partnerships.

It explores the catalytic role the UN can play in helping to further promote the South-South Cooperation agendas of its member states and development partners as a whole.

 Target Audience	UN staff and development practitioners; governments and institutional focal points on South-South and Triangular Cooperation.
 Duration	3 days
 Venue	Bonn, Germany 15 – 18 October 2019
 Course Fee	2,000 USD
 Contact Details	sustainable-development@unssc.org

UN Country Programming in the Context of the 2030 Agenda

This programme equips participants with a solid understanding of the fundamental shift that underpins the preparation of the new generation of UNDAFs as the most important UN instrument for planning and implementation, as well as with a set of tools and instruments to design highly effective, flexible and impactful UNDAFs to accelerate the progress of the 2030 Agenda implementation.

The course enables UN programme staff and those in respective oversight and support roles at regional and global levels to design more flexible and impactful medium-to-long term strategic frameworks for the UN, governments and other stakeholders to improve people's lives while leaving no one behind.

The course offers a mix of knowledge and skills to build the capacities of the UN for designing new UNDAFs as a vehicle for leveraging financing and investment, an advocacy strategy, an enabler for greater efficiencies, and a compact for mutual accountability and transparency.






 Target Audience	Regional and Country Office staff, field level managers, UN strategic planners, Chairs/members of UNDAF groups/task teams and UN Coordination officers/advisors.
 Duration	4 days
 Venue	Bonn, Germany 07 - 10 May 2019
 Course Fee	2,500 USD
 Contact Details	sustainable-development@unssc.org

e-learning 

Unleashing the Power of the Private Sector in Implementing the 2030 Agenda for Sustainable Development

The 2030 Agenda for Sustainable Development is unprecedented in its scope and ambition. The UN and governments have neither the reach nor the resources to implement it alone. Engagement, especially with the private sector, is imperative for the 2030 Agenda to succeed. Moreover, the agenda offers the private sector numerous opportunities to access new markets and institutional investment - estimated at about \$12 trillion by 2030 while adding 380 million new jobs.

This in itself is a compelling argument for the private sector and governments to work together to make the 2030 Agenda a reality. This online course introduces participants to the different types of private sector entities and demonstrates how strategically engaging with these entities can help implement the 2030 Agenda. It familiarises participants with tools to identify common objectives to create shared value and emphasises the importance of mitigating risk.

 Target Audience	UN staff, especially partnership specialists and officers. Development practitioners from governments, civil society, academia and the private sector.
 Duration	5 weeks
 Venue	Online 18 February - 22 March 2019 Online 14 October – 15 November 2019
 Course Fee	500 USD
 Contact Details	sustainable-development@unssc.org

What a UN Evaluator needs to know: How to Manage UN Evaluations in the context of the 2030 Agenda for Sustainable Development

The adoption of the 2030 Agenda for Sustainable Development meant a new page in the history of humankind with nations united by the 17 Sustainable Development Goals, 169 targets and 232 indicators to build sustainable, inclusive, prosperous, and stable societies for all people, while leaving no one behind.

Independent evaluation has an important role to play in strengthening the oversight, transparency, accountability, and collective learning arrangements of the United Nations development system to enable continual enhancement of its contributions to the achievement of the 2030 Agenda.

Designed in close collaboration with the UN Evaluation Group (UNEG), the course is structured around the UN system-wide approach to evaluations, with the UNDAF evaluation process as the UN common evaluation example. The aim is to develop capacities of UN staff to design, commission, manage and use evaluations in the context of the 2030 Agenda.

🎓 Target Audience	UN Programme staff, involved in programme management, supporting and contributing to evaluations, UN Strategic planners, Chairs/members of UNDAF results and M&E groups and staff from UN Resident Coordinators Offices.
🕒 Duration	3 days
📍 Venue	New York, United States 05 – 07 June 2019
💰 Course Fee	2,000 USD
✉ Contact Details	sustainable-development@unssc.org





SUSTAINING PEACE

Acting Locally: Citizen Participation for Resilient Institutions

This inter-agency course focuses on examining and promoting community-based M&E mechanisms and gender-balanced citizen participation to “Ensure responsive, inclusive, participatory and representative decision-making at all levels” (SDG 16.7).

Experts from the UN and the academia will discuss the theoretical framework and innovative examples from different countries on how participatory practices help build more resilient institutions and how they contribute to a more effective service delivery at the local level.

Target Audience	Practitioners from various backgrounds – such as the UN system, other multilateral and regional organizations, bilateral donors, governments, civil society and academia – working towards the implementation of SDG 16 and interested in stepping up their knowledge and skills on citizen engagement and participation.
Duration	4 days
Venue	Nairobi, Kenya 03-06 December 2019
Course Fee	2,000 USD
Contact Details	peacesecurity@unssc.org

Analysing and Understanding Non-state Armed Groups

Designed in collaboration with the Changing Character of War Centre at Oxford University, this inter-agency course equips UN staff and partners with theoretical and practical skills to analyse unconventional armed groups and to explore the political context driving their genesis, group cohesion, resource strategies, internal structures and levels of violence.

