



## TERMS OF REFERENCE

### Summer Work Programme 2024

<b>Location:</b>	Turin, Italy
<b>Duration:</b>	Up to 2 months starting from June 2024
<b>Positions available:</b>	Up to three
<b>Deadline for applications:</b>	4 June 2024

**UNSSC provides a work environment that reflects the core values of the United Nations: integrity, professionalism and respect for diversity.**

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### Organizational Context

The United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

UNSSC designs and delivers a variety of learning and training activities online and face-to-face to effectively respond to the cross-agency, far-reaching reform agenda of the United Nations. UNSSC learning and training activities focus on the thematic areas of:

- Leadership and Management
- Peace and Security
- Sustainable Development

### The Summer Work Programme

The UNSSC is now accepting applications from undergraduate/graduate students for the Summer Work Programme. The objective of the programme is to provide the undergraduate/graduate students with exposure to the administrative and programmatic work of the UNSSC and of international organizations in general.

During the programme period, students will apply their skills in supporting the activities of UNSSC. They will also gain understanding of the UN's work and the development of learning programmes for UN personnel. The students will be mentored by professional UNSSC personnel and will gain knowledge of the administrative and programmatic work of the Staff College.

Students will be exposed to the work of the Staff College in the following areas:

- Administrative operations
- Learning and training activities
- Research and Innovation

### Required Skills and Experience

**Education:** applicants must be enrolled in an internationally recognized Bachelor's or Master's programme.

**Experience:** previous work experience is not required.

**Language:** excellent communication skills (written and oral) in English are required.

### Other skills and competencies

- High motivation to learn
- Ability to work effectively as part of a team.
- Ability to work in a multicultural, multi-ethnic environment and to maintain effective working relations with people of different national and cultural backgrounds.

### Application Procedure

Students interested in the Summer Work Programme must submit the following documents in English:

- An up-to-date curriculum vitae (resume);
- A brief motivation letter;
- Proof of university enrolment.

Please apply through the online application form available at <https://www.unssc.org/about/employment-opportunities>

### IMPORTANT NOTICE:

This is a non-paying work programme. Students are responsible for making travel and accommodation arrangements and for obtaining the necessary visa for entering Italy or Germany.

The cost of travel, visa, accommodation, vaccines, health insurance and living expenses are the responsibility of the students.