LEARNING IS THE KEY

United Nations System Staff College

PROGRAMME PORTFOLIO

2018
We are the learning organization of the United Nations system, headquartered in Turin, Italy with an office in Bonn, Germany. We design and deliver learning programmes for UN staff and their partners. We help the United Nations become more effective by fostering a common leadership and management culture across the system.

Who We Are

Our learning programmes are:

Geared towards the transformative 2030 Agenda
Through our learning and knowledge products, we support UN staff and other relevant stakeholders in identifying innovative approaches to deliver on the requirements of a universal, more integrated and holistic 2030 Agenda.

Truly inter-agency
We bring together UN staff from across the system in a truly inter-agency spirit to learn from each other, exchange views on common issues, and build networks to continue learning beyond the classroom.

Accessible
We offer residential courses in state-of-the-art facilities on the UN Campuses in Turin, Italy and Bonn, Germany. We also deliver training in over 50 countries each year, thanks to our mobile team of trainers.

Relevant to daily UN work
We blend external expertise with practical UN experience. Courses feature subject-matter expert solutions, think tanks, the private sector and civil society, as well as experienced UN practitioners.

UN-specific
We are part of the UN family, so we know what it means to work in the United Nations - be it in the field or at headquarters, in the middle-income countries, in programmes or in operations, in entry-level or management positions.

Delivered directly at desk
Our distance learning courses combine self-paced online learning with live sessions with the course instructor and participants from across the UN system and beyond. UN staff, as well as partners can learn how they want, when they want, and still benefit from an interactive experience.

Tailor-made
We design and deliver customized learning programmes on-demand to meet the specific needs of organizations, departments, peace operations, or inter-agency groups.

Get in touch:
We are happy to answer any questions you may have. Just drop us an email at info@unssc.org
Are you looking for a tailor-made solution?

In addition to open-enrollment courses, we design and deliver tailor-made learning programmes to meet the specific needs of inter-agency groups, networks, UN departments, peace operations and UN organizations to help them achieve their strategic objectives: UN Country Teams, field offices, specialized agencies and Resident Coordinators. We are among our regular clients.

In partnership with UNDP’s Management Consulting Team, we also provide integrated change management advisory services to support UN entities in adapting to new challenges.

Feel free to contact us (info@unssc.org) to learn more or to discuss your specific needs.

ADVISORY SERVICES ON CHANGE MANAGEMENT

Advisory services range from diagnosing and scoping UN entities’ need for organizational change to supporting them in designing and implementing comprehensive realignment and change processes.

We tailor solutions to the needs of clients across the following service lines:

- Strategy: Assisting leaders with strategy development and implementation planning
- Organizational Design: Ensuring organizational structures and functions are aligned with and set up to deliver on organizational objectives
- Performance Improvement: Optimizing business processes, systems, and financial and human resources
- Organizational Change Capability: Building capability of managers and staff to manage and implement change
- Analytics & Insights: Supporting decision-making by combining change management experience and analytical expertise

TAILOR-MADE LEARNING

We design and deliver tailor-made programmes on a range of subjects from building the conflict analysis skills of staff in UN peace operations to supporting UN Country Teams to deliver on the 2030 Agenda, and to developing the managerial and leadership capacity of staff in UN departments, agencies, funds and programmes.

Programmes are held at our campuses in Turin or in Bonn, in field and headquarters locations, and/or at distance, depending on the client’s wishes.

E-LEARNING SOLUTIONS

We create customized web-based learning solutions and knowledge tools for UN partners, such as distance learning courses, rosters of experts, performance analysis tools, apps and other collaborative knowledge assets. We also provide e-learning management systems to sustain UN learning initiatives, from deploying branded, agency-specific e-learning portals to free hosting of e-learning packages through Portals @UNKampus, an e-learning platform open to UN staff worldwide.

FACILITATION & RETREATS

Whether you are looking for a partner to design and deliver a strategic team retreat, or simply a unique venue to create the right learning environment for a knowledge-sharing or learning event, we are ready to support you.

We have long-standing experience in organizing workshops for UN staff ranging from the Secretary-General’s Retreat to meetings of the High Level Committee on Management and the Human Resources Network. We can provide an all-inclusive service (design, logistical support, facilitation, hosting and evaluation) or tailored services to cater for different needs.
Our open-enrollment offerings

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Building Partnerships for Sustainable Development

This interactive, introductory programme helps participants strengthen the skills they need to build substantive and sustainable partnerships with new, emerging and ‘nontraditional’ development cooperation partners, such as philanthropic foundations, the private sector, academia and civil society who are jointly taking responsibility to shape the 2030 Agenda and implement the Paris Agreement.

Aiming to strengthen participants’ knowledge and understanding about imperatives for building partnerships, the course explores key elements of partnering such as ethics, due diligence, rules of engagement, biases and stereotypes, conflicts of interest, as well as partnership frameworks and cases.

This foundational partnership course is designed and delivered in collaboration with the Pyxera Global, Partnerships Resource Centre, and representatives from the private sector.

Target Audience
UN staff.

Duration
4 Days

Venue
Bonn, Germany 26th – 29th June 2018

Course Fee
2,500 USD

Contact Details
sustainable-development@unssc.org

Close the Loop: SDG 12 Online Course

Focused on SDG 12, this online course is designed and delivered in partnership with the Collaborating Centre on Sustainable Consumption and Production (CSCP) - a Think and Do tank that works with businesses, policy makers, partner organizations and civil society towards a sustainable planet. Ensuring sustainable consumption and production patterns is crucial in advancing a sustainable development agenda that is truly universal in its nature and scope. SDG 12 holds a critical position in the broader context of the SDG results framework. With connections with most other goals, SDG 12 has a critical impact on the interrelation between planetary boundaries, increasing demand for energy, food, water and global population dynamics.

Through real-life scenarios and live webinars with key experts on the topic, participants will be able to explore and work on key issues related to sustainable consumption and production (SCP) behaviours, circular economy and a sustainable lifestyle.

Target Audience
UN staff and development practitioners.

Duration
500 USD

Venue
Online 1st October – 9th November 2018

Fee
500 USD

Contact Details
sustainable-development@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
Foundational Course on the 2030 Agenda for Sustainable Development

The foundational course equips practitioners and policymakers with a sound understanding of the concept of sustainable development as well as the vision and principles of the 2030 Agenda. It explores the three pillars of sustainable development while taking a look at the inter-linkages between climate change, planetary boundaries, social inclusion and human rights. It also identifies key lessons from the implementation of the Millennium Development Goals and the significant differences in the new agenda.

The various modules of this course will focus on the new elements of the 2030 Agenda; how to implement and develop strategies to localise the agenda; and the role of data in the review and follow-up framework.

Target Audience: UN staff and development practitioners.

Duration: 5 weeks

Venue: Online 5th March – 6th April 2018
Online 24th September – 21st October 2018

Fee: 500 USD

Contact Details: sustainable-development@unssc.org

Implementing the 2030 Agenda through the Human Security Approach

This is a four-day programme that equips practitioners and policymakers with theoretical and practical skills for applying the human security approach to address thematic issues fundamental for the realisation of the Agenda 2030. By being comprehensive and by drawing together all the actors necessary to respond to cross-cutting complex challenges, the application of the Human Security Approach ensures coherence, eliminates duplication and advances integrated solutions that result in more effective and tangible improvements in the daily lives of people and their communities.

Target Audience: Staff from across the UN, Governments and civil society interested in the 2030 Agenda and its achievement.

