



## REQUEST FOR QUOTATION RFQ\_2021\_2

1. The United Nations System Staff College (UNSSC) requests your price quotation for the items specified (or equivalent) in this Request for Quotation (RFQ).
2. We must receive your quotation via email at the address [procurement@unssc.org](mailto:procurement@unssc.org), on or before **28 May 2021** by close of business. Your quotation must be valid for at least 30 days. Your quotation will be reviewed by the Staff College in accordance with the United Nations Financial Regulations and Rules, as well as the terms and conditions contained herein.
3. The Financial Regulations and Rules of the United Nations preclude advance payments or payments by letter of credit. Such provisions in a quotation will be prejudicial to its evaluation by the Staff College. The normal payment terms of the UNSSC is net 30 days upon satisfactory delivery of merchandise and acceptance thereof by the UNSSC. You must therefore clearly specify in your quotation if our payment terms are acceptable.
- 4. Please note that the Staff College has VAT exemption status and can provide documentation for the same. Hence, your pricing should take this status into account.**

## Requirement

### 1. Description of requirement

#### List of hardware:

#	description	quant.	Unit Cost €	total €
1	Microsoft Surface Pro 7 + (platino) - 1 TB / Intel Core i7-1165G7 - 32GB RAM -with MS Windows 10 pro (possibly in English)	10	0.00	0.00
2	Microsoft Surface Pro Type Cover (Black), QWERTY, for Surface Pro 7+	10	0.00	0.00
3	Docking station for Surface Pro 7+	10	0.00	0.00
4	Adapter USB-C to HDMI for Surface Pro 7+	10	0.00	0.00
5	Microsoft Complete - 4 years commercial extended hardware service plan with ADH (Accidental Damage from Handling) for Microsoft Surface Pro 7+	10	0.00	0.00
	shipping costs			0.00
	<b>Total euro</b>			<b>0.00</b>

#### Notes:

Please note that the United Nations System Staff College - UNSSC (Fiscal Code 97615980014) benefit from an educational discount when foreseen by the vendor.

#### 2. Delivery Point:

United Nations System Staff College  
Viale Maestri del Lavoro 10  
10127 Torino

#### 3. Invoicing details

United Nations System Staff College  
Viale Maestri del Lavoro 10  
10127 Torino  
CF 97615980014