By focusing on multidisciplinary investigative approaches, this course aims at building the capacity of UN staff and partners to better understand the nature and actors of current armed violence.





Target Audience	Practitioners from various backgrounds – such as the UN system, other multilateral and regional organizations, bilateral donors, governments, civil society and academia – who are either deployed in duty stations that are affected by the presence of armed groups or whose job description involves the analysis, interaction, and possibly engagement with armed groups.
Duration	3.5 days
Venue	TBC 09-12 April 2019 TBC 22-25 October 2019
Course Fee	2,000 USD
Contact Details	peacesecurity@unssc.org

Conflict Analysis for Sustaining Peace

e-learning 

This online tutored course introduces UN staff and partners to conflict analysis and its application towards preventing conflict and sustaining peace.

Applying an inter-agency and multi-disciplinary lens, this course builds practical skills on conflict analysis and provides UN staff and partners with a solid framework to engage with both volatile political situations where a conflict prevention lens is required and post-conflict settings where the consolidation of peace is the priority.






 Target Audience	Practitioners from various backgrounds – such as the UN system, other multilateral and regional organizations, bilateral donors, governments, civil society and academia – interested in stepping up their knowledge and skills on conflict analysis.
 Duration	4 weeks
 Venue	Online 13 May - 07 June 2019 Online 11 November-6 December 2019
 Course Fee	500 USD
 Contact Details	peacesecurity@unssc.org

Decentralized Governance and Peacebuilding

e-learning 

This online tutored course explores how decentralization contributes to peacebuilding and sustaining peace by identifying the elements of local governance that are most relevant in a conflict affected and post-conflict contexts.

Through numerous case studies, this course illustrates successful decentralization reforms at the local level and equips UN staff and partners with practical insights on how to improve the effectiveness of their peacebuilding efforts.


 Target Audience	Practitioners from various backgrounds – such as the UN system, other multilateral and regional organizations, bilateral donors, governments, civil society and academia – interested in stepping up their knowledge and skills on decentralization in peacebuilding contexts.
 Duration	4 weeks
 Venue	Online 25 March - 19 April 2019 Online 07 October - 01 November
 Course Fee	2,000 USD
 Contact Details	peacesecurity@unssc.org

Introduction to Sustaining Peace

e-learning 

This online tutored course introduces UN staff and partners to the key elements of the new Sustaining Peace agenda, providing them with a solid grounding on its application in different settings and contexts






Ensuring that participants are up-to-date with the latest policy developments, this course will provide a common understanding of Sustaining Peace across the humanitarian-development-peace nexus.

 Target Audience	Practitioners from various backgrounds – such as the UN system, other multilateral and regional organizations, bilateral donors, governments, civil society and academia – interested in exploring the Sustaining Peace agenda and working across the humanitarian-development-peace nexus.
 Duration	5 weeks
 Venue	Online 18 February-22 March 2019 Online 07 October-8 November 2019
 Course Fee	500 USD
 Contact Details	peacesecurity@unssc.org


Political Approaches to Preventing and Responding to Election-related Violence

Designed and delivered in partnership with the Electoral Assistance Division of the UN Department of Political Affairs, this inter-agency course strengthens the capacity of UN staff to prevent election-related violence or mitigate its effects.

Exposing participants to numerous case studies and lessons learned, this course promotes a broader understanding of the political and technical dimensions of elections, the complex relationship between elections and conflict, and the work of the UN system to prevent and mitigate election-related violence.






 Target Audience	UN staff working on electoral affairs, political crises, good offices, mediation and peace and security issues (by nomination only).
 Duration	4 days
 Venue	TBC 03 – 06 June 2019 TBC 07 – 10 October 2019
 Course Fee	Thanks to a generous contribution from the UN Department of Political Affairs (DPA) there are no course fees. Sponsoring organizations however are responsible for the travel and accommodation of their participating staff..
 Contact Details	peacesecurity@unssc.org

Working at the Nexus between Human Rights and Conflict Transformation

e-learning 

This online tutored course offers insights on how conflict transformation and human rights approaches complement one another, and on how UN staff and partners can leverage on these linkages.

Through practical examples and case studies, this course demonstrates how working across disciplines can enhance practice and facilitate dialogue and coordination across the disciplines building on the comparative advantage of one another and exploring what the nexus entails.