Duration: 4 days

Venue / Fee: Turin, Italy 27th February – 2nd March 2018 / 1,000 USD (Subsidized by UNTFHS)
Turin, Italy 9th – 12th October 2018 / 2,000 USD

Contact Details: peacesecurity@unssc.org

Leading for Sustainable Development

The interconnectedness and indivisibility of Agenda 2030 require UN personnel to deal with complexity at an unprecedented scale. They need to think across and beyond their area of expertise or mandate; analyse their environment as a set of complex, live ecosystems; discern their organising principles as well as the linkages, interactions, dependencies and power distribution among components and constituencies; and strategically identify leverage points to achieve maximum impact. In short, UN personnel must shift from linear thinking to non-linear, systems thinking.

Systems thinking is one of the four leadership behaviours highlighted in the UN System Leadership Framework as exemplary of the UN’s new way of working, together with co-creation, focusing on impact, and driving transformational change.

Leading for Sustainable Development will enable senior UN leaders to apply systems thinking in their work on sustainable development.

Target Audience: Senior UN staff at the D1 – D2 levels. Resident and Humanitarian Coordinators. Agency Country representatives.

Duration: 5 days

Venue: Geneva (TCO) 29th October – 2nd November

Fee: 5,500 USD

Contact Details: leadershipandmanagement@unssc.org

Leveraging Big Data for Sustainable Development

This course aims to help practitioners and policy-makers develop and implement Big Data innovation projects, policies, and partnerships in support of sustainable development objectives. Through a blend of teaching formats, including traditional instructor-led teaching, keynote speakers, and interactive and hands-on technical sessions, participants will learn the foundations of Big Data in the context of sustainable development, and explore how to engage with Big Data in their daily work and life.

The broader and longer term objective is incentivising and enabling participants to contribute to a people-centered Big Data revolution—i.e. shape and leverage emerging Big Data ecosystem in ways that reflect and foster social progress and citizen empowerment across the globe, especially those of poor and vulnerable segments of societies.

Target Audience: The course is open to UN and Non-UN participants with an interest in Big Data and sustainable development-related issues and innovation. The course is designed primarily to the needs of project management professionals and staff with introductory to intermediate skills in statistics and economics.

Duration: 3 days

Venue: Dakar, Senegal 6th – 8th March 2018
Bangkok, Thailand 24th – 26th March 2018
Istanbul, Turkey 19th – 20th September 2018

Fee: 1,750 USD

Contact Details: sustainable-development@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
### Online Learning Opportunities

#### Paris Agreement on Climate Change as a Development Agenda

This online course offers a holistic and integrated approach to climate change, demonstrating the interlinkages and interdependencies between sustainable development and climate change to make informed policy choices towards low-carbon and climate resilient sustainable development.

Climate change is a cross-cutting development issue that affects every aspect of the sustainable development and the entire 2030 Agenda implementation. The Paris Agreement on Climate Change along with the 2030 Agenda, including the Sustainable Development Goals, forms the most comprehensive blueprint to-date for eliminating extreme poverty, reducing inequality, and protecting the planet. Together with the Addis Ababa Action Agenda, and the Sendai Framework for Disaster Risk Reduction, these documents constitute an integral plan of action for people, our planet, and prosperity, which requires all countries and stakeholders to act together.

| UN | Target Audience | UN staff, development practitioners, representatives from national governments, civil society, academia and private sector. | Venue | Online 2nd May – 8th June 2018 | Fee | 500 USD | Contact Details | sustainable-development@unssc.org |
| UN | Duration | 6 weeks | |

#### Policy Coherence for Sustainable Development

Designed in coordination with the National University of Singapore acting through its Lee Kuan Yew School of Public Policy, and the Hertie School of Governance based in Berlin, this programme will focus on building coherent policies for sustainable development in context of the 2030 Agenda.

The course will lay special emphasis on the importance of cross-organizational policy coherence between different levels of government, and on the need for collaboration and networking with regional and international actors. Highlighting the importance of the role of actors and institutions, the course will also cover review mechanisms and tools to provide a holistic approach to coherent policy making.

Theoretical, practical and case study based approaches will be used to illustrate and support the concepts. Participants will get the opportunity to engage with the distinguished academics and leading experts through live webinars. Assignments, exercises, quizzes and peer sharing spread across the five modules of the course will benefit the participants and add to their learning.

| UN | Target Audience | UN staff from country or regional teams, government representatives, development practitioners as well as members of civil society, academia and foundations. | Venue | Online 19th March – 20th April 2018 | Fee | 500 USD | Contact Details | sustainable-development@unssc.org |
| UN | Duration | 5 weeks | |

#### Policy Simulation for Sustainable Development

Designed in coordination with the ROI Institute (USA), this course enables effective results-based management (RBM) in UN system organizations by enhancing staff competencies in designing, monitoring and evaluating projects and programmes.

It complements other UNSSC initiatives on RBM and evaluation by providing more in-depth, technical and skills-building learning on one of the key elements of RBM strategies: performance measurement.

Through a mix of theoretical learning, practical exercises and UN case studies, participants build skills in development measures, collecting and analysing data, reporting results, and using data to manage performance.

| UN | Target Audience | UN and UN-affiliated staff involved in project/programme management, including design, monitoring and evaluation. | Venue | Online 1st March – 13th April 2018 | Fee | 1,850 USD | Contact Details | sustainable-development@unssc.org |
| UN | Duration | 6 weeks | |

#### Measurements for Effective Results-Based Management

Designed and delivered in collaboration with the ROI Institute (USA), this course enables effective results-based management (RBM) in UN system organizations by enhancing staff competencies in designing, monitoring and evaluating projects and programmes. It complements other UNSSC initiatives on RBM and evaluation by providing more in-depth, technical and skills-building learning on one of the key elements of RBM strategies: performance measurement.

Through a mix of theoretical learning, practical exercises and UN case studies, participants build skills in development measures, collecting and analysing data, reporting results, and using data to manage performance.

| UN | Target Audience | UN and UN-affiliated staff involved in project/programme management, including design, monitoring and evaluation. | Venue | Online 1st October – 5th November 2018 | Fee | 1,850 USD | Contact Details | sustainable-development@unssc.org |
| UN | Duration | 6 weeks | |

#### Policy Simulation for Sustainable Development

The policy simulation is a flagship product developed to support country-contextual needs, taking into account the role of the Centre of Government, multiple stakeholders, as well as the United Nations System in an integrated and holistic way. The simulation is designed to foster longer-term strategic policy thinking, considering possible synergies, spin-offs and trade-offs across sustainable development dimensions that policy choices will trigger.

The SD policy simulation is expected to foster self-reflection and consider current practices while helping to foster and undertake new approaches. During the course, simulation sessions will alternate with de-briefing and knowledge exchange sessions, allowing the discussion of real life applicability of the situations encountered during the simulation from multiple stakeholder perspectives with a particular focus on concrete policy choices.

Sessions will include topics related to the vision and principles of sustainable development, context analysis, stakeholder engagement and consensus building, partnerships, policy advocacy as well as the political economy of sustainable development.

| UN | Target Audience | UN staff from country or regional teams, government representatives, development practitioners as well as members of civil society, academia and foundations. | Venue | Bonn, Germany 3rd – 6th July 2018 | Fee | 2,000 USD | Contact Details | sustainable-development@unssc.org |
| UN | Duration | 4 days | |
To respond to the needs of the 2030 Agenda for increased accountability to support implementation, this course offers a mix of knowledge and skills for advancing the implementation of RBM, enhancing UN coherence, and strengthening the quality of UN common programming at the country level. Participants will become fully knowledgeable about RBM and its practical application, innovative ways and approaches to support the planning, implementation, monitoring and evaluation of UN sustainable development strategies and frameworks.

This four-day workshop focuses on the implementation of RBM’s contribution on harmonizing UN business practices, contributing to national efforts for achieving development results while implementing a common framework for interagency collaboration to support countries in programme design, implementation and management for results for sustainable development. Using case studies from UN programming processes around the world, it offers participants an opportunity to practise and internalize the approach.

