



**UNITED NATIONS
SYSTEM
STAFF COLLEGE**

Vacancy No:	AF/007/2024
Post Title:	Associate Fellow, Data Analyst
Organizational Unit:	UNSSC Knowledge Centre for Leadership and Management (KCLM)
Duty Station:	Turin, Italy
Duration:	until 31 December 2024 - extendable
Deadline for applications:	24 October 2024

At the United Nations System Staff College (UNSSC), the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. UNSSC is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

Organizational Context

The United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

UNSSC's Knowledge Centre for Leadership and Management (KCLM) is composed of a multidisciplinary team of highly committed learning and change management professionals seeking to enable UN organizations to define and embrace a new management and leadership culture. To achieve

this, KCLM pursues strategic partnerships and provides UN staff with unique knowledge pieces, advisory services, and world-class blended learning opportunities in core professional competencies, management, leadership, organizational development, and innovation skills aligned with and building on the UN System Leadership Framework approved by the UN System Chief Executives Board (CEB) for Coordination.

In support of the Secretary-General's Data Strategy and the UN 2.0 Quintet of Change, UNSSC has developed a specialized portfolio of learning offerings on data analytics tailored specifically for the UN context. These courses target UN personnel seeking to enhance their skills in data analysis, visualization, reporting, and effective communication of data.

Terms of Reference

Under the supervision of the relevant UNSSC Learning Portfolio Manager, and within delegated authority, the Associate Fellow will be responsible for the following duties:

- Contribute to the design, development, and delivery of learning courses on data and data analytics;
- Assist in delivering webinars on various aspects of data analytics, including data cleaning, visualization and storytelling, predictive analysis, and Generative AI;
- Engage with UN participants, addressing their inquiries and guiding them through learning activities;
- Provide support to instructors, ensuring a cohesive approach and alignment with the course curricula;
- Conduct research to identify relevant materials, examples, and data sets for use in learning sessions;
- Any other duties as required.

Qualifications required

Education: Advanced university degree (Master's degree or equivalent) in computer science, data science, analytics, statistics, or a related quantitative field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Experience: a minimum of 3 years of progressively responsible experience in applied analytics, business intelligence, information management, statistics or related area is required.

Proven experience with Tableau, Power BI, and data analysis and visualization software is required.

Experience with other programming languages (Python, R) is an asset. Experience working in learning environments is an asset.

Language: Fluency in oral and written English is required. Knowledge of a second UN language is an advantage.

Competencies

Professionalism: Excellent analytical skills with the ability to collect, organize, manage, and disseminate significant amounts of information with attention to detail and accuracy. The ability to analyse, model and interpret data in support of decision-making and convey information succinctly to management. Adept at queries, report writing and presenting findings. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities.

Client Orientation: Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients’ needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Creativity: Actively seeks to improve processes and services; offers new and different options to solve problems or meet client needs; promotes and persuades others to consider new ideas; takes an interest in new ideas and new ways of doing things; is not bound by current thinking or traditional approaches.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others’ ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Technological Awareness: Keeps abreast of available technology; understands applicability and limitation of technology to the work of the office; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology.

Submission of applications

The application (in English) should include the following:

- a duly completed, updated and signed P11 form (<http://www.unssc.org/sites/unssc.org/files/p11un.doc>)
- a motivation letter elaborating in a concise style why you consider yourself qualified for this position; and

Please apply through the online application form available at <https://www.unssc.org/about/employment-opportunities>

Conditions of Contract and Terms of Remuneration

Available at Available at [AF_007_2024](#)