



# LEARNING IS THE KEY O-

UNITED NATIONS EM STAFF COLLEGE

> United Nations System Staff College **PROGRAMME PORTFOLIO** 2 0 1 8



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# **Our learning programmes are:**

# Geared towards the transformative 2030 Agenda

Through our learning and knowledge products, we support UN staff and other relevant stakeholders in identifying innovative approaches to deliver on the requirements of a universal, more integrated and holistic 2030 Agenda.

## Truly inter-agency

We bring together UN staff from across the system in a truly inter-agency spirit to learn from each other, exchange views on common issues, and build networks to continue learning beyond the classroom.

## Accessible

We offer residential courses in state-of-theart facilities on the UN Campuses in Turin, Italy and Bonn, Germany. We also deliver training in over 50 countries each year, thanks to our mobile team of trainers.

## Relevant to daily UN work

We blend external expertise with practical UN experience. Courses feature subject-matter expert solutions, think tanks, the private sector and civil society, as well as experienced UN practitioners.

## **UN-specific**

We are part of the UN family, so we know what it means to work in the United Nations - be it in the field or at headquarters, in the middleincome countries, in programmes or in operations, in entry-level or management positions.

## Delivered directly at desk

Our distance learning courses combine self-paced online learning with live sessions with the course instructor and participants from across the UN system and beyond. UN staff, as well as partners can learn how they want, when they want, and still benefit from an interactive experience.

## Tailor-made

We design and deliver customized learning programmes on-demand to meet the specific needs of organizations, departments, peace operations, or inter-agency groups.

## Get in touch:

We are happy to answer any questions you may have. Just drop us an email at info@unssc.org

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In addition to open-enrollment courses, we design and deliver tailor-made learning programmes to meet the specific needs of inter-agency groups, networks, UN departments, peace operations and UN organizations to help them achieve their strategic objectives. UN Country Teams, field offices, specialized agencies and Resident Coordinator Offices are among our regular clients.

In partnership with UNDP's Management Consulting Team, we also provide integrated change management advisory services to support UN entities in adapting to new challenges.

Feel free to contact us (info@unssc.org) to learn more or to discuss your specific needs.

Advisory services range from diagnosing and scoping UN entities' need for organizational change to supporting them in designing and implementing comprehensive realignment and change processes.

- and implementation planning

- · Organizational Change Capability: Building capability of managers and staff to manage and implement change
- Analytics & Insights: Supporting decision-making by combining change management experience and analytical expertise

TAILOR-MADE LEARNING We design and deliver tailor-made programmes on a range of subjects: from building the conflict analysis skills of staff in UN peace operations to supporting UN Country Teams to deliver on the 2030 Agenda, and to developing the managerial and leadership capacity of staff in UN departments, agencies, funds and programmes. Programmes are held at our campuses in Turin or in Bonn, in field and headquarters locations, and/or at distance, depending on the client's wishes.

## E-LEARNING SOLUTIONS

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We create customized web-based learning solutions and knowledge tools for UN partners, such as distance learning courses, rosters of experts, performance analysis tools, apps and other collaborative knowledge assets. We also provide e-learning management systems to sustain UN learning initiatives, from deploying branded, agency-specific e-learning portals to free hosting of e-learning packages through Portals @UNKampus, an e-learning platform open to UN staff worldwide.

## FACILITATION & RETREATS

Whether you are looking for a partner to design and deliver a strategic team retreat, or simply a unique venue to create the right learning environment for a knowledge-sharing or learning event, we are ready to support you. We have long-standing experience in organizing workshops for UN staff ranging from the Secretary-General's Retreat to meetings of the High Level Committee on Management and the Human Resources Network. We can provide an 'all inclusive' service (design, logistical support, facilitation, hosting and evaluation) or tailored services to cater for different needs.

## ADVISORY SERVICES ON CHANGE MANAGEMENT

We tailor solutions to the needs of clients across the following service lines:

- Strategy: Assisting leaders with strategy development
- Organizational Design: Ensuring organizational structures and functions are aligned with and set up to deliver on organizational objectives
- · Performance Improvement: Optimizing business processes, systems and financial and human resources

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# SUSTAINABLE DEVELOPMENT

## ○ Building Partnerships for Sustainable Development

This interactive, introductory programme helps participants strengthen the skills they need to build substantive and sustainable partnerships with new, emerging and 'nontraditional' development cooperation partners, such as philanthropic foundations, the private sector, academia and civil society who are jointly taking responsibility to shape the 2030 Agenda and implement the Paris Agreement.

Aiming to strengthen participants' knowledge and understanding about imperatives for building partnerships, the course explores key elements of partnering such as ethics, due diligence, rules of engagement, biases and stereotypes, conflicts of interest, as well as partnership frameworks and cases.

This foundational partnership course is designed and delivered in collaboration with the Pyxera Global, Partnerships Resource Centre, and representatives from the private sector.

O Duration 4 Days	UN Target Audience	UN staff.
	O Duration	4 Days
Venue Bonn, Germany 26 <sup>th</sup> – 29 <sup>th</sup> June 2018	Venue	Bonn, Germany 26th – 29th June 2018
S Course Fee 2,500 USD	S Course Fee	2,500 USD
Ocontact Details sustainable-development@unssc.org	Ontact Details	sustainable-development@unssc.org

## ○ Close the Loop: SDG 12 Online Course

Focused on SDG 12, this online course is designed and delivered in partnership with the Collaborating Centre on Sustainable Consumption and Production (CSCP) - a Think and Do tank that works with businesses, policy makers, partner organizations and civil society towards a sustainable planet. Ensuring sustainable consumption and production patterns is crucial in advancing a sustainable development agenda that is truly universal in its nature and scope. SDG 12 holds a critical position in the broader context of the SDG results framework. With connections with most other goals, SDG 12 has a critical impact on the interrelation between planetary boundaries, increasing demand for energy, food, water and global population dynamics.

Through real-life scenarios and live webinars with key experts on the topic, participants will be able to explore and work on key issues related to sustainable consumption and production (SCP) behaviours, circular economy and a sustainable lifestyle

UN Target Audience	UN staff and development practitioners.
O Duration	500 USD
Venue	Online 1 <sup>st</sup> October – 9 <sup>th</sup> November 2018
(\$) Fee	500 USD
Ontact Details	sustainable-development@unssc.org

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## O Foundational Course on the 2030 Agenda for Sustainable Development

[e-learning]

The foundational course equips participants with a sound understanding of the concept of sustainable development as well as the vision and principles of the 2030 Agenda. It explores the three pillars of sustainable development while taking a look at the inter-linkages between climate change, planetary boundaries, social inclusion and human rights. It also identifies key lessons from the implementation of the Millennium Development Goals and the significant differences in the new agenda.

The various modules of this course will focus on the new elements of the 2030 Agenda; how to implement and develop strategies to localise the agenda; and the role of data in the review and follow-up framework.

UN Target Audience	UN staff and development practitioners.	
() Duration	5 weeks	
Venue	Online 5 <sup>th</sup> March – 6 <sup>th</sup> April 2018 Online 24 <sup>th</sup> September – 26 <sup>th</sup> October 2018	
S Fee	500 USD	
Ontact Details	sustainable-development@unssc.org	

## Implementing the 2030 Agenda through the Human Security Approach

This is a four-day programme that equips practitioners and policymakers with theoretical and practical skills for applying the human security approach to address thematic issues fundamental for the realisation of the Agenda 2030.

By being comprehensive and by drawing together all the actors necessary to respond to cross-cutting complex challenges, the application of the Human Security Approach ensures coherence, eliminates duplication and advances integrated solutions that result in more effective and tangible improvements in the daily lives of people and their communities.