**Social Protection for Sustainable Development**

Designed in partnership with ILO, this online course equips participants with a solid understanding of social protection and its relevance for Sustainable Development. The course will showcase experiences from countries representing different contexts and regions on work done to extend social protection in the context of the 2030 Agenda.

The 2030 Agenda for Sustainable Development and its Sustainable Development Goals (SDGs) lay out a set of key development objectives for developed and developing countries to end poverty, protect the planet, and ensure prosperity for all. Among the priorities agreed upon by Member States is social protection—repeatedly cited in the agenda as a primary means to reduce poverty and combat inequality. Currently, an estimated 73 per cent of the world’s population lives without adequate social protection.

This four-day workshop focuses on the implementation of RBM’s contribution on harmonizing UN business practices, contributing to national efforts for achieving development results while implementing a common framework for interagency collaboration to support countries in programme design, implementation and management for results for sustainable development. Using case studies from UN programming processes around the world, it offers participants an opportunity to practise and internalize the approach.

- **Venue**: Online
- **Duration**: 5 weeks
- **Fee**: 500 USD
- **Contact Details**: sustainable-development@unssc.org

- **Target Audience**: Participants coming from various backgrounds such as the UN, other development agencies, bilateral donors, government officials, worker and employer organizations, members of civil society and academia.

- **UN Staff and development practitioners**.
- **Duration**: 3 days
- **Venue**: Bonn, Germany 17th – 19th October 2018
- **Fee**: 1,500 USD
- **Contact Details**: sustainable-development@unssc.org
UN Private Sector Partnerships

This programme focuses on the imperatives for partnership development in the context of the 2030 Agenda for Sustainable Development and the Paris Agreement for Climate Change. The scale and ambition of the new agenda requires a revitalised global partnership to ensure its implementation, bringing together governments, civil society, the private sector, the United Nations system and other actors.

This course ultimately aims at establishing a network amongst participants, offering them an opportunity to initiate the exploration of partnering opportunities.

UN Target Audience
UN staff and private sector representatives, interested partnership practitioners from other spheres (Philanthropic Foundations, Civil Society organizations, Academia, etc.) and those who work on and/or are interested in stepping up their capacity, knowledge and skills to build partnerships.

Duration 7 weeks
Venue Online and Bonn, Germany 4th June – 25th July 2018
Fee 2,500 USD
Contact Details sustainable-development@unssc.org

UN Country Programming in the Context of the 2030 Agenda

This course offers a mix of knowledge and skills for advancing UN coherence and strengthening the quality of programming at the country level. Participants gain an enhanced knowledge of UN programming tools and instruments (UNDAF guidance, MAPS approach and guides) and their practical application in UN development projects. This course is designed in close cooperation with the UN Development Operations Coordination Office (UN DOCO).

This long-running course has been adapted by UNSSC to enable participants to better support the work of UN Country Teams within the context of the 2030 Agenda, and address the challenges of localising the Sustainable Development Goals.

Target Audience
UN Staff and private sector representatives, interested partnership practitioners from other spheres (Philanthropic Foundations, Civil Society organizations, Academia, etc.) and those who work on and/or are interested in stepping up their capacity, knowledge and skills to build partnerships.

Duration 7 weeks
Venue Bonn, Germany 4th June – 25th July 2018
Fee 2,500 USD
Contact Details sustainable-development@unssc.org

The Role of Disaster Risk Reduction in Achieving Sustainable Development

This online course shows how disaster risk reduction contributes to the achievement of the 2030 Agenda. It also promotes the cross-sectoral and multi-stakeholder approaches required to implement the 2030 Agenda and the Sendai Framework coherently.

Designed in partnership with the United Nations Office for Disaster Risk Reduction (UNISDR), this online course focuses on the role of disaster risk reduction in the context of the 2030 Agenda for Sustainable Development.

Resilience to risks of various threats, including those related to climate change and economic shocks is crucial for eradicating extreme poverty and a key enabler of sustainable development overall. Disaster risk reduction is a crucial development strategy for ending extreme poverty. Among other areas, aiming for sustainable development means aiming for healthy, durable livelihoods, strengthening education, reducing poverty, building sustainable cities and protecting the environment, thus reducing people’s vulnerability towards disasters and working towards the 2030 Agenda’s aim of leaving no one behind.

Target Audience
Regional and Country Office staff, field level managers, UN Strategic planners, Chairs/members of UNDAF groups/task teams and UN Coordination officers/advisors.

Duration 5 weeks
Venue Online 8th October – 12th November 2018
Fee 500 USD
Contact Details sustainable-development@unssc.org

The Role of Disaster Risk Reduction in Achieving Sustainable Development

This online course shows how disaster risk reduction contributes to the achievement of the 2030 Agenda. It also promotes the cross-sectoral and multi-stakeholder approaches required to implement the 2030 Agenda and the Sendai Framework coherently.

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Target Audience
Regional and Country Office staff, field level managers, UN Strategic planners, Chairs/members of UNDAF groups/task teams and UN Coordination officers/advisors.

Duration 5 weeks
Venue Online 8th October – 12th November 2018
Fee 500 USD
Contact Details sustainable-development@unssc.org
Acting Locally: Citizen Participation for Resilient Institutions

The course focuses on examining and promoting community-based M&E mechanisms and gender-balanced citizen participation to “Ensure responsive, inclusive, participatory and representative decision-making at all levels” (SDG 16.7).

Experts from the UN and Academia will discuss the theoretical framework and innovative examples from different countries on how participatory practices help build more resilient institutions and how they contribute to a more effective service delivery at the local level. Participants will gain practical tools and skills to promote models of Community Based Monitoring and Evaluation, and Citizen Participation.

Target Audience
UN staff and national government counterparts and technical staff from ministries, interested donors and civil society organizations working on related thematic issues.

Duration
4 Days

Venue
Nairobi, Kenya 19th – 22nd June 2018

Course Fee
2,000 USD

Contact Details
peacesecurity@unssc.org

Applied Conflict Analysis for Sustaining Peace: Assessing Resilience and Risk

This course introduces conflict analysis skills and tools, and prepares participants to apply them in conflict-sensitive programming, strategic planning, and design of UN responses in contexts of deteriorating human security, armed conflict, political crisis and other threats to peace. Some of the topics addressed during the course include: psychology of analysis and cognitive biases; advanced conflict analysis tools; conflict sensitive and peacebuilding programming; and theories of change.

The course explores the latest institutional and policy developments in the areas of preventive diplomacy, conflict prevention, peacebuilding, peace operations support and the implementation of Agenda 2030 (Goal 16).

Target Audience
UN personnel working on humanitarian support, peace operations, development programming, political crises and other complex emergencies.

Duration
4 days

Venue
Nairobi, Kenya 16th – 19th October 2018

Fee
2,000 USD

Contact Details
peacesecurity@unssc.org

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Confidentiality should be maintained.

Political Approaches to Preventing and Responding to Election-related Violence

This programme promotes a broader understanding of the political and technical dimensions of elections, the complex relationship between elections and conflict, and the work of the UN system to prevent and mitigate election-related violence.

It was launched in 2012 by the United Nations System Staff College in collaboration with the Electoral Assistance Division of the UN Department of Political Affairs.

Target Audience
UN staff working on electoral affairs, political crises, good offices, mediation and peace and security issues (by nomination only).

Duration
4 days

Venue
Mena Region 26th – 29th June 2018
New York, USA 21st – 22nd March 2018
Africa 6th – 9th November 2018

Fee
Sponsored by DPA

Contact Details
peacesecurity@unssc.org

Conflict Analysis for Sustaining Peace

Applying an inter-agency lens, this tutored online course builds the conflict analysis skills of UN staff and partners, preparing them to strengthen the efforts of the UN in volatile areas and countries affected by political instability and conflict. It enables the setting of objective criteria for prioritization in conflict prevention and peacebuilding programming, and facilitates the evaluation of impact.