 Target Audience	Practitioners from various backgrounds – such as the UN system, other multilateral and regional organizations, bilateral donors, governments, civil society and academia – interested in exploring the linkages between human rights and conflict transformation.
 Duration	4 weeks
 Venue	Online 25 March-19 April 2019 Online 11 November-6 December 2019
 Course Fee	500 USD
 Contact Details	peacesecurity@unssc.org





LEADERSHIP & MANAGEMENT DEVELOPMENT

E-Management Certificate Programme (SELF-PACED) e-learning

The 2030 Agenda for Sustainable Development and the UN management reform call for UN managers to lead effective teams, implement changes and ultimately strengthen the UN's capacities to achieve the 2030 Agenda.

UNSSC puts you in control of your own learning, enabling UN staff to choose from a unique collection of management modules tailor-made for leaders and managers across the UN system.

Modules span across four different dimensions of management, including people management, planning, programme implementation and resource management. The programme follows learner-centered design & scenario-based learning. It is a self-paced learning path delivered entirely online.

Participants can start at any time and complete modules and activities at their own pace and sign-up for upcoming new modules. They will be granted unlimited access to all modules for the duration of one calendar year from the date of enrolment.

Target Audience	UN officials at all levels with management and leadership functions at headquarters and in the field.
Duration	1 year from the date of enrolment
Venue	Online 01 January 2019 – 31 December 2019
Course Fee	2,000 USD
Contact Details	leadershipandmanagement@unssc.org

Executive Coordination Course e-learning

This three-month development programme is aimed at Executive Officers and coordination professionals whose roles require them to be versatile and efficient multitaskers who can effectively balance changing priorities while communicating well with various colleagues.

The course will provide participants with tools, templates, and techniques to significantly increase productivity and efficiency in the workplace. In addition, participants will strengthen skills to effectively deal with rising responsibilities and complex activities.






Target Audience	International professionals (P2-P3), NPOs and senior GS staff members performing executive and programme coordination functions.
Duration	3 months
Venue	Online 18 February – 24 May 2019 Online 16 September – 20 December 2019
Course Fee	2500 USD
Contact Details	leadershipandmanagement@unssc.org

Fundamentals of Knowledge Management (SELF-PACED)

e-learning 

This course is designed to equip UN staff with enhanced skills in applying knowledge management tools and techniques in the UN context. Participants will learn knowledge management strategy, processes, components, best practices and tools for capturing and refining knowledge assets. They will understand in what forms knowledge exist - creating and sharing processes to meet organizational goals.

It is an online course that participants can start at any time. Once they have started, participants are required to complete all activities within 3 months, without webinars.



 Target Audience	Professional UN staff at headquarters and field locations.
 Duration	3 months from the start date
 Venue	Online 01 June 2019 – 31 December 2019
 Course Fee	500 USD
 Contact Details	leadershipandmanagement@unssc.org

Leadership, Women and the UN

The Leadership, Women and the UN is designed for highly experienced women professionals and has been running since 2015 to promote the expansion and renewal of prevalent paradigms of leadership to ensure a more gender-balanced workplace across and beyond the UN system.

Participants explore leadership approaches and their situational application, gender and cultural dimensions of leadership, dynamics of power, influence and negotiation, deeper personal-professional coherence and self-awareness to develop skills for transformative and charismatic leadership.

The programme unfolds as a journey, combining a pre-programme personality and leadership assessment, face-to-face interactive lectures, practical exercises, individual and group reflection and follow-up coaching and community building initiatives. It provides direct insights into the reflections of senior UN leaders, renowned speakers from different sectors and an engaged community of more than 300 alumnae.

 Target Audience	Female UN staff at the P4-P5 level and other highly experienced professionals from relevant academic, public and private institutions. By nomination and open enrolment.
 Duration	One month of pre-programme learning resources; 5-day face-to-face programme; follow-up coaching and ongoing alumnae community activities.
 Venue	Bangkok, Thailand 08 – 12 April 2019 Vienna, Austria 24 – 28 June 2019 Geneva, Switzerland 14 – 18 October 2019
 Course Fee	5,500 USD
 Contact Details	leadershipandmanagement@unssc.org

Leading for Sustainable Development

This programme is designed in partnership with the Commonwealth to enable senior international leaders to apply systems thinking and foster collaboration for greater impact in their work on sustainable development.

Under the 2030 Agenda, international leaders are required to think beyond their area of expertise; analyse their environment as a set of complex, living ecosystems; discern their organising principles as well as the linkages, interactions, dependencies, and power distribution among components and constituencies; and strategically identify leverage points to achieve maximum impact.

The programme is delivered through a combination of real-life case studies with presentations and instructor-led inputs, discussion, and reflections sessions. The faculty is composed of thought leaders on sustainable development, leadership and systems thinking from within and outside the UN.