UN	Target Audience	Staff from across the UN, Governments and civil society interested in the 2030 Agenda and its achievement.
$\bigcirc$	Duration	4 days
\$	Venue / Fee	Turin, Italy 27 <sup>th</sup> February – 2 <sup>nd</sup> March 2018 / 1,000 USD (Subsidized by UNTFHS) Turin, Italy 9 <sup>th</sup> – 12 <sup>th</sup> October 2018 / 2,000 USD
0	Contact Details	peacesecurity@unssc.org

## Leading for Sustainable Development

The interconnectedness and indivisibility of Agenda 2030 require UN personnel to deal with complexity at an unprecedented scale. They need to think across and beyond their area of expertise or mandate; analyse their environment as a set of complex, live ecosystems; discern their organising principles as well as the linkages, interactions, dependencies and power distribution among components and constituencies; and strategically identify leverage points to achieve maximum impact. In short, UN personnel must shift from linear thinking to non-linear. systems thinking.

Systems thinking is one of the four leadership behaviours highlighted in the UN System Leadership Framework as exemplary of the UN's new way of working, together with co-creation, focusing on impact, and driving transformational change.

Leading for Sustainable Development will enable senior UN leaders to apply systems thinking in their work on sustainable development.

UN Target Audience	Senior UN staff at the D1 – D2 levels. Reside
O Duration	5 days
Venue	Geneva (TBC) 29 <sup>th</sup> October – 2 <sup>nd</sup> November
S Fee	5,500 USD
Ontact Details	leadershipandmanagement@unssc.org

## C Leveraging Big Data for Sustainable Development

This course aims to help practitioners and policy-makers develop and implement Big Data innovation projects, policies, and partnerships in support of sustainable development objectives. Through a blend of teaching formats, including traditional instructor-led teaching, keynote speakers, and interactive and hands-on technical sessions, participants will learn the foundations of Big Data in the context of sustainable development, and explore how to engage with Big Data in their daily work and life.

The broader and longer term objective is incentivising and enabling participants to contribute to a people-centered Big Data revolution-i.e. shape and leverage emerging Big Data ecosystem in ways that reflect and foster social progress and citizen empowerment across the globe. especially those of poor and vulnerable segments of societies.

UN	Target Audience	The course is open to UN and Non-UN parti related issues and innovation. The course is d and staff with introductory to intermediate ski
0	Duration	3 days
1	Venue	Dakar, Senegal 6 <sup>th</sup> – 8 <sup>th</sup> March 2018 Bangkok, Thailand 24 <sup>th</sup> – 29 <sup>th</sup> March 2018 Istanbul, Turkey 18 <sup>th</sup> – 20 <sup>th</sup> September 2018
\$	Fee	1,750 USD
0	Contact Details	sustainable-development@unssc.org

ent and Humanitarian Coordinators. Agency Country representatives.

ticipants with an interest in Big Data and sustainable developmentdesigned primarily to the needs of project management professionals kills in statistics and economics.

## ○ Measurements for Effective Results-Based Management

[e-learning]

Designed and delivered in collaboration with the ROI Institute (USA), this course enables effective results-based management (RBM) in UN system organizations by enhancing staff competencies in designing, monitoring and evaluating projects and programmes. It complements other UNSSC initiatives on RBM and evaluation by providing more in-depth, technical and skills-building learning on one of the key elements of RBM strategies: performance measurement.

Through a mix of theoretical learning, practical exercises and UN case studies, participants build skills in development measures, collecting and analysing data, reporting results, and using data to manage performance.

UN Target Audience	UN and UN-affiliated staff involved in project/programme management, including design, monitoring and evaluation.
O Duration	6 weeks
Venue	Online 1 <sup>sh</sup> March – 13 <sup>th</sup> April 2018 Online 1 <sup>sh</sup> October – 9 <sup>th</sup> November 2018
S Fee	1,850 USD
Ontact Details	sustainable-development@unssc.org

## Paris Agreement on Climate Change as a Development Agenda

[e-learning]

This online course offers a holistic and integrated approach to climate change, demonstrating the interlinkages and interdependencies between sustainable development and climate change to make informed policy choices towards low-carbon and climate resilient sustainable development.

Climate change is a cross-cutting development issue that affects every aspect of the sustainable development and the entire 2030 Agenda implementation. The Paris Agreement on Climate Change along with the 2030 Agenda, including the Sustainable Development Goals, forms the most comprehensive blueprint to-date for eliminating extreme poverty, reducing inequality, and protecting the planet. Together with the Addis Ababa Action Agenda, and the Sendai Framework for Disaster Risk Reduction, these documents constitute an integral plan of action for people, our planet, and prosperity, which requires all countries and stakeholders to act together.

UN Target Audience	UN staff, development practitioners, representatives from national governments, civil society, academia and private sector.
() Duration	6 weeks
Venue	Online 2 <sup>nd</sup> May – 8 <sup>th</sup> June 2018
S Fee	500 USD
Ontact Details	sustainable-development@unssc.org

## Policy Coherence for Sustainable Development

Designed in coordination with the National University of Singapore acting through its Lee Kuan Yew School of Public Policy, and the Hertie School of Governance based in Berlin, this programme will focus on building coherent policies for sustainable development in context of the 2030 Agenda.

The course will lay special emphasis on the importance of cross-organizational policy coherence between different levels of government, and on the need for collaboration and networking with regional and international actors. Highlighting the importance of the role of actors and institutions, the course will also cover review mechanisms and tools to provide a holistic approach to coherent policy making.

Theoretical, practical and case study based approaches will be used to illustrate and support the concepts. Participants will get the opportunity to engage with the distinguished academics and leading experts through live webinars. Assignments, exercises, guizzes and peer sharing spread across the five modules of the course will benefit the participants and add to their learning.

UN	Target Audience	UN staff from country or regional teams, govern civil society, academia and foundations.
0	Duration	5 weeks
1	Venue	Online 19th March – 20th April 2018
\$	Fee	500 USD
0	Contact Details	sustainable-development@unssc.org

## Policy Simulation for Sustainable Development

The policy simulation is a flagship product developed to support country-contextual needs, taking into account the role of the Centre of Government, multiple stakeholders, as well as the United Nations System in an integrated and holistic way. The simulation is designed to foster longer-term strategic policy thinking, considering possible synergies, spin-offs and trade-offs across sustainable development dimensions that policy choices will trigger.

The SD policy simulation is expected to foster self-reflection and consider current practices while helping to foster and undertake new approaches. During the course, simulation sessions will alternate with de-briefing and knowledge exchange sessions, allowing the discussion of real life applicability of the situations encountered during the simulation from multiple stakeholder perspectives with a particular focus on concrete policy choices.

Sessions will include topics related to the vision and principles of sustainable development, context analysis, stakeholder engagement and consensus building, partnerships, policy advocacy as well as the political economy of sustainable development.

UN Target Audience	UN staff from country or regional teams, govern civil society, academia and foundations.
O Duration	4 days
Venue	Bonn, Germany 3rd – 6th July 2018
(\$) Fee	2,000 USD
Ontact Details	sustainable-development@unssc.org

nment representatives, development practitioners as well as members of

mment representatives, development practitioners as well as members of

## Results-Focused Programming

To respond to the needs of the 2030 Agenda for increased accountability to support implementation, this course offers a mix of knowledge and skills for advancing the implementation of RBM, enhancing UN coherence, and strengthening the quality of UN common programming at the country level. Participants will become fully knowledgeable about RBM and its practical application, innovative ways and approaches to support the planning, implementation, monitoring and evaluation of UN sustainable development strategies and frameworks.

This four-day workshop focuses on the implementation of RBM's contribution on harmonizing UN business practices, contributing to national efforts for achieving development results while implementing a common framework for interagency collaboration to support countries in programme design, implementation and management for results for sustainable development. Using case studies from UN programming processes around the world, it offers participants an opportunity to practise and internalize the approach

UN	Target Audience	<ul> <li>UN strategic planners</li> <li>Chairs/members of UNDAF groups/results groups/task teams</li> <li>UN coordination officers/advisors</li> <li>UN staff involved in project/programme management</li> </ul>
$\bigcirc$	Duration	5 days
-	Venue	Bonn, Germany 16th – 20th April 2018
\$	Fee	2,500 USD
@	Contact Details	sustainable-development@unssc.org

## Social Protection for Sustainable Development

[e-learning]

Designed in partnership with ILO, this online course equips participants with a solid understanding of social protection and its relevance for Sustainable Development. The course will showcase experiences from countries representing different contexts and regions on work done to extend social protection in the context of the 2030 Agenda.