By the end of the course, the learner will be able to draft a situation profile and develop a full-fledged conflict analysis report, which includes a situation profile, a causal analysis and a stakeholder assessment.

Target Audience
UN professional staff and partners working in contexts of deteriorating human security, armed conflict, political crisis and other threats to peace. This course is also open to non-UN participants.

Duration
4 weeks

Venue
Online 7th May – 4th June 2018

Fee
1,000 USD

Contact Details
peacesecurity@unssc.org

Decentralized Governance and Peacebuilding

This online course explores how decentralization contributes to peacebuilding and identifies the elements of local governance that are most relevant in a post-conflict/peacebuilding context.

Concrete case studies are used to illustrate successful decentralization reforms and peacebuilding efforts at the local level. The course combines self-paced modules, and tutor-led online sessions and webinars.

Target Audience
UN professional staff and partners working in decentralization, development, peacebuilding, development, and humanitarian assistance. This course is also open to non-UN participants.

Duration
4 weeks

Venue
Online 26th February – 26th March 2018
Online 19th November – 17th December 2018

Fee
1,000 USD

Contact Details
peacesecurity@unssc.org

Working at the Nexus between Human Rights and Conflict Transformation

This course offers insight on how conflict transformation and human rights approaches complement one another, and how practitioners can utilize these linkages concretely in their work.

Human rights, conflict, peace and development are closely linked, but the linkages are not always evident in practice. Misconceptions exist; such as that conflict prevention involves making unacceptable compromises or that human rights engagement means delaying lasting peace. Even though they engage with similar national partners and both aim to build just and peaceful societies, conflict prevention practitioners and human rights practitioners do not always work together and at worst the divide can lead to them working against each other.

The programme uses practical examples and case studies to enable participants to address the issues and challenges to planning and programming and demonstrates how working across disciplines can enhance development practice.

Target Audience
UN staff at the professional level. This course is also open to non-UN participants.

Duration
4 weeks

Venue
Online 29th January – 26th February 2018
Online 16th July – 13th August 2018

Fee
1,000 USD

Contact Details
peacesecurity@unssc.org

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Analysing and Understanding Non-State Armed Groups

This course aims at building the capacity of UN staff to better understand the nature and actors of current armed violence.

In the last decade, maintaining peace and security has become further complicated by an increase in the violence perpetrated no longer exclusively by national armies and armed oppositions but also by an increasingly assertive and brutal range of hybrid actors, such as illegal armed groups, criminal organizations, and transnational networks of illicit trafficking. The impact is so significant that the violence resulting from these situations exceeds many on-going civil wars.

Analyzing and understanding these new types of non-state armed groups (NSAGs) presents novel analytical and practical challenges for the UN. By focusing on multidisciplinary investigative approaches, this course explores the political context driving the genesis of armed violence and the forces shaping group cohesion, resource strategies, internal structures and levels of violence.

Target Audience
Mid-level UN personnel (both national and international staff) who are either deployed in duty stations that are affected by the presence of armed groups or whose job description involves the analysis, interaction, and possibly engagement with armed groups.

Duration
3.5 days

Venue
Asia 17th – 20th April 2018
Central America 10th – 13th July 2018

Fee
2,000 USD

Contact Details
peacesecurity@unssc.org
Road Safety: Driver Training of Trainers Course

This training of trainers provides relevant operations and security staff with the skills to apply, organize and articulate, with precision, advanced driving instruction, coaching and evaluation techniques. The course builds on UNICEF’s Road Safety Programme and is designed to ensure relevant operations and security staff have the requisite skills, knowledge and attitudes to train others on safely and effectively operating regular and armoured vehicles (AVs) on and off road, in a variety of contexts and risk environments.

Target Audience
Relevant UN operations and UN security staff.

Duration
13 days

Venue
Amman, Jordan 13th – 25th May 2018

Fee
3,200 USD

Contact Details
peacesecurity@unssc.org

Collaborative Problem-based and Simulation-based Learning

This interactive online course offers theoretical lessons and practical insights to acquire new technical skills and learning methodologies in order to effectively design and run training programmes. It strengthens the ability to use simulations and role-plays in the delivery of professional, adult training. It also helps participants identify and advance their personal training and presentation style, and adapt it to different contexts and learning styles.

Target Audience
Civilian, police and military personnel of UN and affiliated organizations, international NGO staff and those wishing to improve their training skills.

Duration
4 weeks

Venue
Online 7th May – 4th June 2018

Course Fee
1,000 USD

Contact Details
peacesecurity@unssc.org

Road Safety: Driver Training of Trainers Course

This training of trainers provides relevant operations and security staff with the skills to apply, organize and articulate, with precision, advanced driving instruction, coaching and evaluation techniques. The course builds on UNICEF’s Road Safety Programme and is designed to ensure relevant operations and security staff have the requisite skills, knowledge and attitudes to train others on safely and effectively operating regular and armoured vehicles (AVs) on and off road, in a variety of contexts and risk environments.

Target Audience
Relevant UN operations and UN security staff.

Duration
13 days

Venue
Amman, Jordan 13th – 25th May 2018

Fee
3,200 USD

Contact Details
peacesecurity@unssc.org
SSAFE course for Surge Deployment

This three-day programme responds to the demands for training UN staff and partners who need to be deployed with short notice to volatile and dangerous areas of the world and who require comprehensive security and safety training. Upon completion of this course, participants will be equipped with skills and knowledge to identify threats to personal safety and security and mitigate the risks.

The curriculum is based on the SSAFE standard modules, jointly developed by the United Nations System Staff College and the United Nations Department for Safety and Security (UNDSS).

Target Audience
The course is open to staff of the UN system and affiliated organizations in the field and at headquarters.

Duration
3 days

Venue
Turin, Italy 13th – 15th February 2018
Turin, Italy 10th – 12th April 2018
Turin, Italy 2nd – 4th October 2018

Fee
2,000 USD

Contact Details
peacesecurity@unssc.org

Trainer Development and Certification Course (TDC) and Safe and Secure Approaches in Field Environments (SSAFE)

With the aim of creating a pool of trainers qualified to deliver different safety and security training programmes worldwide, the UNSSC and UNDSS have jointly designed and developed the ‘Trainer Development and Certification Course’ (TDC). Drawing on the experience of the SSAFE ToT and STOCC programmes, TDC is based on identified knowledge, skills and attitudes required for the planning, delivery and review of security training.

TDC+SSAFE represents the base TDC (5 days) with the SSAFE TDC add-on (2 days). The TDC covers the material in the following UNDSS courses:

- Local Security Assistant (LSA)
- Security Certification Programme (SCP)
- Individual First Aid Kit (IFAK)
- Women’s Security Awareness Training (WSAT)
- Gender Considerations in the UNSMS Course (GCC)

TDC+SSAFE is an assessable course but being competency-based, is not competitive.

Participants are required to deliver a number of short training sessions and complete a theory examination in a constructive and supportive environment.

Target Audience
International and national security professionals from the UN system and affiliated organizations who will be engaged in the delivery of security training. For DRO/DHSSS personnel, TDS consults with DRO/DHSSS to fill course positions. Accordingly, DRO/DHSSS personnel seeking to become UNDSS certified trainers need to ensure that their nomination is submitted through their respective SA/CSA/PSA and onto DRO/DHSSS prior to the closing date.