 Target Audience	Senior UN staff at the D1 - D2 levels; Resident and Humanitarian Coordinators; Agency Country Representatives; Alumni of the UN Leaders and UNCT Leadership Programmes; Senior government representatives, development practitioners, members of civil society, academia and foundations.
 Duration	3 days
 Venue	TBC 10 – 12 September 2019 TBC 31 October – 1 November 2019
 Course Fee	3,300 USD
 Contact Details	leadershipandmanagement@unssc.org

Leading for the UN: a Deep Dive

This unique programme is designed to challenge senior leaders in the UN and the international system to transform themselves and thereby their sphere of influence and organizations. The 2019 edition is offered in collaboration with the Dag Hammarskjöld Foundation and will take place at the summer home of the second UN Secretary General.

Many professional development programmes teach techniques for managing others. This programme will instead introduce some very new – and some very old – approaches for managing the self. It will help participants find their source of effectiveness and sense of purpose and begin a journey of inner awareness.

It includes a one-on-one goal-setting conversation with a facilitator one month before the programme, a 4-day intensive workshop and two group sessions following the course to help apply learning.



 Target Audience	Staff at senior level (P5 and above) from the UN and affiliated organizations. The programme is complementary to UNSSC's UN Leaders Programme and is a "zoom in" alumni offering.
 Duration	4 days and 2 follow-up webinars within the next three months.
 Venue	Backåkra, Sweden 27 – 30 August 2019
 Course Fee	4,000 USD
 Contact Details	leadershipandmanagement@unssc.org

Learning to Lead: Transitioning to Adaptive Sustainable Development Leadership

We are all called to lead, to act, to change. The 2030 Agenda for Sustainable Development represents an imperative for change for the United Nations.

The four-day programme for aspiring mid-level UN staff prepares participants for the critical transition to a greater leadership role in supporting transformative processes at country-level and builds on innovative and technologically advanced practices for sustainable development.

The programme strengthens political acumen and broadens the participants' scope of vision to prepare them for more strategic and upstream policy advisory roles to drive nationally owned sustainable development strategies. The course strengthens collaboration for sustainable development, provides opportunities to practice substantive leadership skills to engage and influence stakeholders and to become transformative change agents.






 Target Audience	UN Staff at P3/P4 levels or National Officers at equivalent level.
 Duration	4 days
 Venue	Bonn Germany 18-21 June 2019
 Course Fee	2,500 USD
 Contact Details	sustainable-development@unssc.org

Strategic Decision Making in the UN (SELF-PACED)

e-learning 

This self-paced online programme combines UN realities with the latest decision research, helping participants identify the best strategic decisions for their teams and organizations. The course will enable participants to:

- Examine decision challenges and successes within the UN system
- Apply effective and practical decision analysis techniques, commonly encountered by UN managers
- Distinguish and recognize availability and other cognitive biases which greatly influence your decisions
- Gather relevant intelligence to increase the quality of your decisions - Identify collective decision-making tools and apply these within a team
- Develop effective decision-making strategies, taking into account ethical implications






 Target Audience	This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.
 Duration	5 weeks from start date
 Venue	Online 01 April – 31 December 2019
 Course Fee	500 USD
 Contact Details	leadershipandmanagement@unssc.org

Supervisory Skills: Managing People and Performance (SELF-PACED)

e-learning 

Managing People and Performance (A self-study course) - This online programme is tailored for UN supervisors who want to achieve results through productive supervision and management.

Participants will strengthen their conflict-management skills and learn how to become more effective in influencing others, by practising techniques to engage in productive debates and to develop more flexible leadership styles.

 Target Audience	UN staff with 1st level supervisory responsibilities.
 Duration	3 months from start date
 Venue	Online 01 April – 31 December 2019
 Course Fee	750 USD
 Contact Details	leadershipandmanagement@unssc.org

UN Country Teams (UNCT) Leadership Skills Course: Leveraging UN Country Teams for the 2030 Agenda

Building on the repositioning of the UN Development System, the 5-day executive programme will strengthen skills and capabilities required for UN leaders to drive the nationally owned transformative 2030 Agenda. Particular attention will be given to the need for policy coherence, systems thinking, strategic communication, and collaborative leadership.

An exclusive feature of the programme focuses on an experiential site visit to demonstrate real-life interconnectedness of the 5Ps' people, planet, prosperity, partnership, and peace. The course will enable UN leaders to respond to the UN Secretary-General's call for reforms, and to contribute to building a new generation of Country Teams.

Moreover, it will enable senior UN officials of UN Country Teams to become strong sustainable development advocates and strategists to meet the ambition of the 2030 Agenda for Sustainable Development.

 Target Audience	UN Resident Coordinators (RC) and RC Candidates; Country Directors and Representatives of UN Agencies, Funds, and Programmes
 Duration	5 days
 Venue	Bonn, Germany 18 – 22 March 2019 Bonn, Germany 20 – 24 May 2019 Singapore, Singapore 07 – 11 October 2019
 Course Fee	5,500 USD
 Contact Details	sustainable-development@unssc.org

UN Emerging Leaders Experience

Designed to develop the leadership potential of middle managers, this programme focuses on negotiation, consensus building and communications skills. It employs an array of active learning methodologies and tools such as an individualized 360° leadership assessment (offered in English and French).