The 2030 Agenda for Sustainable Development and its Sustainable Development Goals (SDGs) lay out a set of key development objectives for developed and developing countries to end poverty, protect the planet, and ensure prosperity for all.

Among the priorities agreed upon by Member States is social protection-repeatedly cited in the agenda as a primary means to reduce poverty and combat inequality. Currently, an estimated 73 per cent of the world's population lives without adequate social protection coverage. Achieving objectives set out by the 2030 Agenda will require concerted efforts from across the spectrum of UN and national actors, joining up interventions and leveraging new tools.

UN	Target Audience	Participants coming from various backgrounds such as the UN, other development agencies, bilateral donors, government officials, worker and employer organizations, members of civil society and academia.
$\bigcirc$	Duration	5 weeks
-	Venue	Online 1 <sup>st</sup> June – 6 <sup>th</sup> July 2018
\$	Fee	500 USD
@	Contact Details	sustainable-development@unssc.org

## O Stakeholder Engagement and Consensus Building

Designed and delivered in partnership with the Consensus Building Institute (CBI), this course provides an in-depth overview of strategies for assessing, designing and convening multi-stakeholder partnerships and initiatives. Through case studies and realistic simulations. participants will deepen their skills in:

- Framing sustainable development goals in ways that motivate constructive stakeholder engagement;
- agreement and address possible conflicts:
- drivers, and model the possible economic, social and environmental impacts of proposed policies and actions;
- Interest-based negotiation and mediation to resolve conflicting interests:

UN Target Audience	For UN participants: UN regional and country challenging national and regional sustainable or For Non-UN participants: Professionals who development issues.
O Duration	3 days
Venue	New York, USA 11 <sup>th</sup> – 13 <sup>th</sup> April 2018 Bangkok, Thailand 12 <sup>th</sup> – 14 <sup>th</sup> December 201
(\$) Fee	3,500 USD
Ontact Details	sustainable-development@unssc.org

## ○ UN Catalytic Support to South-South & Triangular Cooperation in Implementing the 2030 Agenda

In view of the growing relevance of South-South Cooperation within the 2030 Agenda for Sustainable Development, this programme is offered in close cooperation with the UN Office for South-South Cooperation (UNOSSC), with additional faculty from the Islamic Development Bank and the South Centre. The course builds a common understanding of the theory and practice of South-South and Triangular Cooperation (SS&TC) as a means of development cooperation.

It equips participants with the key principles, tools and methods needed to comprehend the challenges and opportunities inherent in the approach, as well as to better understand the roles of different actors involved and to mobilise relevant partnerships. It explores the catalytic role the UN can play in helping to further promote the South-South Cooperation agendas of its member states and development partners as a whole. The course expands its coverage beyond individual UN staff and UN Country Team members to governments and institutional focal points on South-South and Triangular Cooperation.

UN Target Audience	UN staff and development practitioners.
O Duration	3 days
Venue	Bonn, Germany 17 <sup>th</sup> – 19 <sup>th</sup> October 2018
S Fee	1,500 USD
Ontact Details	sustainable-development@unssc.org

Identifying and assessing key stakeholders on sustainable development issues, and understanding how to leverage areas of potential

· Joint fact finding and analysis to resolve disputed facts and projections, clarify interactions among economic, environmental and social

Dialogue, trust and relationship building strategies to address underlying conflicts in values, identities and historical legacies.

programme staff who are working directly with diverse stakeholders on development issues.

o are working directly on challenging national and regional sustainable

## ○ UN Country Programming in the Context of the 2030 Agenda

This course offers a mix of knowledge and skills for advancing UN coherence and strengthening the quality of programming at the country level. Participants gain an enhanced knowledge of UN programming tools and instruments (UNDAF guidance, MAPS approach and guides) and their practical application in UN development projects. This course is designed in close cooperation with the UN Development Operations Coordination Office (UN DOCO).

This long-running course has been adapted by UNSSC to enable participants to better support the work of UN Country Teams within the context of the 2030 Agenda, and address the challenges of localising the Sustainable Development Goals.

UN Target Audience	Regional and Country Office staff, field level managers, UN Strategic planners, Chairs/members of UNDAF groups/task teams and UN Coordination officers/advisors.
O Duration	4 days
Venue	Bonn, Germany 20th – 23rd February 2018
S Fee	2,000 USD
Ontact Details	sustainable-development@unssc.org

## The Role of Disaster Risk Reduction in Achieving Sustainable Development

This online course shows how disaster risk reduction contributes to the achievement of the 2030 Agenda. It also promotes the cross-sectoral and multi-stakeholder approaches required to implement the 2030 Agenda and the Sendai Framework coherently.

Designed in partnership with the United Nations Office for Disaster Risk Reduction (UNISDR), this online course focuses on the role of disaster risk reduction in the context of the 2030 Agenda for Sustainable Development.

Resilience to risks of various threats, including those related to climate change and economic shocks is crucial for eradicating extreme poverty and a key enabler of sustainable development overall. Disaster risk reduction is a crucial development strategy for ending extreme poverty. Among other areas, aiming for sustainable development means aiming for healthy, durable livelihoods, strengthening education, reducing poverty, building sustainable cities and protecting the environment, thus reducing people's vulnerability towards disasters and working towards the 2030 Agenda's aim of leaving no one behind.

UN Target Audience	Regional and Country Office staff, field level managers, UN Strategic planners, Chairs/members of UNDAF groups/task teams and UN Coordination officers/advisors.
() Duration	5 weeks
Venue	Online 8 <sup>th</sup> October – 12 <sup>th</sup> November 2018
(\$) Fee	500 USD
Ontact Details	sustainable-development@unssc.org



This programme focuses on the imperatives for partnership development in the context of the 2030 Agenda for Sustainable Development and the Paris Agreement for Climate Change. The scale and ambition of the new agenda requires a revitalised global partnership to ensure its implementation, bringing together governments, civil society, the private sector, the United Nations system and other actors.

The course ultimately aims at establishing a network amongst participants, offering them an opportunity to initiate the exploration of partnering opportunities.

UN	Target Audience	UN staff and private sector representatives, i Foundations, Civil Society organizations, Acade their capacity, knowledge and skills to build par
0	Duration	7 weeks
1	Venue	Online and Bonn, Germany 4th June - 25th Jul
\$	Fee	2,500 USD
0	Contact Details	sustainable-development@unssc.org



interested partnership practitioners from other spheres (Philanthropic demia, etc.) and those who work on and/or are interested in stepping up artnerships

uly 2018



## ○ Acting Locally: Citizen Participation for Resilient Institutions

The course focuses on examining and promoting community-based M&E mechanisms and gender-balanced citizen participation to "Ensure responsive, inclusive, participatory and representative decision-making at all levels" (SDG 16.7).

Experts from the UN and Academia will discuss the theoretical framework and innovative examples from different countries on how participatory practices help build more resilient institutions and how they contribute to a more effective service delivery at the local level. Participants will gain practical tools and skills to promote models of Community Based Monitoring and Evaluation, and Citizen Participation.

UN	Target Audience	UN staff and national government counterproceed society organizations working on related them
()	Duration	4 Days
7	Venue	Nairobi, Kenya 19th - 22nd June 2018
\$	Course Fee	2,000 USD
0	Contact Details	peacesecurity@unssc.org

## Applied Conflict Analysis for Sustaining Peace: Assessing Resilience and Risk

This course introduces conflict analysis skills and tools, and prepares participants to apply them in conflict-sensitive programming, strategic planning, and design of UN responses in contexts of deteriorating human security, armed conflict, political crisis and other threats to peace. Some of the topics addressed during the course include: psychology of analysis and cognitive biases; advanced conflict analysis tools; conflict sensitive and peacebuilding programming; and theories of change.

The course explores the latest institutional and policy developments in the areas of preventive diplomacy, conflict prevention, peacebuilding, peace operations support and the implementation of Agenda 2030 (Goal 16).