Duration
7 days

Venue
Turin, Italy 21st – 27th April 2018
Turin, Italy 7th – 13th July 2018
Turin, Italy 10th – 16th November 2018

Fee
4,000 USD

Contact Details
peacesecurity@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
Communicating as One

This course equips UN staff with tools and methods to communicate for results in the context of the 2030 Agenda. Designed in coordination with the UN Development Operations Coordination Office (UN DOCO), this course focuses on the Communicating as One pillar, which is part of the Standard Operating Procedures for Delivering as One. It will help deepen the understanding of the 2030 Agenda, adjustments in UN programming principles and the resulting changes in communication requirements in different contexts. A second focus of the course lies in strengthening communication skills and competencies through interactive modules led by media professionals.

Target Audience: UN staff in communication and advocacy related positions.
Duration: 3 days
Venue: Istanbul, Turkey 6th – 8th March 2018
Fee: 2,000 USD
Contact Details: sustainable-development@unssc.org

Advanced Skills for Administrative Assistants

This course empowers General Service staff to contribute to organizational transformation through a culture and systems driven by UN values, efficiency and sustainable results. To this end, the course helps participants build their skills in workflow and process analysis, enabling and supporting change, recognizing and responding to ethical dilemmas, event planning, maintaining records and procedure management.

Target Audience: UN staff members in the General Service category, typically senior staff or those who have already mastered the skills covered in the course “Skills for Administrative Assistants.”
Duration: 5 weeks
Venue: Online 14th May – 15th June 2018
Course Fee: 1,250 USD
Contact Details: leadershipandmanagement@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
Effective Writing Skills

This online course is designed to enhance the ability of staff to effectively draft a wide variety of documents through increased sensitivity to language, structure and content. Participants will be exposed to a variety of techniques for drafting documents that are adapted to the audience and have impact. The course introduces an innovative learning approach.

All participants will follow two synchronized sessions, during which effective document drafting skills applicable to any type of documents will be explained. After these initial two weeks, upon which participants will have a clearer vision of their learning priorities, they will have two options for the remaining three weeks. They can either decide to follow a ‘General writing skills’ path, mostly focusing on drafting, reviewing and managing daily communications, such as emails. Or they can decide to follow the ‘Report writing skills’ path. Participants CANNOT follow both paths, but have to obligatorily follow one.

**Target Audience**
All UN personnel (P and GS staff) at headquarters and field locations.

**Duration**
5 weeks

**Venue**
Online

**Fee**
1,250 USD

**Contact Details**
leadershipandmanagement@unssc.org

Evaluating Learning and Training (SELF-PACED)

This self-paced programme is designed to introduce participants to evaluation tools and techniques to improve training effectiveness, and demonstrate the value of training in meeting organizational needs.

Participants can decide when to start the course and are required to complete all activities within three months. When a participant has completed all required activities, a one-on-one coaching session will be scheduled with the course instructor.

**Target Audience**
This course is for anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.

**Duration**
3 months from start date

**Venue**
Online

**Fee**
750 USD

**Contact Details**
leadershipandmanagement@unssc.org

Fundamentals of Diplomatic Protocol for UN Staff

Complement your technical and managerial know-how with skills in diplomatic protocol to support your high-level engagement. Explore international courtesy rules, formal communication norms, and ceremonial practices to follow in official functions and occasions, all with an emphasis on practical application to the UN context.

Obtain practical insights into subtle interactions that will improve your operational effectiveness in a wide range of settings. Participants will be challenged by the course faculty with a realistic diplomatic scenario, during which they will have to apply their training and skills.

**Target Audience**
Recommended for UN staff performing protocol functions, at any level and location.

**Duration**
5 weeks

**Venue**
Online 22nd October – 23rd November 2018

**Fee**
1,250 USD

**Contact Details**
leadershipandmanagement@unssc.org

Habilidades para Asistentes Administrativos (ESPAÑOL)

Este curso permite construir, desarrollar y perfeccionar las habilidades clave y estratégicas que los Asistentes Administrativos de las Naciones Unidas necesitan para aumentar su eficacia en el trabajo.

Los Asistentes Administrativos tienen que cubrir diferentes roles, debiendo compaginar constantemente una amplia gama de tareas y tratar a diario con muchas personas.

Son la columna vertebral de una organización u oficina, especialmente en el contexto de las Naciones Unidas, donde a menudo se produce una rotación de personal.

Este curso proporciona a los participantes herramientas, formularios y técnicas para aumentar la productividad y la eficiencia en el lugar de trabajo. Se trata de instrumentos para potenciar las mejores aptitudes profesionales de cada participante y fomentar un entorno laboral en el que todos los miembros del equipo puedan dar lo mejor de sí mismos.

**Target Audience**
Asistentes administrativos.

**Duration**
5 weeks

**Venue**
Online 1st October – 2nd November 2018

**Fee**
1,250 USD

**Contact Details**
leadershipandmanagement@unssc.org
Project Management Essentials

This course walks participants through the nuts and bolts of project management, from setting priorities to controlling expenses and reporting on results. It provides support, practical activities and useful examples to help participants apply these skills to their daily work. The United Nations System Staff College has partnered with experts at the Project Management Institute (PMI) to develop this highly specialized course.

- **Target Audience**: UN professional staff at headquarters and field locations with responsibilities in project design, management and/or reporting.
- **Duration**: 5 weeks
- **Venue**: Online
- **Date**: 1st October – 2nd November 2018
- **Fee**: 1,250 USD
- **Contact Details**: leadershipandmanagement@unssc.org

Skills for Administrative Assistants

This online course supports administrative assistants to work to the best of their abilities and deliver results in a context where there is too much to do, too little time to do it, change is the norm, and easy answers don’t cut it.

The course helps participants develop solid tools, templates and techniques to increase effectiveness and manage competing priorities.

- **Target Audience**: Administrative assistants (headquarters and field locations).
- **Duration**: 5 weeks
- **Venue**: Online
- **Date**: 2nd April – 11th May 2018
- **Fee**: 1,250 USD
- **Contact Details**: leadershipandmanagement@unssc.org

Social Media for UN Professionals

This online programme is designed to meet the needs of UN staff working with social media. It provides an overview of the pros and cons of social networks and fundamental concepts including branding, networking and influencing.

The course will enable you to master social media skills and boost visibility across social media platforms, interact effectively with an engaged audience, as well as build cost-effective and targeted campaigns.

The goal is to help you create a social media strategy in line with the wider communication objectives of your organization. Social media monitoring and analysis is also a significant component of the programme.

- **Target Audience**: UN Communication Officers, project managers, and other UN staff involved or interested in leveraging social media to achieve team and organizational goals.
- **Duration**: 5 weeks
- **Venue**: Online
- **Date**: 10th September – 12th October 2018
- **Fee**: 1,250 USD
- **Contact Details**: leadershipandmanagement@unssc.org

Speech Writing and Developing Talking-Points

This online programme guides participants on how to prepare clear, engaging and memorable talking-points and speeches both for senior colleagues and themselves, relevant to any occasion. It covers key principles of public speaking and practical techniques for making drafts lively and easy to use. Coursework draws on various real-life UN examples, including ‘live’ work shared by course participants.

- **Target Audience**: Special Assistants, Communication, Public Information and Information Officers, Coordination Specialists, Programme Staff, Team Leaders and Thematic Specialist who tend to have the responsibility of preparing speeches for management.
- **Duration**: 5 weeks
- **Venue**: Online
- **Date**: 19th February – 23rd March 2018
- **Fee**: 1,250 USD
- **Contact Details**: leadershipandmanagement@unssc.org
**Técnicas de gestión de proyectos (ESPAÑOL)**

Este curso guía a los participantes a través de las técnicas y los pasos a seguir en la gestión de un proyecto. Desde establecer las prioridades, hasta controlar los gastos e informar sobre los resultados. Proporciona apoyo a los participantes para aplicar estas técnicas en su trabajo diario, guiándoles paso a paso con ejemplos útiles y actividades prácticas.