The programme allows participants to cultivate stronger connections by networking with peers from across the UN system and various duty stations and to develop skills for persuasive advocacy and communication across multi-stakeholder environments and audiences.

 Target Audience	UN staff at P3/P4 levels or National Officers of equivalent level.
 Duration	4 days
 Venue	Turin, Italy 12-15 March 2019 Turin, Italy 21-25 October 2019
 Course Fee	3,000 USD
 Contact Details	leadershipandmanagement@unssc.org

UN Emerging Leaders Experience - French Edition

Conçu pour développer le potentiel de leader des cadres intermédiaires, ce programme se concentre sur négociation, gestion des conflits, et communication.

Il utilise des méthodologies d'apprentissage dynamique, y inclus une évaluation 360 personnalisée. Le programme permet aux participants de cultiver un réseau très approfondi avec des collègues des Nations Unies provenant de différents agences et lieu d'affectation.






 Target Audience	Personnel des Nations Unies au niveau de P3 ou P4, ou équivalent <i>National Officers</i> niveau.
 Duration	4 days
 Venue	Dakar, Senegal 09 – 12 July 2019
 Course Fee	3,000 USD
 Contact Details	leadershipandmanagement@unssc.org

UN Leaders Programme

Entering its eleventh year, the UN Leaders Programme has welcomed hundreds of senior UN officials from around the globe and provides a unique opportunity for participants at the Director level to explore successful leadership approaches, innovation and transformation practices and their application to international leadership.

International leaders are expected to provide aspirational guidance and practical solutions to the complex challenges our world is facing, often in inclement conditions. The rapid pace of change in today's world means that the best leaders are the ones who keep growing.

The programme, considered a benchmark for its unique and stimulating methodologies, fuses sessions delivered by world-renowned speakers from different sectors, experience sharing and cultural activities: power, authority, and relational authenticity; adaptive leadership; change and innovation; leadership resilience; global and regional challenges, trends and opportunities and the UN's role.






 Target Audience	Senior UN staff at the D1 - D2 levels; senior practitioners in the field of international cooperation. By open enrolment or nomination. Please note that some UN organizations follow an internal nomination process to identify candidates for the programme.
 Duration	5 days
 Venue	New York, United States 20 – 24 May 2019 Geneva, Switzerland 14 – 18 October 2019
 Course Fee	7,000 USD
 Contact Details	leadershipandmanagement@unssc.org

UN System Executive Management Programme

The UN System Executive Management Programme is tailor-made for UN managers. It provides practical tools and knowledge to help UN managers address UN complex realities and deliver results effectively, both in challenging field locations and at headquarters.

The programme applies problem-based and case-based learning methodologies, and ensure that all the learning is relevant, applicable and practical. The programme consists of three phases: online, a newly designed 360 assessment (aligned with the UN Leadership Framework) and one-on-one coaching, and a residential workshop in Turin

The current topics included but are not limited to: people management, performance management, strategic planning, decision-making, communication, partnership building, innovation and change management.

 Target Audience	UN officials with management and leadership functions at headquarters and in the field. Participants are expected to serve at P5+ or equivalent levels. Exceptions can be made for participants serving at P4 or equivalent levels in case of comparable management responsibilities. Managers from NGOs associated with the UN and government officials from member states are also welcome.
 Duration	4 months and 3 weeks
 Venue	Online & Turin, Italy 18 February – 05 July 2019 Online & Turin, Italy 09 September 2019 – 07 February 2020
 Course Fee	4,900 USD
 Contact Details	leadershipandmanagement@unssc.org



CORE PROFESSIONAL SKILLS

Effective Writing Skills e-learning ⓘ

This five-week online course is designed to enhance the ability of staff to effectively draft a variety of documents through increased sensitivity to language, structure and content. Participants will be exposed to different techniques for drafting documents that are adapted to the audience and have impact.

The course introduces an innovative learning approach. Participants will follow two synchronised sessions, during which effective document drafting skills will be explained. After the initial two weeks, participants will have a clearer vision of their learning priorities and will choose one of two available paths for the remainder of the programme.

They can decide to follow either a 'General writing skills' path (focusing on drafting, reviewing and managing daily communications, such as emails) or take up the 'Report writing skills' path.

🎓 Target Audience	All UN personnel (P and GS staff) at headquarters and field locations.
🕒 Duration	5 weeks
📍 Venue	Online 04 March – 05 April 2019 Online 09 September – 11 October 2019
💰 Course Fee	1,000 USD
✉ Contact Details	leadershipandmanagement@unssc.org

Evaluating Learning and Training (SELF-PACED) e-learning ⓘ

This self-paced programme is designed for anyone involved in organizing learning and training events to develop others – including trainers, facilitators, managers, leaders, resource persons and instructors. Participants are introduced to evaluation tools and techniques to improve training effectiveness, and demonstrate the value of training in meeting organizational needs. Participants can decide when to start the course and are required to complete all activities within three months.