UN	Target Audience	UN personnel working on humanitarian support other complex emergencies.	
$\bigcirc$	Duration	4 days	
7	Venue	Nairobi, Kenya 16th - 19th October 2018	
\$	Fee	2,000 USD	
0	Contact Details	peacesecurity@unssc.org	

parts and technical staff from ministries, interested donors and civil ematic issues.

port, peace operations, development programming, political crises and

## Conflict Analysis for Sustaining Peace

[e-learning]

Applying an inter-agency lens, this tutored online course builds the conflict analysis skills of UN staff and partners, preparing them to strengthen the efforts of the UN in volatile areas and countries affected by political instability and conflict. It enables the setting of objective criteria for prioritization in conflict prevention and peacebuilding programming, and facilitates the evaluation of impact.

By the end of the course, the learner will be able to draft a situation profile and develop a full-fledged conflict analysis report, which includes a situation profile, a causal analysis and a stakeholder assessment.

UN Target Audience	UN professional staff and partners working in contexts of deteriorating human security, armed conflict, political crisis and other threats to peace. This course is also open to non-UN participants.
O Duration	4 weeks
Venue	Online 7 <sup>th</sup> May – 4 <sup>th</sup> June 2018
(\$) Fee	1,000 USD
Ontact Details	peacesecurity@unssc.org

## **O Decentralized Governance and Peacebuilding**

[e-learning]

This online course explores how decentralization contributes to peacebuilding and identifies the elements of local governance that are most relevant in a post-conflict/peacebuilding context.

Concrete case studies are used to illustrate successful decentralization reforms and peacebuilding efforts at the local level. The course combines self-paced modules, and tutor-led online sessions and webinars.

UN	Target Audience	UN professional staff and partners working in decentralization, development, peacebuilding, development, and humanitarian assistance. This course is also open to non-UN participants.
$\bigcirc$	Duration	4 weeks
-	Venue	Online 26 <sup>th</sup> February – 26 <sup>th</sup> March 2018 Online 19 <sup>th</sup> November – 17 <sup>th</sup> December 2018
\$	Fee	1,000 USD
@	Contact Details	peacesecurity@unssc.org

## Political Approaches to Preventing and Responding to Election-related Violence

This programme promotes a broader understanding of the political and technical dimensions of elections, the complex relationship between elections and conflict, and the work of the UN system to prevent and mitigate election-related violence.

It was launched in 2012 by the United Nations System Staff College in collaboration with the Electoral Assistance Division of the UN Department of Political Affairs.

UN Target Audience	UN staff working on electoral affairs, political crises, good offices, mediation and peace and security issues (by nomination only).
O Duration	4 days
Venue	Mena Region 26 <sup>th</sup> – 29 <sup>th</sup> June 2018 New York, USA 21 <sup>th</sup> – 22 <sup>th</sup> March 2018 Africa 6 <sup>th</sup> – 9 <sup>th</sup> November 2018
S Fee	Sponsored by DPA
Ontact Details	peacesecurity@unssc.org

## ○ Working at the Nexus between Human Rights and Conflict Transformation

This course offers insight on how conflict transformation and human rights approaches complement one another, and how practitioners can utilize these linkages concretely in their work.

Human rights, conflict, peace and development are closely linked, but the linkages are not always evident in practice. Misconceptions exist; such as that conflict prevention involves making unacceptable compromises or that human rights engagement means delaying lasting peace. Even though they engage with similar national partners and both aim to build just and peaceful societies, conflict prevention practitioners and human rights practitioners do not always work together and at worst the divide can lead to them working against each other.

The programme uses practical examples and case studies to enable participants to address the issues and challenges to planning and programming and demonstrates how working across disciplines can enhance development practice.

UN Target Audience	UN staff at the professional level. This course
O Duration	4 weeks
Venue	Online 29 <sup>th</sup> January – 26 <sup>th</sup> February 2018 Online 16 <sup>th</sup> July – 13 <sup>th</sup> August 2018
Fee	1,000 USD
Ontact Details	peacesecurity@unssc.org

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e is	also	open	to	non-UN	participants.	
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## ○ Analysing and Understanding Non-State Armed Groups

This course aims at building the capacity of UN staff to better understand the nature and actors of current armed violence.

In the last decade, maintaining peace and security has become further complicated by an increase in the violence perpetrated no longer exclusively by national armies and armed oppositions but also by an increasingly assertive and brutal range of hybrid actors, such as illegal armed groups, criminal organizations, and transnational networks of illicit trafficking. The impact is so significant that the violence resulting from these situations exceeds many on-going civil wars.

Analyzing and understanding these new types of non-state armed groups (NSAGs) presents novel analytical and practical challenges for the UN. By focusing on multidisciplinary investigative approaches, this course explores the political context driving the genesis of armed violence and the forces shaping group cohesion, resource strategies, internal structures and levels of violence.

UN	Target Audience	Mid-level UN personnel (both national and international staff) who are either deployed in duty stations that are affected by the presence of armed groups or whose job description involves the analysis, interaction, and possibly engagement with armed groups.
0	Duration	3.5 days
7	Venue	Asia 17 <sup>th</sup> – 20 <sup>th</sup> April 2018 Central America 10 <sup>th</sup> – 13 <sup>th</sup> July 2018
\$	Fee	2,000 USD
@	Contact Details	peacesecurity@unssc.org





# Collaborative Problem-based and Simulation-based Learning

This interactive online course offers theoretical lessons and practical insights to acquire new technical skills and learning methodologies in order to effectively design and run training programmes.

It strengthens the ability to use simulations and role-plays in the delivery of professional, adult training. It also helps participants identify and advance their personal training and presentation style, and adapt it to different contexts and learning styles.

UN Target Audience	Civilian, police and military personnel of UN a to improve their training skills.
O Duration	4 weeks
Venue	Online 7 <sup>th</sup> May – 4 <sup>th</sup> June 2018
S Course Fee	1,000 USD
Ontact Details	peacesecurity@unssc.org

## Road Safety: Driver Training of Trainers Course

This training of trainers provides relevant operations and security staff with the skills to apply, organize and articulate, with precision, advanced driving instruction, coaching and evaluation techniques.

The course builds on UNICEF's Road Safety Programme and is designed to ensure relevant operations and security staff have the requisite skills, knowledge and attitudes to train others on safely and effectively operating regular and armoured vehicles (AVs) on and off road, in a variety of contexts and risk environments.

UN Target Audience	Relevant UN operations and UN security stat
O Duration	13 days
<ul> <li>Venue</li> </ul>	Amman, Jordan 13th – 25th May 2018
Fee	3,200 USD
Ontact Details	peacesecurity@unssc.org

# SAFETY & SECURITY



and affiliated organizations, international NGO staff and those wishing

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## ○ SSAFE course for Surge Deployment

This three-day programme responds to the demands for training UN staff and partners who need to be deployed with short notice to volatile and dangerous areas of the world and who require comprehensive security and safety training. Upon completion of this course, participants will be equipped with skills and knowledge to identify threats to personal safety and security and mitigate the risks.

The curriculum is based on the SSAFE standard modules, jointly developed by the United Nations System Staff College and the United Nations Department for Safety and Security (UNDSS).

UN Target Audience	The course is open to staff of the UN system and affiliated organizations in the field and at headquarters.
() Duration	3 days
Venue	Turin, Italy $13^{th}$ – $15^{th}$ February 2018 Turin, Italy $10^{th}$ – $12^{th}$ April 2018 Turin, Italy $2^{nd}$ – $4^{th}$ October 2018
S Fee	2,000 USD
Ontact Details	peacesecurity@unssc.org

## Trainer Development and Certification Course (TDC) and Safe and Secure Approaches in Field Environments (SSAFE)

With the aim of creating a pool of trainers qualified to deliver different safety and security training programmes worldwide, the UNSSC and UNDSS have jointly designed and developed the 'Trainer Development and Certification Course' (TDC). Drawing on the experience of the SSAFE ToT and STOCC programmes, TDC is based on identified knowledge, skills and attitudes required for the planning, delivery and review of security training.

