



Internship Vacancy Announcement 001

Post Title:	Intern – Peace and Security
Duration:	4 months – 2 March 2020 – 3 July 2020
Deadline for applications:	20 February 2020
Duty Station:	UNSSC Turin, Italy
Organizational unit:	Peace and Security
Remuneration:	450€ per month

UNSSC provides a work environment that reflects the core values of the United Nations: integrity, professionalism and respect for diversity.



The United Nations System Staff College (UNSSC) with its headquarters in Turin, Italy, is the United Nations institution for system-wide knowledge management, learning and training for the staff of the United Nations system. The College is expected to play a pivotal role in contributing to UN reform, the development of a common culture based on effectiveness, expertise and continuous learning through the development, co-ordination and provision of cross-cutting learning programmes which impact on all agencies and staff.



1. ORGANIZATIONAL CONTEXT:

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Upon its inception, the College was tasked to operate in three areas of work, namely economic and social development, peace and security and internal management of the UN system. As such, the College is committed to align its programmatic offerings with the larger policy framework and with the needs of the UN system.

Recognizing the growing relevance of capacity building in the “sustaining peace” agenda, UNSSC will launch a high-level Torino Forum for Sustaining Peace as an important landmark annual event, with the first edition taking place in June. **The Torino Forum for Sustaining Peace: Women and Girls at the Frontlines of Peace** is implemented in partnership with the Italian Ministry of Foreign Affairs and International Cooperation (MAECI).

2. DESCRIPTION OF DUTIES:

- Contribute to the thematic development of the 2020 Torino Forum for Sustaining Peace through research, policy scanning and background papers;
- Support the planning, implementation and follow-up of the Forum in terms of logistics, protocol and administration;
- Contribute to the Team’s outreach efforts through established networks, including UNSSC social media, newsletter and blog;



- Contribute to the documentation and evaluation of the Forum;
- Assist the Team in its activities, by performing other related duties as required.

3. REQUIRED SKILLS:

Education:

Candidates currently enrolled in or having completed a higher degree University programme (Masters or other) in gender studies, peace and conflict studies or humanitarian/development issues.

Experience:

Previous work experience is not required. **Practical experience in the design, development, and delivery of a knowledge event or subject matter conference is desirable.**

Language competencies:

Fluency (written and oral) in English.

Computer skills:

Proficiency with social media tools; proven ability to use Microsoft Office, internet browsers and online platforms.

Other skills and competencies:

Ability to learn and act in a fast-paced environment.

Ability to work effectively as part of a team.

High motivation, with a desire to learn and grow professionally.

4. APPLICATION PROCEDURE:

Eligible candidates interested in doing an internship at the United Nations System Staff College must submit in English:

- An up-to-date curriculum vitae (resume);
- A motivation letter;
- For applicants who are currently enrolled in a degree programme, an endorsement from their University or Sponsoring Institution is required;
- Applications should be submitted by e-mail to: recruitment@unssc.org or by fax: (0039) 011 65359 02.
- Please indicate in the subject "Application for Internship Vacancy Announcement 001"

IMPORTANT:

Interns are responsible for making travel and accommodation arrangements and for obtaining the necessary visa for entering Italy or the country of any other duty station to which they have been assigned. UNSSC will facilitate the process of obtaining entry visas for countries of assignment.

The intern is responsible for ensuring that he/she/they has all the prescribed vaccinations for travel to the assigned duty station. Interns are also responsible to obtain medical insurance coverage in accordance with the requirements for entering Italy or the country of any other duty station to which they have been assigned. The cost of travel, visa, accommodation, vaccines, health insurance and living expenses are the responsibility of interns.

Before the beginning of the assignment, the selected intern shall also provide UNSSC with a self-certification of good health.



5. SELECTION AND COMMENCEMENT:

Candidates for the Internship Programme are selected on a competitive basis. Only those candidates who meet the requirements of the position will be short-listed and interviewed. The candidates will be informed of the result of the selection process as soon as it is finalized.

6. COMPLETION OF THE PROGRAMME:

At the end of the internship period, a written evaluation of the intern's performance will be prepared and a meeting will be organized with the intern to provide feedback. Upon completion of the Internship programme the candidate will be provided with a certificate of attendance.

7. FINANCIAL ASPECTS:

Interns who are not financially supported by other institutions shall receive a stipend from UNSSC intended to assist in covering basic subsistence costs. The monthly amount of the stipend is fixed at 450€. No other payment of any kind shall be made to an intern by UNSSC in connection with an internship agreement.

8. FURTHER CAREER OPPORTUNITIES:

The interns shall not be considered in any respect as being a staff member of UNSSC and shall not accrue benefits. In this regard, assignments under the Internship Programme do not carry expectation of conversion to any other type of contract or appointment in any activity of the UNSSC.

Interns may not apply for or be appointed to any position in the Professional or above categories during the period of their internship and for the six months immediately following the expiration date thereof.