🎓 Target Audience	This course is for anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.).
🕒 Duration	3 months from start date
📍 Venue	Online 01 January – 31 December 2019
💰 Course Fee	500 USD
✉ Contact Details	leadershipandmanagement@unssc.org

Fundamentals of Diplomatic Protocol (SELF-PACED)

e-learning 

Complement your technical and managerial know-how with skills in diplomatic protocol to support your high-level engagement. Explore international courtesy rules, formal communication norms, and ceremonial practices to follow in official functions and occasions, all with an emphasis on practical application to the UN context.

Obtain practical insights into subtle interactions that will improve your operational effectiveness in a wide range of settings. It is an online course without webinars that participants can start at any time. Once they have started, participants are required to complete all activities within 3 months.

 Target Audience	UN staff performing protocol functions, at any level and location.
 Duration	3 months from the start date
 Venue	Online 1 June 2019 – 31 December 2019
 Course Fee	500 USD
 Contact Details	leadershipandmanagement@unssc.org

Implications of the UN System Leadership Framework for Programme Support and Administrative Services

The UN Leadership Framework reflected that leadership skills are not only for those who manage people or teams, the skills are also necessary to efficiently manage processes, make decisions, and communicate with others. In many organizations, GS administrative professionals work as behind-the-scenes managers because they sometimes make more decisions a day than the leadership team. So, it is important for GS administrative support staff to develop their management skills.

This workshop seeks to strengthen the capacity of UN GS Programme Support and Administrative Professionals in line with UN Leadership Framework.


 Target Audience	GS Programme Support and Administrative Professionals
 Duration	3 days
 Venue	Entebbe, Uganda 29 -31 May 2019 Turin, Italy 27 – 29 November 2019
 Course Fee	2,000 USD
 Contact Details	leadershipandmanagement@unssc.org

Project Management Professional (PMP)[®] Certification Path

This programme walks participants through the nuts and bolts of project management - from setting priorities to controlling expenses and reporting on results.

It provides support, practical activities and useful examples to help participants apply these skills to their daily work. UNSSC has partnered with the Project Management Institute (PMI)'s experts and registered education provider to develop this highly-specialised course.





This course provides participants with the 35 hours of formal training required to pass the PMP[®] or CAPM[®] certification exams. It benefits those who need to get certified in the near-term.

 Target Audience	UN professional staff at headquarters and field locations with responsibilities in project design, management and/or reporting
 Duration	5 weeks online + 3.5 days face-to-face
 Venue	Online , 30 September – 01 November 2019. Face-to-Face, Turin, Italy , 5 -8 November 2019
 Course Fee	2,500 USD
 Contact Details	leadershipandmanagement@unssc.org

Skills for Administrative Assistants

e-learning 

Administrative assistants have to perform different roles, constantly juggle a multitude of tasks and work with several colleagues on a daily basis. This course provides participants with tools, templates, and techniques to significantly increase productivity and effectiveness in the workplace. It is about working to the best of your abilities, and encouraging, in turn, the best in those who work in the same environment.

 Target Audience	Administrative assistants (headquarters and field locations).
 Duration	5 weeks
 Venue	Online 01 April – 05 May 2019
 Course Fee	1,000 USD
 Contact Details	leadershipandmanagement@unssc.org

Social Media for UN Professionals

e-learning 

This online programme is designed to meet the needs of UN staff working with social media. It will give you an overview of the pros and cons of social networks and fundamental concepts including branding, networking and influencing.

Sign up for the programme to master social media skills - enabling you to boost visibility across social media platforms, interact effectively with an engaged audience and build cost-effective and targeted campaigns.

The goal is to help you create a social media strategy in line with the wider communication objectives of your organization. Social media monitoring and analysis will also be a significant component of the programme






 Target Audience	UN Communication Officers, project managers, and other UN staff involved / interested in leveraging social media to achieve team and organizational goals.
 Duration	4 weeks
 Venue	Online 08 April – 10 May 2019
 Course Fee	750 USD
 Contact Details	leadershipandmanagement@unssc.org

Speech Writing and Developing Talking-Points

e-learning 

This online programme guides participants on how to prepare clear, engaging and memorable talking-points and speeches - both for senior colleagues and themselves, relevant to any occasion. It covers key principles of public speaking and practical techniques for making drafts lively and easy to use.






Coursework draws on various real-life UN examples, including the work shared by course participants.