La escuela Superior del Personal del Sistema de las Naciones Unidas (United Nations System Staff College, UNSSC) se ha asociado con la Universidad Carlos III de Madrid para desarrollar e impartir este curso.

**Target Audience**

El curso está abierto a funcionarios ONU y al personal de organismos colaboradores, incluyendo administraciones estatales, regionales y locales responsables del diseño, seguimiento, presentación de informes y gestión de proyectos.

**Duration**

5 semanas

**Venue**

Online 12th February – 16th March 2018

**Fee**

1,250 USD

**Contact Details**

leadershipandmanagement@unssc.org

**UN Competency-Based Interview (CBI) for Panel Members (SELF-PACED)**

This course provides robust training on the key concept of CBI, as well as simulations of panel interviews. During the online phase of the programme, participants will learn about CBI, the UN competency framework, how to plan and prepare for panel interviews, how to ask the right questions, how to probe, how to assess candidates, and how to minimize unconscious biases while evaluating candidates.

By the end of the programme, participants will create a practical folder to include useful templates and interview questions. In addition, a one-to-one mentoring session will offer each participant an opportunity to practice interview skills in simulations, and reflect under the guidance of the experienced mentor.

**Target Audience**

UN officials at headquarters and in the field who serve as panel members in Competency-Based Interviews.

**Duration**

3 months from start date

**Venue**

Online 2nd April – 14th December 2018

**Fee**

750 USD

**Contact Details**

leadershipandmanagement@unssc.org

**Trainer Essential Skills (SELF-PACED)**

This self-paced online programme provides participants with the tools and techniques for a systematic approach to training others effectively. It consists of six modules which participants can complete within three months.

The course includes a one-to-one session with a professional coach who will provide personalized guidance and suggestions on the role and function of a trainer to each participant.

**Target Audience**

This course is for anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.

**Duration**

3 months from start date

**Venue**

Online 1st January – 14th December 2018

**Fee**

750 USD

**Contact Details**

leadershipandmanagement@unssc.org
Creating High-Performing Teams

This online course provides participants with new tools and practical options to create vibrant, effective teams. It supports UN staff in team-leading roles to create and sustain enabling conditions for groups to perform at their best and achieve results with impact.

Participants are exposed to communication strategies, feedback mechanisms and problem-solving methods to improve performance of team members, both as individuals and as a cohesive unit. They will understand how to effectively engage their teams in operating from a clear vision, mission, and achievable goals.

Participants will also gain perspective on the stages of team development and assessing the developmental stage of the teams in which they participate. In addition, they will learn to adopt strategies for creating an environment of high trust, to embrace healthy conflict, high accountability, high commitment, and focus on collective results.

Target Audience: All UN staff entrusted with leading teams, at any level.
Duration: 5 weeks
Venue: Online
 Fee: 1,250 USD
Contact Details: leadershipandmanagement@unssc.org

Creación de equipos de alto rendimiento (ESPÁÑOL)

Este curso en línea ofrece a los participantes nuevas herramientas y soluciones prácticas para crear equipos vibrantes y eficaces. Proporciona un valioso apoyo al personal con funciones de liderazgo para que sus equipos logren los mejores resultados y que esos resultados tengan además un impacto.

Los participantes aprenderán estrategias de comunicación y métodos para la resolución de conflictos. También recibirán sugerencias para lograr mejorar el trabajo de cada uno de los miembros de su equipo, tanto a nivel individual como de grupo.

La escuela Superior del Personal del Sistema de las Naciones Unidas (United Nations System Staff College, UNSSC) se ha asociado con la Universidad Carlos III de Madrid para desarrollar e impartir este curso.

Target Audience: El curso está abierto a funcionarios ONU y al personal de organismos colaboradores, incluyendo administraciones estatales, regionales y locales.
Duration: 5 weeks
Venue: Online
 Fee: 1,250 USD
Contact Details: leadershipandmanagement@unssc.org
Strategic Management for UN Managers

Born out of a brand new partnership between UNSSC and the Strategic Management Institute (SMI), Strategic Management for UN Managers intends to provide managers and leaders across the UN system the ability to define a pathway to strategic success. SMI expertise, recognized across multiple continents in best-practice strategic planning, strategy execution and process improvement methodologies is coupled with the Staff College’s knowledge of the United Nations system and its know-how in delivering inter-agency learning.

The Strategic Management programme supports managers and leaders to perfect their skills in defining clear strategies to guide and govern a program, mission, agency or department. For this purpose, the programme maps the process for building and implementing strategies, across multiple stakeholders with differing needs, limited internal strategic management skills, scarce financial resources, and challenging political forces.

Target Audience
Management-level staff, typically, at the P4/P5 level, who lead or direct strategy and performance in programs, functions, departments, missions, agencies, or funds.

Duration
2 days

Venue
Geneva, Switzerland
New York, USA

Fee
1,500 USD

Contact Details
leadershipandmanagement@unssc.org

E-Management Certificate Programme (SELF-PACED)

The E-Management Certificate Programme is offered to all UN staff with managerial functions regardless of grade. It provides practical tools and knowledge to help participants address complex realities of the UN and deliver results effectively, both in challenging field locations and at headquarters. This self-paced programme covers management theories and practices that are relevant to the UN context. The course also provides opportunities for participants to learn through solving real management problems at work. This programme is flexible and participants can customize their own learning path. In addition, they can decide when to learn and where to learn, and can even access the course through their mobile devices.

Target Audience
UN officials at all levels with management and leadership functions at headquarters and in the field.

Duration
4 months from start date

Venue
Online

Fee
2,000 USD

Contact Details
leadershipandmanagement@unssc.org

Strategic Decision Making in the UN

In this course, participants bring their strategic challenges to the table and learn a systematic process to improve decision-making. Participants learn to use a decision-making framework to: reframe issues to make sure they are solving the right problem; increase the quantity and quality of possible choices; engage others effectively in the decision-making process; and create environments that contribute to good decision-making.

They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

Performance Management & Supervisory Skills

This online course is designed for UN supervisors who want to achieve results through productive supervision and management. Participants strengthen their conflict-management skills and learn how to become more effective in influencing others, by practicing techniques to engage in productive debates and to develop more flexible leadership styles.

The programme will also enable participants accomplish goals and control outcomes when dealing with staff, peers, management and other departments, identify and effectively apply their leadership style, as well as practice ways to engage in productive debate.

Target Audience
UN staff with 1st level supervisory responsibilities.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

Strategic Management for UN Managers

In this course, participants bring their strategic challenges to the table and learn a systematic process to improve decision-making. Participants learn to use a decision-making framework to: reframe issues to make sure they are solving the right problem; increase the quantity and quality of possible choices; engage others effectively in the decision-making process; and create environments that contribute to good decision-making.

They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

E-Management Certificate Programme (SELF-PACED)

The E-Management Certificate Programme is offered to all UN staff with managerial functions regardless of grade. It provides practical tools and knowledge to help participants address complex realities of the UN and deliver results effectively, both in challenging field locations and at headquarters. This self-paced programme covers management theories and practices that are relevant to the UN context. The course also provides opportunities for participants to learn through solving real management problems at work. This programme is flexible and participants can customize their own learning path. In addition, they can decide when to learn and where to learn, and can even access the course through their mobile devices.

Target Audience
UN officials at all levels with management and leadership functions at headquarters and in the field.

Duration
4 months from start date

Venue
Online

Fee
2,000 USD

Contact Details
leadershipandmanagement@unssc.org

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Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

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The programme will also enable participants accomplish goals and control outcomes when dealing with staff, peers, management and other departments, identify and effectively apply their leadership style, as well as practice ways to engage in productive debate.