TDC+SSAFE represents the base TDC (5 days) with the SSAFE TDC add-on (2 days). The TDC covers the material in the following UNDSS courses:

- Local Security Assistant (LSA)
- Security Certification Programme (SCP)
- Individual First Aid Kit (IFAK)
- Women's Security Awareness Training (WSAT)
- Gender Considerations in the UNSMS Course (GCC)
- TDC+SSAFE is an assessable course but being competency-based, is not competitive

Participants are required to deliver a number of short training sessions and complete a theory examination in a constructive and supportive environment.

Ouration         7 days           Venue         Turin, Italy 21 <sup>st</sup> – 27 <sup>th</sup> April 2018 Turin, Italy 7 <sup>th</sup> – 13 <sup>th</sup> July 2018 Turin, Italy 10 <sup>th</sup> – 16 <sup>th</sup> November 2018           See         4,000 USD	UN Targ	get Audience	International and national security professionals from the UN system and affiliated organizations who will be engaged in the delivery of security training. For DRO/DHSSS personnel, TDS consults with DRO/DHSSS to fill cours positions. Accordingly, DRO/DHSSS personnel seeking to become UNDSS certified trainers need to ensure that their nomination is submitted through their respective SA/CSA/PSA and onto DRO/DHSSS prior to the closing date
Turin, İtaly 7 <sup>th</sup> – 13 <sup>th</sup> July 2018 Turin, İtaly 10 <sup>th</sup> – 16 <sup>th</sup> November 2018	🕚 Dura	ration	7 days
Fee 4,000 USD	Veni	nue	Turin, Italy 7 <sup>th</sup> – 13 <sup>th</sup> July 2018
	S Fee	9	4,000 USD
Contact Details peacesecurity@unssc.org	@ Con	ntact Details	peacesecurity@unssc.org



Please check our website regularly for updates on our courses: www.unssc.org



# CORE PROFESSIONAL SKILLS

## O Advanced Skills for Administrative Assistants

This course empowers General Service staff to contribute to organizational transformation through a culture and systems driven by UN values, efficiency and sustainable results.

To this end, the course helps participants build their skills in workflow and process analysis, enabling and supporting change, recognizing and responding to ethical dilemmas, event planning, maintaining records and procedure management.

UN	Target Audience	UN staff members in the General Service cat skills covered in the course "Skills for Admini
$\bigcirc$	Destina	5
Q	Duration	5 weeks
-	Venue	Online 14th May - 15th June 2018
\$	Course Fee	1,250 USD
0	Contact Details	leadershipandmanagement@unssc.org
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## ○ Communicating as One

This course equips UN staff with tools and methods to communicate for results in the context of the 2030 Agenda.

Designed in coordination with the UN Development Operations Coordination Office (UN DOCO), this course focuses on the Communicating as One pillar, which is part of the Standard Operating Procedures for Delivering as One. It will help deepen the understanding of the 2030 Agenda, adjustments in UN programming principles and the resulting changes in communication requirements in different contexts.

A second focus of the course lies in strengthening communication skills and competencies through interactive modules led by media professionals.

UN Target Audience	UN staff in communication and advocacy rela
O Duration	3 days
<ul> <li>Venue</li> </ul>	Istanbul, Turkey 6 <sup>th</sup> – 8 <sup>th</sup> March 2018
Fee	2,000 USD
Ontact Details	sustainable-development@unssc.org

## [e-learning] 🕒

ategory, typically senior staff or those who have already mastered the nistrative Assistants."

lated positions.

## ○ Effective Writing Skills

[e-learning]

This online course is designed to enhance the ability of staff to effectively draft a wide variety of documents through increased sensitivity to language, structure and content. Participants will be exposed to a variety of techniques for drafting documents that are adapted to the audience and have impact. The course introduces an innovative learning approach.

All participants will follow two synchronized sessions, during which effective document drafting skills applicable to any type of documents will be explained. After these initial two weeks, upon which participants will have a clearer vision of their learning priorities, they will have two options for the remaining three weeks. They can either decide to follow a 'General writing skills' path, mostly focusing on drafting, reviewing and managing daily communications, such as emails. Or they can decide to follow the 'Report writing skills' path. Participants CANNOT follow both paths, but have to obligatorily follow one.

UN Target Audience	All UN personnel (P and GS staff) at headquarters and field locations.
O Duration	5 weeks
Venue	Online 5 <sup>th</sup> March – 6 <sup>th</sup> April 2018 Online 10 <sup>th</sup> September – 12 <sup>th</sup> October 2018
(\$) Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

## Evaluating Learning and Training (SELF-PACED)

[e-learning]

This self-paced programme is designed to introduce participants to evaluation tools and techniques to improve training effectiveness, and demonstrate the value of training in meeting organizational needs.

Participants can decide when to start the course and are required to complete all activities within three months. When a participant has completed all required activities, a one-on-one coaching session will be scheduled with the course instructor.

UN Target Audience	This course is for anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.
Ouration	3 months from start date
Venue	Online 1 <sup>st</sup> January – 14 <sup>th</sup> December 2018
(\$) Fee	750 USD
Ontact Details	leadershipandmanagement@unssc.org

## ○ Fundamentals of Diplomatic Protocol for UN Staff

Complement your technical and managerial know-how with skills in diplomatic protocol to support your high-level engagement. Explore international courtesy rules, formal communication norms, and ceremonial practices to follow in official functions and occasions, all with an emphasis on practical application to the UN context.

Obtain practical insights into subtle interactions that will improve your operational effectiveness in a wide range of settings. Participants will be challenged by the course faculty with a realistic diplomatic scenario, during which they will have to apply their learning and skills.

UN	Target Audience	Recommended for UN staff performing proto
()	Duration	5 weeks
-	Venue	Online 22 <sup>nd</sup> October – 23 <sup>rd</sup> November 2018
\$	Fee	1,250 USD
0	Contact Details	leadershipandmanagement@unssc.org

## Habilidades para Asistentes Administrativos (ESPAÑOL)

Este curso permite construir, desarrollar y perfeccionar las habilidades clave y estratégicas que los Asistentes Administrativos de las Naciones Unidas necesitan para aumentar su eficacia en el trabaio.

Los Asistentes Administrativos tienen que cubrir diferentes roles, debiendo compaginar constantemente una amplia gama de tareas y tratar a diario con muchas personas.

Son la columna vertebral de una organización u oficina, especialmente en el contexto de las Naciones Unidas, donde a menudo se produce una rotación de personal.

Este curso proporciona a los participantes herramientas, formularios y técnicas para aumentar la productividad y la eficiencia en el lugar de trabajo. Se trata de instrumentos para potenciar las mejores aptitudes profesionales de cada participante y fomentar un entorno laboral en el que todos los miembros del equipo puedan dar lo mejor de sí mismos.

UN Target Audience	Asistentes administrativos.
() Duration	5 weeks
Venue	Online 1 <sup>st</sup> October – 2 <sup>nd</sup> November 2018
(\$) Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

ocol functions, at any level and location.

[e-learning]

## ○ **Project Management Essentials**

[e-learning]

This course walks participants through the nuts and bolts of project management, from setting priorities to controlling expenses and reporting on results. It provides support, practical activities and useful examples to help participants apply these skills to their daily work. The United Nations System Staff College has partnered with experts at the Project Management Institute (PMI®) to develop this highly specialized course.

UN Target Audience	UN professional staff at headquarters and field locations with responsibilities in project design, management and/or reporting.
O Duration	5 weeks
Venue	Online 1 <sup>st</sup> October – 2 <sup>nd</sup> November 2018
S Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

## ○ Skills for Administrative Assistants

[e-learning] 😑

This online course supports administrative assistants to work to the best of their abilities and deliver results in a context where there is too much to do, too little time to do it, change is the norm, and easy answers don't cut it.

The course helps participants develop solid tools, templates and techniques to increase effectiveness and manage competing priorities.

UN Target Audience	Administrative assistants (headquarters and field locations).
O Duration	5 weeks
Venue	Online 2 <sup>nd</sup> April – 11 <sup>th</sup> May 2018
\$ Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

## ○ Social Media for UN Professionals

This online programme is designed to meet the needs of UN staff working with social media. It provides an overview of the pros and cons of social networks and fundamental concepts including branding, networking and influencing.

