

Vacancy No:	IC_005_2026
Post Title:	Individual Consultant – Academic Partnerships (see conditions of contract)
Organizational Unit:	Academic Partnerships
Duty Station:	Home - Based
Duration:	Up to a maximum of 180 working days between June 1, 2026, and May 31, 2027
Remuneration:	200 USD per day
Deadline for applications:	15 May 2026

At the United Nations System Staff College (UNSSC), the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. UNSSC is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

Organizational Context:

The United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

This position is located in the UNSSC Learning and Knowledge Services (LKS), which oversees the programmatic work of the UNSSC, advancing system wide knowledge on the 2030 Agenda for Sustainable Development, sustaining peace, and management reform through its programme units.

In recent years, UNSSC has intensified its collaboration with a variety of academic institutions, think tanks, foundations and schools of public administration. To this end, UNSSC is further deepening its academic partnerships in view of facilitating and strengthening related knowledge exchange and academic collaboration.

Responsibilities:

The overall objective of this position is to provide support to the Academic Partnerships team in activities related to the design and development of knowledge products, create and edit content related to academic collaborations, create audio-visual content for learning activities and support in the development of promotion strategies for learning activities.

Under the supervision of the Chief, Academic Partnerships the individual consultant will perform the following duties:

- Support the development of knowledge products (primers, videos, online modules, case studies, etc.) related to the academic programmes and their respective academic content;
- Support the planning and ideation of communication plans of programmes and activities developed by the Academic Partnerships team;
- Create, edit, and manage content published on academic collaborations, or specific substantive subsets thereof, in UNSSC online learning environments;
- Organise webinars, podcasts, video blogs, etc. as appropriate;
- Identify and liaise with faculty, speakers and partners;
- Create audio-visual content for e-learning activities;
- Ideate programme promotion and communication plans, draft stories, posts, and updates related to the activities developed by the Academic Partnerships team;
- Liaise with the academic counterparts and students on specific assignments or updates as requested;
- Maintain and organise files, overviews, task lists and tracking tables on the status of the programme and provide briefs as required;
- Draft concepts, syllabi and budgets for components of the joint programmes for review;
- Draft correspondences and administrative documents, such as minutes, reports, contracts, agreements;
- Assist in planning workshops, roundtables, and meetings, as required;
- Cooperate with internal administrative units.

Qualifications required:

Education

Master's degree in social or political sciences, international relations, business administration, or related fields from an accredited educational institution.

General Background

- Excellent knowledge of current development issues;
- Proven research capacity;
- Ability to meet deadlines and handle situations with diplomacy;
- Excellent knowledge of digital media (content creation and dissemination);
- Superb written and oral communication skills;
- Flexible and adaptive, with a collaborative working style and “can-do” attitude.

Experience

A minimum of six months of professional experience is required. Proven experience working within partnerships in a multicultural setting is considered an asset, as well as experience in digital media and communications. Experience in the UN system is highly desirable.

Languages

Fluency (written and oral) in English. Fluency in another UN official language is an asset.

Competencies:

- **Professionalism:** Ability to plan and prioritize effectively during heavy workload periods; ability to report on work; a critical thinking approach; ability to adapt to the demands of varied audiences.
- **Communication:** Excellent written and spoken communication skills.
- **Teamwork:** Strong interpersonal skills; ability to establish and maintain effective working relations with colleagues within and outside the organization.
- **Technological Awareness:** Solid computer skills and knowledge of associated electronic devices; ability to learn how to use new programmes (Zoom, Canva, Articulate Rise, etc.). Knowledge of Articulate Rise and experience on multimedia creation are assets.

Submission of applications:

The application (in English) should include the following:

- a duly completed, updated, and signed P11 form (<http://www.unssc.org/sites/unssc.org/files/p11un.doc>)

- a motivation letter elaborating in a concise style why you consider yourself qualified for this position.

Please apply through the online application form available at <https://www.unssc.org/about/employment-opportunities>