 Target Audience	Special Assistants, Communication, Public information and information Officers, Coordination Specialists, Programme Staff, Team Leaders and Thematic Specialists who tend to have the responsibility of preparing speeches for management.
 Duration	4 weeks
 Venue	Online 18 February – 22 March 2019
 Course Fee	1,000 USD
 Contact Details	leadershipandmanagement@unssc.org

Trainer Essential Skills (SELF-PACED)

e-learning 

Become a professional trainer. This six-module self-study course provides a comprehensive look at the role and function of a trainer. It is open to anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc. Participants gain tools and techniques for a systematic approach to training others effectively.





 Target Audience	This course is for anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.
 Duration	3 months from start date
 Venue	Online 01 January – 31 December 2019
 Course Fee	500 USD
 Contact Details	leadershipandmanagement@unssc.org

UN Competency-Based Interview (CBI) for Panel Members (SELF-PACED)

e-learning 

This course provides robust training on the key concept of CBI, as well as simulations of panel interviews. During the online phase of the programme, participants will learn about CBI, the UN competency framework, how to plan and prepare for panel interviews, how to ask the right questions, how to probe, how to assess candidates, and how to minimise unconscious biases while evaluating candidates.

A one-to-one mentoring session will offer each participant an opportunity to practice interview skills in simulations, and reflect under the guidance of the experienced mentor.

 Target Audience	UN officials at headquarters and in the field who serve as panel members in Competency-Based Interviews.
 Duration	3 months from start date
 Venue	Online 01 January – 31 December 2019
 Course Fee	750 USD
 Contact Details	leadershipandmanagement@unssc.org








SAFETY & SECURITY

Road Safety: Diploma in Advanced Driving Instruction

This Training of Trainers course aims at enabling UN staff and partners to deliver high quality, standardized driver training in a cost-effective, sustainable manner. Successful participants will have requisite skills, knowledge and attitudes to train others on the safe, efficient and effective operation of light vehicles in a variety of contexts and risk environments.






By doing so, this course directly contributes to Pillar 3 of the UN Road Safety Strategy and SDG 3, target 3.6: “By 2030, halve the number of global deaths and injuries from road traffic accidents”.

 Target Audience	Relevant administration, logistics, fleet management, training and security personnel from across and beyond the UN system. Participants need to have a valid International Driving Licence in order to attend the course.
 Duration	12 days
 Venue	Turin, Italy 28 January - 09 February 2019 Turin, Italy 13-25 May 2019 Turin, Italy 16-28 September 2019
 Course Fee	5,200 USD
 Contact Details	peacesecurity@unssc.org

Road Safety: Introduction to Road Safety Management

This course aims at enabling UN staff and partners to effectively develop and manage road safety actions using best practices and evidence-based approaches

It is designed to equip road safety focal points and those with road safety management accountabilities and responsibilities with the requisite knowledge, skills and attitudes to better analyse, plan, implement and evaluate road safety actions. By doing so, this course directly contributes to Pillar 3 of the UN Road Safety Strategy and SDG 3, target 3.6: “By 2030, halve the number of global deaths and injuries from road traffic accidents”.

 Target Audience	Road safety focal points, relevant administration, logistics, fleet management, training and security personnel from across and beyond the UN system.
 Duration	5 days
 Venue	Turin, Italy 18-22 March 2019
 Course Fee	2,000 USD
 Contact Details	peacesecurity@unssc.org

SSAFE course for Surge Deployment

This course aims at training staff from the UN system and affiliated organizations who need to be deployed over a short notice to volatile and dangerous areas of the world and need a comprehensive safety and security training.

The curriculum is delivered by SSAFE trainers and is based on the UNDSS-UNSSC SSAFE standard modules and combines theoretical lessons, demonstrations, group-work, practical exercises and field simulations.

👤 Target Audience	Staff of the UN system and affiliated organizations interested in receiving the SSAFE certification.
🕒 Duration	3 days
📍 Venue	Turin, Italy 05 – 07 March 2019 Turin, Italy 09 – 11 July 2019 Turin, Italy 15 – 17 October 2019
💰 Course Fee	1,500 USD
✉ Contact Details	peacesecurity@unssc.org

Trainer Development and Certification Course (TDC) and Safe and Secure Approaches in Field Environments (SSAFE)

This Training of Trainers course aims at creating a pool of certified trainers qualified to deliver different safety and security training programmes worldwide.

Drawing on the experience of the SSAFE ToT and STOCC programmes, this course combines the basic TDC (5 days) with the SSAFE add-on (2 days) and provides staff from the UN system and affiliated organizations with the knowledge, skills and attitudes required for the planning, delivery and review of security training.

👤 Target Audience	Security professionals from the UN system and affiliated organizations who will be engaged in the delivery of security training.
🕒 Duration	7 days
📍 Venue	Turin, Italy 21-27 February 2019 Turin, Italy 20-26 June 2019 (French edition) Turin, Italy 07-13 November 2019
💰 Course Fee	2,800 USD
✉ Contact Details	peacesecurity@unssc.org










CHANGE & INNOVATION

Designing and Managing Organizational Change

This programme supports staff to perfect their skills in designing and managing change processes in the UN.