The course will enable you to master social media skills and boost visibility across social media platforms, interact effectively with an engaged audience, as well as build cost-effective and targeted campaigns.

The goal is to help you create a social media strategy in line with the wider communication objectives of your organization. Social media monitoring and analysis is also a significant component of the programme.

UN Target Audience	UN Communication Officers, project managemedia to achieve team and organizational go
O Duration	5 weeks
Venue	Online 10 <sup>th</sup> September – 12 <sup>th</sup> October 2018
(\$) Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

## • Speech Writing and Developing Talking-Points

This online programme guides participants on how to prepare clear, engaging and memorable talking-points and speeches both for senior colleagues and themselves, relevant to any occasion. It covers key principles of public speaking and practical techniques for making drafts lively and easy to use. Coursework draws on various real-life UN examples, including 'live' work shared by course participants.

UN Target Audience	Special Assistants, Communication, Public Programme Staff, Team Leaders and Themati for management.
O Duration	5 weeks
Venue	Online 19th February – 23rd March 2018
(\$) Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

## [e-learning]

agers, and other UN staff involved or interested in leveraging social oals.

[e-learning] 🕒

lic information and information Officers, Coordination Specialists, tic Specialist who tend to have the responsibility of preparing speeches

## Técnicas de gestión de proyectos (ESPAÑOL)

[e-learning]

Este curso guía a los participantes a través de las técnicas y los pasos a seguir en la gestión de un proyecto. Desde establecer las prioridades, hasta controlar los gastos e informar sobre los resultados. Proporciona apoyo a los participantes para aplicar estas técnicas en su trabajo diario, guiándoles paso a paso con ejemplos útiles y actividades prácticas.

La escuela Superior del Personal del Sistema de las Naciones Unidas (United Nations System Staff College, UNSSC) se ha asociado con la Universidad Carlos III de Madrid para desarrollar e impartir este curso.

UN Target Audience	El curso está abierto a funcionarios ONU y al personal de organismos colaboradores, incluyendo administraciones estatales, regionales y locales responsables del diseño, seguimiento, presentación de informes y gestión de proyectos.
O Duration	5 weeks
Venue	Online 12 <sup>th</sup> February – 16 <sup>th</sup> March 2018
(\$) Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

# UN Competency-Based Interview (CBI) for Panel Members (SELF-PACED)

This course provides robust training on the key concept of CBI, as well as simulations of panel interviews. During the online phase of the programme, participants will learn about CBI, the UN competency framework, how to plan and prepare for panel interviews, how to ask the right questions, how to probe, how to assess candidates, and how to minimize unconscious biases while evaluating candidates.

By the end of the programme, participants will create a practical folder to include useful templates and interview questions. In addition, a one-to-one mentoring session will offer each participant an opportunity to practice interview skills in simulations, and reflect under the guidance of the experienced mentor.

UN Target Audience	UN officials at headquarters and in the field v
O Duration	3 months from start date
✓ Venue	Online 2 <sup>nd</sup> April – 14 <sup>th</sup> December 2018
S Fee	750 USD
Ontact Details	leadershipandmanagement@unssc.org

# Trainer Essential Skills (SELF-PACED)

[e-learning] 😑

This self-paced online programme provides participants with the tools and techniques for a systematic approach to training others effectively. It consists of six modules which participants can complete within three months.

The course includes a one-to-one session with a professional coach who will provide personalized guidance and suggestions on the role and function of a trainer to each participant.

UN Target Audience	This course is for anyone involved in organizing learning and training events to develop others. These include trainers, facilitators, managers, leaders, resource persons, instructors, etc.
Ouration	3 months from start date
Venue	Online 1 <sup>st</sup> January – 14 <sup>th</sup> December 2018
(\$) Fee	750 USD
Ontact Details	leadershipandmanagement@unssc.org



who serve as panel members in Competency-Based Interviews.



## Creación de equipos de alto rendimiento (ESPAÑOL)

Este curso en línea ofrece a los participantes nuevas herramientas y soluciones prácticas para crear equipos vibrantes y eficaces. Proporciona un valioso apoyo al personal con funciones de liderazgo para que sus equipos logren los mejores resultados y que esos resultados tengan además un impacto.

Los participantes aprenderán estrategias de comunicación y métodos para la resolución de conflictos. También recibirán sugerencias para lograr mejorar el trabajo de cada uno de los miembros de su equipo, tanto a nivel individual como de grupo.

La escuela Superior del Personal del Sistema de las Naciones Unidas (United Nations System Staff College, UNSSC) se ha asociado con la Universidad Carlos III de Madrid para desarrollar e impartir este curso.

UN	Target Audience	El curso está abierto a funcionarios ONU y al estatales, regionales y locales.
()	Duration	5 weeks
-	Venue	Online 9th April – 11th May 2018
\$	Course Fee	1,250 USD
0	Contact Details	leadershipandmanagement@unssc.org

## ○ Creating High-Performing Teams

This online course provides participants with new tools and practical options to create vibrant, effective teams. It supports UN staff in teamleading roles to create and sustain enabling conditions for groups to perform at their best and achieve results with impact.

Participants are exposed to communication strategies, feedback mechanisms and problem-solving methods to improve performance of team members, both as individuals and as a cohesive unit. They will understand how to effectively engage their teams in operating from a clear vision, mission, and achievable goals.

Participants will also gain perspective on the stages of team development and assessing the developmental stage of the teams in which they participate. In addition, they will learn to adopt strategies for creating an environment of high trust, to embrace healthy conflict, high accountability, high commitment, and focus on collective results.

UN Target Audience	All UN staff entrusted with leading teams, at a
O Duration	5 weeks
Venue	Online 5 <sup>th</sup> November – 7 <sup>th</sup> December 2018
Fee	1,250 USD
Ontact Details	leadershipandmanagement@unssc.org

# MANAGEMENT DEVELOPMENT

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[e-learning] 🕒

personal de organismos colaboradores, incluyendo administraciones



any level.

## E-Management Certificate Programme (SELF-PACED)

[e-learning]

The e-Management Certificate Programme is offered to all UN staff with managerial functions regardless of grade. It provides practical tools and knowledge to help participants address complex realities of the UN and deliver results effectively, both in challenging field locations and at headquarters. This self-paced programme covers management theories and practices that are relevant to the UN context.

The course also provides opportunities for participants to learn through solving real management problems at work. The programme is flexible and participants can customize their own learning path. In addition, they can decide when to learn and where to learn, and can even access the course through their mobile devices.

UN Target Audience	UN officials at all levels with management and leadership functions at headquarters and in the field.
O Duration	4 months from start date
Venue	Online 15 <sup>th</sup> September – 14 <sup>th</sup> December 2018
S Fee	2,000 USD
Ontact Details	leadershipandmanagement@unssc.org

## ○ Performance Management & Supervisory Skills

[e-learning] 🕒

This online course is designed for UN supervisors who want to achieve results through productive supervision and management. Participants strengthen their conflict-management skills and learn how to become more effective in influencing others, by practicing techniques to engage in productive debates and to develop more flexible leadership styles.

The programme will also enable participants accomplish goals and control outcomes when dealing with staff, peers, management and other departments, identify and effectively apply their leadership style, as well as practice ways to engage in productive debate.

UN Target Audience	UN staff with 1st level supervisory responsibilities.	
Ouration	5 weeks	
Venue	Online 18th June – 20th July 2018	
(\$) Fee	1,250 USD	
Ontact Details	leadershipandmanagement@unssc.org	

## O Strategic Decision Making in the UN

In this course, participants bring their strategic challenges to the table and learn a systematic process to improve decision-making. Participants learn to use a decision-making framework to: reframe issues to make sure they are solving the right problem; increase the quantity and quality of possible choices; engage others effectively in the decision-making process; and create environments that contribute to good decision-making.

They will be exposed to the latest thinking in decision science and explore how the proposed decision-making framework could contribute to a more effective UN system.