Target Audience
UN staff with 1st level supervisory responsibilities.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

Strategic Management for UN Managers

In this course, participants bring their strategic challenges to the table and learn a systematic process to improve decision-making. Participants learn to use a decision-making framework to: reframe issues to make sure they are solving the right problem; increase the quantity and quality of possible choices; engage others effectively in the decision-making process; and create environments that contribute to good decision-making.

They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

E-Management Certificate Programme (SELF-PACED)

The E-Management Certificate Programme is offered to all UN staff with managerial functions regardless of grade. It provides practical tools and knowledge to help participants address complex realities of the UN and deliver results effectively, both in challenging field locations and at headquarters. This self-paced programme covers management theories and practices that are relevant to the UN context. The course also provides opportunities for participants to learn through solving real management problems at work. This programme is flexible and participants can customize their own learning path. In addition, they can decide when to learn and where to learn, and can even access the course through their mobile devices.

Target Audience
UN officials at all levels with management and leadership functions at headquarters and in the field.

Duration
4 months from start date

Venue
Online

Fee
2,000 USD

Contact Details
leadershipandmanagement@unssc.org

Strategic Decision Making in the UN

In this course, participants bring their strategic challenges to the table and learn a systematic process to improve decision-making. Participants learn to use a decision-making framework to: reframe issues to make sure they are solving the right problem; increase the quantity and quality of possible choices; engage others effectively in the decision-making process; and create environments that contribute to good decision-making.

They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

Performance Management & Supervisory Skills

This online course is designed for UN supervisors who want to achieve results through productive supervision and management. Participants strengthen their conflict-management skills and learn how to become more effective in influencing others, by practicing techniques to engage in productive debates and to develop more flexible leadership styles.

The programme will also enable participants accomplish goals and control outcomes when dealing with staff, peers, management and other departments, identify and effectively apply their leadership style, as well as practice ways to engage in productive debate.

Target Audience
UN staff with 1st level supervisory responsibilities.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

Strategic Management for UN Managers

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They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

E-Management Certificate Programme (SELF-PACED)

The E-Management Certificate Programme is offered to all UN staff with managerial functions regardless of grade. It provides practical tools and knowledge to help participants address complex realities of the UN and deliver results effectively, both in challenging field locations and at headquarters. This self-paced programme covers management theories and practices that are relevant to the UN context. The course also provides opportunities for participants to learn through solving real management problems at work. This programme is flexible and participants can customize their own learning path. In addition, they can decide when to learn and where to learn, and can even access the course through their mobile devices.

Target Audience
UN officials at all levels with management and leadership functions at headquarters and in the field.

Duration
4 months from start date

Venue
Online

Fee
2,000 USD

Contact Details
leadershipandmanagement@unssc.org

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They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

Target Audience
This course is recommended for P4 professionals and above. Other staff may be accepted depending on functional responsibility.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org

Performance Management & Supervisory Skills

This online course is designed for UN supervisors who want to achieve results through productive supervision and management. Participants strengthen their conflict-management skills and learn how to become more effective in influencing others, by practicing techniques to engage in productive debates and to develop more flexible leadership styles.

The programme will also enable participants accomplish goals and control outcomes when dealing with staff, peers, management and other departments, identify and effectively apply their leadership style, as well as practice ways to engage in productive debate.

Target Audience
UN staff with 1st level supervisory responsibilities.

Duration
5 weeks

Venue
Online

Fee
1,250 USD

Contact Details
leadershipandmanagement@unssc.org
UN System Executive Management Programme (BLENDED)

The UN System Executive Management Programme is tailor-made for UN managers. It provides practical tools and knowledge to help UN managers address UN complex realities and deliver results effectively, both in challenging field locations and at headquarters.

The programme applies problem-based and case-based learning methodologies, and ensures that all the learning is relevant, applicable and practical. The 4-month programme consists of three phases: online, 360 assessment and one-on-one coaching, and a residential workshop in Turin. The current topics include but are not limited to: people management, performance management, strategic planning, decision-making, communication, partnership building, innovation and change management.

Target Audience

UN officials with management and leadership functions at headquarters and in the field. Participants are expected to serve at P5+ or equivalent levels. Exceptions can be made for participants serving at P4 or equivalent levels in case of comparable management responsibilities. Managers from NGOs associated with the UN and government officials from member states are also welcome.

Duration

19 weeks

Venue

Online and Turin, Italy 16th February – 29th June 2018

Fee

4,900 USD

Contact Details

leadershipandmanagement@unssc.org
Humanitarian Leaders on the RC Track

Designed in collaboration with UNOCHA, this is a comprehensive programme tailored to the needs of humanitarian pool candidates on the path to the Resident Coordinator pools.

Suitable candidates will prepare over a 6-month process that combines coaching, mentoring, webinars, and a 2-day face-to-face intensive workshop in Turin.

Target Audience
The programme targets members of the HC Pool who are being considered by their parent organization for nomination to the RCAC within the next six months. Participation by UNOCHA invitation only.

Duration
Seven months

Venue
Turin, Italy 1st January – 31st July 2018

Course Fee
3,000 USD

Contact Details
leadershipandmanagement@unssc.org

Leadership, Women and the UN

During this programme, participants gain a better understanding of different approaches to leadership, as well as the gender aspects of leadership and the challenges and opportunities for women in UN leadership roles.

Various dynamics of power, influence and negotiation will be explored to develop a set of skills and competencies in communication for transformative and charismatic leadership as well as effective negotiation.

Participants are also able to increase self-awareness to realize their full leadership potential through a 360-degree leadership assessment.

Target Audience
Female UN staff at the P4-P5 level, preparing for senior leadership roles. By nomination and open enrolment.

Duration
5 days

Venue
Vienna, Austria April 2018
Turin, Italy 14th – 18th May 2018
Geneva, Switzerland 17th – 21st September 2018
Cairo, Egypt 12th – 16th November 2018

Fee
5,500 USD

Contact Details
leadershipandmanagement@unssc.org
Leading in the UN: a Deep Dive

This programme introduces some very new – and some very old – approaches for managing yourself. The programme comprises a highly experiential journey of self-discovery based on John Scherer’s ‘Five Questions that Change Everything.’ By inviting you to explore these questions, the programme will challenge your current way of thinking and help you find your source of effectiveness and sense of purpose.

The Deep Dive represents the beginning of a journey of inner awareness. It includes a one-on-one goal-setting conversation with a facilitator prior to the programme, a 4-day intensive workshop and two group sessions following the programme to help you apply what you have learned and continue your development.

UN Country Teams (UNCT) Leadership Skills Course: Leveraging UN Country Teams for the 2030 Agenda

In direct response to the call by UN Secretary-General António Guterres to reposition the UN development system to deliver on the 2030 Agenda and to work towards “a new generation of Country Teams that are tailored to the specific needs of each country,” this course will enable senior UN officials of UN Country Teams to become strong sustainable development advocates and to meet the ambition of the 2030 Agenda and to work towards “a new generation of Country Teams that are tailored to the specific needs of each country.”

Participants will deepen their knowledge, share practices and acquire key skills to drive the transformative 2030 Agenda for Sustainable Development in line with national priorities and needs.

This programme builds negotiation, consensus building and communications skills, and presents concrete ways to apply these skills and capabilities in highly demanding country contexts. A field trip to illustrate practical approaches to sustainable development, as well as a high profile media training at the professional studios of the German broadcaster DW, will complement the intense training programme.

UN Emerging Leaders Experience

Designed to develop the leadership potential of middle managers, this programme focuses on negotiation, consensus building and communication skills. It employs an array of active learning methodologies and tools such as an individualized 360° leadership assessment (offered in English and French).

The programme allows participants to cultivate stronger connections by networking with peers from across the UN system and various duty stations and to develop skills for persuasive advocacy and communication across multi-stakeholder environments and audiences.