It is ideal for programme, operations or coordination professionals at the P4 and P5 level who are responsible for driving, coordinating, designing or contributing to change processes.






 Target Audience	Operations or coordination professionals at the P4 and P5 level.
 Duration	5 days
 Venue	New York, United States 13 – 17 May 2019
 Course Fee	3,000 USD
 Contact Details	leadershipandmanagement@unssc.org

Executive Change Leadership

The Executive Change Leadership course aims at senior staff at the Director and ASG level, leading large complex change of high magnitude, including shifting mind-sets and behaviours, changing structures and procedures, requiring radically new ways of 'being' and 'doing'.

Participants learn how to lead in situations of high uncertainty and contextual volatility – where the leader might not have the answers, and a 'command and control' approach will no longer cut it.

They will learn on making disturbance a friend, and leveraging it. Participants will unpack how they/their organisations might be unconsciously using existing thinking and processes to create change. The workshop will include experience, theory and case work and will be complemented by a 360 degree feedback on the change vitality of the participants plus individual coaching sessions.

 Target Audience	Senior staff at the Director and ASG level.
 Duration	3 days
 Venue	New York, United States 26 – 28 February 2019 New York, United States 09 – 11 April 2019 Geneva, Switzerland 05 – 07 November 2019
 Course Fee	4,000 USD
 Contact Details	leadershipandmanagement@unssc.org






Introduction to Change Management

e-learning 

The programme is the perfect online solution for team leaders who want to reflect on their own change management practice, receive inspiration and insights into the dynamics of change and its impact on people. It provides an opportunity to develop parts of a change strategy and to receive individual coaching and feedback.

The course deals with change triggers in the UN, diagnostic tools, role clarification, planning and implementing steps for change programmes.






The course also looks at ways to mitigate the impact of change on staff, and approaches to deal with resistance and emotions.

 Target Audience	Senior staff at the Director and ASG level.
 Duration	5 weeks
 Venue	Online 04 March - 14 April 2019 Online 19 August – 27 September 2019
 Course Fee	750 USD
 Contact Details	leadershipandmanagement@unssc.org

Team Leaders Managing Change

Team leaders might not decide on the organizational changes but are asked to implement them with their team. This programme introduces approaches to change, ways to recognise and work with emotional responses and resistance and staff engagement strategies.

Participants learn helpful attitudes, skills and tools for working with the change. They will have the chance to apply them to their own change case and get feedback from peers and seasoned change professionals.

 Target Audience	Supervisors and managers leading teams affected by change initiatives.
 Duration	2 days
 Venue	New York, United States 19 – 20 March 2019 Bonn, Germany 29 – 30 October 2019
 Course Fee	1,500 USD
 Contact Details	leadershipandmanagement@unssc.org





SPECIAL EVENTS

The Learning Managers Forum

This is an annual event open to all individuals responsible for learning, training and staff development functions in United Nations agencies, funds and programmes and affiliated international organizations.

The forum brings together UN officials to share good practices, work on common projects, learn new skills, and build partnerships for learning and training.

🎓 Target Audience	All those responsible for learning, training and staff development in United Nations agencies, funds and programmes as well as other international organizations.
🕒 Duration	3 days
📍 Venue	Turin, Italy 12 – 14 June 2019
💰 Course Fee	1,650 USD
✉ Contact Details	leadershipandmanagement@unssc.org

UN Summer Academy

Leveraging the presence of 20 UN entities as well as various leading international development institutions based in Bonn, the UN Summer Academy provides participants with unparalleled learning and networking opportunities.

The programme fosters dialogue with thought and action leaders working towards the implementation of the 2030 Agenda and the Paris Agreement.

As the world community prepares for the first SDG Summit in September 2019 under the auspices of the UN General Assembly, the 2019 UN Summer Academy will focus on reviewing progress made, innovative scalable solutions, and SDG advocacy.

The UN Summer Academy is an engaging five-day programme built around interactive panel discussions, participant-led App Labs, an experiential site visit, and a multi-stakeholder Share Fair.

🎓 Target Audience	UN staff, national and local government representatives, civil society representatives, academics, private sector representatives, as well as a select number of Master and post-graduate students.
🕒 Duration	5 days
📍 Venue	Bonn, Germany 26 – 30 August 2019
💰 Course Fee	1,250 USD
✉ Contact Details	sustainable-development@unssc.org

The UNSSC cares about the environment.
This book has been printed on fully recycled paper. Turin, 2018



Headquarters

Viale Maestri del Lavoro 10
10127 Turin - Italy
+39 011 65 35 911
+39 011 65 35 901



Knowledge Centre for Sustainable Development

Haus Carstanjen
Martin-Luther-King-Straße 8
Bonn 53175, Germany
+49 (0) 228 815 2656