UN	Target Audience	This course is recommended for P4 profession responsibility.
$\bigcirc$	Duration	5 weeks
1	Venue	Online 9th April – 11th May 2018
\$	Fee	1,250 USD
0	Contact Details	leadershipandmanagement@unssc.org

## Strategic Management for UN Managers

Born out of a brand new partnership between UNSSC and the Strategic Management Institute (SMI), Strategic Management for UN Managers, intends to provide managers and leaders across the UN system the ability to define a pathway to strategic success.

SMI expertise, recognized across multiple continents in best-practice strategic planning, strategy execution and process improvement methodologies is coupled with the Staff College's knowledge of the United Nations system and its know-how in delivering inter-agency learning.

The Strategic Management programme supports managers and leaders to perfect their skills in defining clear strategies to guide and govern a program, mission, agency or department. For this purpose, the programme maps the process for building and implementing strategies, across multiple stakeholders with differing needs, limited internal strategic management skills, scarce financial resources, and challenging political forces.

UN	Target Audience	Management-level staff, typically, at the P4/I functions, departments, missions, agencies, of
0	Duration	2 days
1	Venue	Geneva, Switzerland 16 <sup>th</sup> – 17 <sup>th</sup> May 2018 New York, USA 13 <sup>th</sup> – 14 <sup>th</sup> June 2018
\$	Fee	1,500 USD
0	Contact Details	leadershipandmanagement@unssc.org



onals and above. Other staff may be accepted depending on functional

I/P5 level, who lead or direct strategy and performance in programs, , or funds.

## ○ UN System Executive Management Programme (BLENDED)

[e-learning] 🕒

The UN System Executive Management Programme is tailor-made for UN managers. It provides practical tools and knowledge to help UN managers address UN complex realities and deliver results effectively, both in challenging field locations and at headquarters.

The programme applies problem-based and case-based learning methodologies, and ensures that all the learning is relevant, applicable and practical. The 4-month programme consists of three phases: online, 360 assessment and one-on-one coaching, and a residential workshop in Turin. The current topics include but are not limited to: people management, performance management, strategic planning, decision-making, communication, partnership building, innovation and change management.

UN Target Audience	UN officials with management and leadership functions at headquarters and in the field. Participants are expected to serve at P5+ or equivalent levels. Exceptions can be made for participants serving at P4 or equivalent levels in case of comparable management responsibilities. Managers from NGOs associated with the UN and government officials from member states are also welcome.
Ouration	19 weeks
Venue	Online and Turin, Italy 16th February – 29th June 2018
Fee	4,900 USD
Ontact Details	leadershipandmanagement@unssc.org





## • Humanitarian Leaders on the RC Track

Designed in collaboration with UNOCHA, this is a comprehensive programme tailored to the needs of humanitarian pool candidates on the path to the Resident Coordinator pools.

Suitable candidates will prepare over a 6-month process that combines coaching, mentoring, webinars, and a 2-day face-to-face intensive workshop in Turin.

UN Target Audience	The programme targets members of the H nomination to the RCAC within the next six n
O Duration	Seven months
Venue	Turin, Italy 1 <sup>st</sup> January – 31 <sup>st</sup> July 2018
S Course Fee	3,000 USD
Ontact Details	leadershipandmanagement@unssc.org

## ○ Leadership, Women and the UN

During this programme, participants gain a better understanding of different approaches to leadership, as well as the gender aspects of leadership and the challenges and opportunities for women in UN leadership roles.

Various dynamics of power, influence and negotiation will be explored to develop a set of skills and competencies in communication for transformative and charismatic leadership as well as effective negotiation.

Participants are also able to increase self-awareness to realize their full leadership potential through a 360-degree leadership assessment.

UN	Target Audience	Female UN staff at the P4-P5 level, preparing
$\bigcirc$	Duration	5 days
7	Venue	Vienna, Austria April 2018 Turin, Italy 14 <sup>th</sup> – 18 <sup>th</sup> May 2018 Geneva, Switzerland 17 <sup>th</sup> – 21 <sup>th</sup> September 20 Cairo, Egypt 12 <sup>th</sup> – 16 <sup>th</sup> November 2018
\$	Fee	5,500 USD
0	Contact Details	leadershipandmanagement@unssc.org

## 44 **O**

HC Pool who are being considered by their parent organization for months. Participation by UNOCHA invitation only.

ng for senior leadership roles. By nomination and open enrolment.

2018

## $\odot\,$ Leading in the UN: a Deep Dive

This programme introduces some very new – and some very old – approaches for managing yourself. The programme comprises a highly experiential journey of self-discovery based on John Scherer's 'Five Questions that Change Everything.' By inviting you to explore these questions, the programme will challenge your current way of thinking and help you find your source of effectiveness and sense of purpose.

The Deep Dive represents the beginning of a journey of inner awareness. It includes a one-on-one goal-setting conversation with a facilitator prior to the programme, a 4-day intensive workshop and two group sessions following the programme to help you apply what you have learned and continue your development

UN Target Audience	Staff at senior level (P5 and above) from the UN and affiliated organizations. The "Deep Dive" is complementary to UNSSC's 'UN Leaders Programme' and is designed for people that have already begun to explore their leadership potential. However, any leader facing difficult challenges will find the experience beneficial.
O Duration	4 days
Venue	TBD 19 <sup>th</sup> – 22 <sup>nd</sup> June 2018
S Fee	4,000 USD
Ontact Details	leadershipandmanagement@unssc.org

## UN Country Teams (UNCT) Leadership Skills Course: Leveraging UN Country Teams for the 2030 Agenda

In direct response to the call by UN Secretary-General António Guterres to reposition the UN development system to deliver on the 2030 Agenda and to work towards "a new generation of Country Teams that are tailored to the specific needs of each country," this course will enable senior UN officials of UN Country Teams to become strong sustainable development advocates and to meet the ambition of the 2030 Agenda for Sustainable Development in line with national priorities and needs.

Participants will deepen their knowledge, share practices and acquire key skills to drive the transformative 2030 Agenda. They will engage with relevant approaches to integrated policy support and cross-sectoral programming to adapt the country support their UN entities provide to enhance the delivery of nationally owned results.

This programme builds negotiation, consensus building and communications skills, and presents concrete ways to apply these skills and capabilities in highly demanding country contexts. A field trip to illustrate practical approaches to sustainable development, as well as a high profile media training at the professional studios of the German broadcaster DW, will complement the intense training programme.

UN Target Audience	UN Country Team members at the level of P5 and above.
O Duration 5 days	
Venue	Bonn, Germany 14 <sup>th</sup> – 18 <sup>th</sup> May 2018 Bonn, Germany 5 <sup>th</sup> – 9 <sup>th</sup> November 2018
S Fee	5,500 USD
Ontact Details	sustainable-development@unssc.org

## ○ UN Emerging Leaders Experience

Designed to develop the leadership potential of middle managers, this programme focuses on negotiation, consensus building and communication skills. It employs an array of active learning methodologies and tools such as an individualized 360° leadership assessment (offered in English and French).

The programme allows participants to cultivate stronger connections by networking with peers from across the UN system and various duty stations and to develop skills for persuasive advocacy and communication across multi-stakeholder environments and audiences.

UN	Target Audience	UN staff at the P3-P4 levels or equivalent (exe
$\bigcirc$	Duration	4 days
7	Venue	Turin, Italy 12 <sup>th</sup> – 15 <sup>th</sup> March 2018           Turin, Italy 19 <sup>th</sup> – 22 <sup>nd</sup> June 2018 (For UN Ope           Dakar, Senegal 10 <sup>th</sup> – 13 <sup>th</sup> July 2018 (In Frence           Turin, Italy 15 <sup>th</sup> – 19 <sup>th</sup> October 2018
\$	Fee	2,500 USD
0	Contact Details	leadershipandmanagement@unssc.org

## ○ UN Leaders Programme

Designed for participants at the Director level (D1/D2), the UN Leaders Programme explores successful leadership approaches and innovation and transformation practices and their application to UN Leadership.