UN Leaders Programme

Designed for participants at the Director level (D1/D2), the UN Leaders Programme explores successful leadership approaches and innovation and transformation practices and their application to UN Leadership.

Participants to the UN Leaders Programme explore UN leadership in the context of innovation, transformation, collaboration and resilience; reflect on strong and successful leadership approaches and their application; and forge deeper connections with colleagues from across the UN system through peer exchange.

Now entering its tenth year, the UN Leaders Programme has welcomed hundreds of senior UN officials from around the globe and world-renowned experts from different sectors to create a more effective and united leadership culture in the UN system. It is now the official Leadership Development Programme of the UN Secretariat.

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Effective Change Leadership

The programme is the perfect learning companion for change leaders in the UN and in partner agencies who want to reflect on their role in organizational change processes and execute the required changes.

It offers an overview of conceptual frameworks to assist with managing change processes and transitions, as well as increasing resilience. It provides an opportunity to examine the impact of your leadership on your teams in times of change.

**Target Audience**
Supervisors and managers leading teams in times of change at all professional levels.

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<tr>
<th>UNI</th>
<th>Target Audience</th>
<th>Duration</th>
<th>Venue</th>
<th>Fee</th>
<th>Contact Details</th>
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<tbody>
<tr>
<td></td>
<td>Supervisors and managers leading teams in times of change at all professional levels.</td>
<td>2 days</td>
<td>New York, USA 6th – 7th March 2018  New York, USA 8th – 9th March 2018  New York, USA 26th – 27th June 2018</td>
<td>1,000 USD</td>
<td><a href="mailto:leadershipandmanagement@unssc.org">leadershipandmanagement@unssc.org</a></td>
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</tbody>
</table>

Fee
1,000 USD
Contact Details leadershipandmanagement@unssc.org

Designing and Managing Organizational Change

This new UNSSC blended learning programme supports staff to perfect their skills in designing and managing change processes in the UN. It is perfect for programme, operations or coordination professionals at the P4 and P5 levels who are responsible for a change process or who are contributing to one. The programme offers a conceptual framework for change management and participants practice the use of tools to analyze, strategize, design, transform and sustain change initiatives in their own context.

Through a peer consultancy approach, participants apply the framework to their own, ongoing change processes. The programme draws on recent UN experience with organizational, culture and technical changes. Cases cover innovation, team/department repositioning, reorganization, culture change, processes reviews and ERP systems among others. The methodology is hands-on and highly interactive, it provides a perfect space to enhance professional networks.

**Target Audience**
Team Leaders, Change Managers, Programme/Project Managers, Senior Administration Staff, Coordinators at P4 and P5 level who are responsible for or significantly contributing to change processes in their organization.

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<tbody>
<tr>
<td></td>
<td>Team Leaders, Change Managers, Programme/Project Managers, Senior Administration Staff, Coordinators at P4 and P5 level who are responsible for or significantly contributing to change processes in their organization.</td>
<td>5 day</td>
<td>New York, USA 14th – 18th May 2018</td>
<td>2,500 USD</td>
<td><a href="mailto:leadershipandmanagement@unssc.org">leadershipandmanagement@unssc.org</a></td>
</tr>
</tbody>
</table>

Fee
2,500 USD
Contact Details leadershipandmanagement@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
Innovating the UN for Agenda 2030

This 3-day executive education programme in partnership with "Innovations for Successful Societies" of the Woodrow Wilson School of Public and International Affairs at Princeton University will explore new, innovative approaches to accelerate a successful implementation of Agenda 2030.

Being launched in the midst of a wave of proposed reforms of how the UN works, this forum is specifically designed to expose participants to micro and macro approaches to change, innovation and leadership relevant to UN Leaders and tested in a range of environments – from development and science to finance and supply chain management.

The main themes revolve around 1) Thinking creatively to come up with innovative solutions. 2) Organizing the workplace to foster and implement innovation. 3) Strategy: Treading new paths within the UN system.

Target Audience

This programme is designed especially for staff at senior level (P5 and above) from the UN and affiliated organizations. This programme is complementary to UNSSC’s ‘UN Leaders Programme’ and is aimed at people who have already begun to explore their leadership potential.

Duration

3 days

Venue

Princeton October 2018

Fee

4,000 USD

Contact Details

leadershipandmanagement@unssc.org

Introduction to Change Management

The programme is the perfect online solution for team leaders who want to reflect on their own change management practice, receive inspiration and insights in the dynamics of change and its impact on people.

The course deals with change triggers in the UN, diagnostic tools, role clarification, planning and implementing steps for change programmes. It also looks at ways to mitigate the impact of change on staff, and approaches to deal with resistance and emotions.

We combine theory with practical application tools, and provide tips, tools and checklists for designing and managing change processes, predominantly at the team level. The on-line programme is delivered by our experienced change management officer, together with senior UN change managers and advisors and provides an opportunity to reflect on concrete change situations. The programme requires an investment of about 3 – 4 hours weekly.

Target Audience

Team Leaders, Supervisors, Programme/Project Managers, Senior Administration Staff, Coordinators at all levels who are responsible for implementing change processes in teams in the UN and partner agencies.

Duration

5 weeks

Venue

Online 27th August – 28th September 2018

Fee

500 USD

Contact Details

leadershipandmanagement@unssc.org

Young UN innovation Programme

Innovation is critical to the survival of the UN system. The Young UN Innovation Programme was born out of a UN System Staff College/Young UN/Google partnership, all bound by a common aim: to create a critical mass of staff with capacity to deliver innovation and change across the UN system.

This two-day programme enables participants to identify the critical elements of innovation processes, and drive change and innovation within their respective agencies and fields.

Target Audience

We are looking for UN staff at all levels with an interest in innovation and/or a track record of innovation within or outside the UN.

Duration

2 days

Venue

Geneva, Switzerland 25th – 26th April 2018
Addis Ababa, Ethiopia 20th – 21st June 2018
New York, USA 28th – 29th August 2018

Fee

1,000 USD

Contact Details

leadershipandmanagement@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
UN Summer Academy

Leveraging the presence of 19 UN entities in Bonn, as well as numerous leading institutions in international development, the UN Summer Academy provides an exclusive opportunity for dialogue with professionals and thought leaders who are currently working towards the implementation of the 2030 Agenda and the Paris Agreement on a daily basis. The academy combines academic rigour with cutting-edge thinking, builds on renowned faculty and is open to professionals from all sectors. Participants discuss transformative approaches required for implementation and share multiple concrete examples and practices from diverse countries and stakeholder perspectives.

The solution oriented workshops called Application Labs foster peer to peer learning and the Share Fair provides a networking platform for participants to engage with the different organizations and showcase the work of their organizations to an international audience.

During the programme, participants will also get the opportunity to engage in a day long excursion which brings to the fore real life examples of concrete sustainable development practices.

- **Target Audience**: UN staff, government representatives, civil society representatives, academics, business representatives, as well as a select number of Master and post-graduate students.
- **Duration**: 5 days
- **Venue**: Bonn, Germany 27th – 31st August 2018
- **Course Fee**: 1,000 USD
- **Contact Details**: sustainable-development@unssc.org

Learning Managers Forum

This is an annual event, open to chiefs and managers responsible for the learning, training and staff development functions in United Nations agencies, funds and programmes and affiliated international organizations. This event brings UN officials together to share good practices, work together on common projects, learn new skills, and build partnerships for learning and training.

- **Target Audience**: UN learning chiefs, human resources directors, staff development officials.
- **Duration**: 3 days
- **Venue**: Turin, Italy 12th – 14th June 2018
- **Fee**: 1,650 USD
- **Contact Details**: leadershipandmanagement@unssc.org

Please check our website regularly for updates on our courses: www.unssc.org
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