Participants to the UN Leaders Programme explore UN leadership in the context of innovation, transformation, collaboration and resilience; reflect on strong and successful leadership approaches and their application; and forge deeper connections with colleagues from across the UN system through peer exchange.

Now entering its tenth year, the UN Leaders Programme has welcomed hundreds of senior UN officials from around the globe and worldrenowned experts from different sectors to create a more effective and unified leadership culture in the UN system. It is now the official Leadership Development Programme of the UN Secretariat.

UN Target Audience	UN staff at the Director-level (D1-D2). By ope follow an internal nomination process to ide
O Duration	5 days
Venue	Turin, Italy 4 <sup>th</sup> – 8 <sup>th</sup> June 2018 New York, USA 16 <sup>th</sup> – 20 <sup>th</sup> July 2018 Geneva, Switzerland 1 <sup>st</sup> – 5 <sup>th</sup> October 2018 Singapore 26 <sup>th</sup> – 30 <sup>th</sup> November 2018
S Fee	7,000 USD
Ontact Details	leadershipandmanagement@unssc.org

xceptions may be made on an ad-hoc basis).

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en enrolment or nomination. (Please note that some UN organizations entify candidates for the programme).



## • Designing and Managing Organizational Change

This new UNSSC blended learning programme supports staff to perfect their skills in designing and managing change processes in the UN. It is perfect for programme, operations or coordination professionals at the P4 and P5 levels who are responsible for a change process or who are contributing to one. The programme offers a conceptual framework for change management and participants practice the use of tools to analyze, strategize, design, transform and sustain change initiatives in their own context.

Through a peer consultancy approach, participants apply the framework to their own, ongoing change processes. The programme draws on recent UN experience with organizational, culture and technical changes. Cases cover innovation, team/department repositioning, reorganization, culture change, processes reviews and ERP systems among others. The methodology is hands-on and highly interactive, it provides a perfect space to enhance professional networks.

UN	Target Audience	Team Leaders, Change Managers, Programm and P5 level who are responsible for or signif
()	Duration	5 day
-	Venue	New York, USA 14 <sup>th</sup> – 18 <sup>th</sup> May 2018
\$	Course Fee	2,500 USD
0	Contact Details	leadershipandmanagement@unssc.org

## ○ Effective Change Leadership

The programme is the perfect learning companion for change leaders in the UN and in partner agencies who want to reflect on their role in organizational change processes and execute the required changes.

It offers an overview of conceptual frameworks to assist with managing change processes and transitions, as well as increasing resilience. It provides an opportunity to examine the impact of your leadership on your teams in times of change.

UN Target Audience	Supervisors and managers leading teams in
O Duration	2 days
Venue	New York, USA 6 <sup>st</sup> – 7 <sup>th</sup> March 2018 New York, USA 8 <sup>th</sup> – 9 <sup>th</sup> March 2018 New York, USA 26 <sup>th</sup> – 27 <sup>th</sup> June 2018
S Fee	1,000 USD
Ontact Details	leadershipandmanagement@unssc.org

# CHANGE & INNOVATION

me/Project Managers, Senior Administration Staff, Coordinators at P4 ificantly contributing to change processes in their organization.

times of change at all professional levels.

## ○ Innovating the UN for Agenda 2030

This 3-day executive education programme in partnership with "Innovations for Successful Societies" of the Woodrow Wilson School of Public and International Affairs at Princeton University will explore new, innovative approaches to accelerate a successful implementation of Agenda 2030.

Being launched in the midst of a wave of proposed reforms of how the UN works, this forum is specifically designed to expose participants to micro and macro approaches to change, innovation and leadership relevant to UN Leaders and tested in a range of environments – from development and science to finance and supply chain management.

The main themes revolve around 1) Thinking creatively to come up with innovative solutions. 2) Organizing the workplace to foster and implement innovation. 3) Strategy: Treading new paths within the UN system.

UN	Target Audience	This programme is designed especially for staff at senior level (P5 and above) from the UN and affiliated organizations. This programme is complementary to UNSSC's 'UN Leaders Programme' and is aimed at people who have already begun to explore their leadership potential.
()	Duration	3 days
1	Venue	Princeton October 2018
\$	Fee	4,000 USD
0	Contact Details	leadershipandmanagement@unssc.org

## ○ Introduction to Change Management

The programme is the perfect online solution for team leaders who want to reflect on their own change management practice, receive inspiration and insights in the dynamics of change and its impact on people.

The course deals with change triggers in the UN, diagnostic tools, role clarification, planning and implementing steps for change programmes. It also looks at ways to mitigate the impact of change on staff, and approaches to deal with resistance and emotions.

We combine theory with practical application tools, and provide tips, tools and checklists for designing and managing change processes, predominantly at the team level. The on-line programme is delivered by our experienced change management officer, together with senior UN change managers and advisors and provides an opportunity to reflect on concrete change situations. The programme requires an investment of about 3 – 4 hours weekly.

UN Target Audience	Team Leaders, Supervisors, Programme/Project Managers, Senior Administration Staff, Coordinators at all levels who are responsible for implementing change processes in teams in the UN and partner agencies.
<ul> <li>Duration</li> </ul>	5 weeks
✓ Venue	Online 27 <sup>th</sup> August – 28 <sup>th</sup> September 2018
(\$) Fee	500 USD
Ontact Details	leadershipandmanagement@unssc.org

## Young UN innovation Programme

Innovation is critical to the survival of the UN system. The Young UN innovation Programme was born out of a UN System Staff College/ Young UN/Google partnership, all bound by a common aim: to create a critical mass of staff with capacity to deliver innovation and change across the UN system.

This two-day programme enables participants to identify the critical elements of innovation processes, and drive change and innovation within their respective agencies and fields.

UN	Target Audience	We are looking for UN staff at all levels with a outside the UN.
()	Duration	2 days
7	Venue	Geneva, Switzerland 25 <sup>th</sup> – 26 <sup>th</sup> April 2018 Addis Ababa, Ethiopia 20 <sup>th</sup> – 21 <sup>st</sup> June 2018 New York, USA 28 <sup>th</sup> – 29 <sup>th</sup> August 2018
\$	Fee	1,000 USD
0	Contact Details	leadershipandmanagement@unssc.org

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an interest in innovation and/or a track record of innovation within or



# SPECIAL EVENTS

## ○ UN Summer Academy

Leveraging the presence of 19 UN entities in Bonn, as well as numerous leading institutions in international development, the UN Summer Academy provides an exclusive opportunity for dialogue with professionals and thought leaders who are currently working towards the implementation of the 2030 Agenda and the Paris Agreement on a daily basis. The academy combines academic rigour with cutting-edge thinking, builds on renowned faculty and is open to professionals from all sectors. Participants discuss transformative approaches required for implementation and share multiple concrete examples and practices from diverse countries and stakeholder perspectives.

The solution oriented workshops called Application Labs foster peer to peer learning and the Share Fair provides a networking platform for participants to engage with the different organizations and showcase the work of their organizations to an international audience.

During the programme, participants will also get the opportunity to engage in a day long excursion which brings to the fore real life examples of concrete sustainable development practices.

UN Target Audience	UN staff, government representatives, civil so as a select number of Master and post-gradu
() Duration	5 days
Venue	Bonn, Germany 27th – 31st August 2018
(\$) Course Fee	1,000 USD
Ontact Details	sustainable-development@unssc.org

## ○ Learning Managers Forum

This is an annual event, open to chiefs and managers responsible for the learning, training and staff development functions in United Nations agencies, funds and programmes and affiliated international organizations. This event brings UN officials together to share good practices, work together on common projects, learn new skills, and build partnerships for learning and training.

UN	Target Audience	UN learning chiefs, human resources director
()	Duration	3 days
1	Venue	Turin, Italy 12 <sup>th</sup> – 14 <sup>th</sup> June 2018
\$	Fee	1,650 USD
0	Contact Details	leadershipandmanagement@unssc.org

society representatives, academics, business representatives, as well duate students.

ors, staff development officials.

The UNSSC cares about the environment. This book has been printed on fully recycled paper. Turin, 2018







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