Vacancy No:	**VA/UNSSC/004/2024**
Post Title:	**Learning Portfolio Manager, P4**
Organizational Unit:	**Peace and Security Hub**
Duty Station:	**Turin, Italy**
Duration:	**1 year; extensions are subject to satisfactory performance and availability of funds**
Deadline for applications:	**01 March 2024**

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At the United Nations System Staff College (UNSSC), the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. UNSSC is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

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Organizational Context:

The 2030 Agenda for Sustainable Development recognizes that there can be no sustainable development without peace and no peace without sustainable development. Echoing this holistic approach, the two critical "twin" resolutions on sustaining peace called for a comprehensive and coordinated approach to sustaining peace. Based on these landmark frameworks, the Secretary-General's "Our Common Agenda" highlights the need for a peace continuum based on an improved understanding of the underlying drivers and systems of influence that are sustaining conflict, and a meaningful set of steps to manage emerging risks.

The Secretary-General's "New Agenda for Peace" presents twelve concrete sets of proposals for action, in five priority areas. In order to accelerate learning in peace and security UNSSC will continue to build on its offerings: to promote conflict sensitivity and conflict analysis in order to shift the prevention and sustaining peace paradigm within countries and strengthen regional prevention initiatives; to mobilize youth for peace outcomes and transform gendered power dynamics in peace and security by putting women and girls at the centre of security policies; to address the problems of climate change-induced conflicts and strengthen the learning on the interlinkages between climate, peace and security; to deepen our abilities to conduct

analysis at the intersection of the peace, development and humanitarian space in order to address the underlying drivers of violence and insecurity, reshape responses to all forms of violence, and reduce strategic risks; and to continue to ensure the safety and security of UN staff called to serve in volatile parts of the world.

UNSSC's Peace and Security hub's work is geared towards ensuring a more coordinated, coherent, and integrated effort towards the prevention of violence, conflict, and fragility and is supporting ongoing shifts in UN practice towards inclusivity, which enable visibility and legitimacy to a broader range of peace actors. It brokers knowledge in partnership with leading thematic think tanks and academia on thematic issues.

Terms of reference:

Reporting to the Head of the Peace and Security Hub, the Learning Portfolio Manager is responsible and accountable for portfolios consisting of customized face-to-face, blended and e-learning projects and knowledge services particularly on:

- **Climate Peace and Security;**
- **Data Analytics and sustaining peace**
- **Multi-dimensional risks analysis. Integrated and action-oriented responses**
- **Strengthening peace operations**

Specific duties and responsibilities of the Learning Portfolio Manager include:

Portfolio Design and Delivery

1. Design, develop, deliver and evaluate face-to-face, blended and online learning projects; tailored context specific offerings; learning tools; and knowledge management activities in the portfolios assigned.

2. Lead the development of tailored context specific tools, micro-learning products, gamified elements and training of trainers (ToT) components as required by clients, to enhance the application of learning, and complement the offerings in the thematic portfolios.

3. Promote and adopt learning approaches which are evidence based, data driven and reflect the latest trends and developments in the related portfolios.

4. Identify needs and opportunities to expand UNSSC offerings and knowledge broker role under the different portfolios aligned with emerging thematic

policy discussions and trends.

5. Identify cross-team opportunities where collaboration with other UNSSC teams can provide new or enhanced value-added learning solutions.

6. Keep abreast of best practices in the field of learning, training and technology enhanced learning and advise on their use in an instructional environment in relation to the assigned portfolios.

7. Serve as a facilitator and/or resource person for the learning projects under the portfolios.

Management

8. Develop proposals and project documents with a detailed programme and financial component. Ensure all programmatic requirements are met, processes are followed and internal and external reporting is met.

9. Advise on evaluation methodology and perform assessments.

10. Support the hub's resource mobilization efforts, while monitoring financial status of projects and activities to ensure financial sustainability.

11. Manage relations and communications with partners, donors, project counterparts, instructional designers, academic partners, technical developers, training team members and subject matter experts.

12. Manage the strategic, marketing, publicity and communications for the learning products and events.

13. Supervise project associates and/or junior staff assigned to specific projects under the portfolios.

Partnerships

14. Actively pursue new clients and partners to allow UNSSC to expand its offerings specifically on Data Analytics and Strategic Foresight.

15. Monitor and cultivate client and partner relations and propose and follow up on partnership opportunities, including new ventures for the climate peace and security portfolio.

16. Participate in key inter-agency meetings and established working groups to exchange information, add value and collaborate with the relevant stakeholders.

Perform other duties as required.

Competencies:

Professionalism: Knowledge of the current climate peace and security debate and associated learning offerings. Proven experience with designing and delivering tailored inter-active adult learning solutions in a UN context in at least one of the following areas: climate peace and security; data analytics; and/or multi-dimensional risk analysis. Expertise in managing multi-partner complex training projects is desirable.

Planning and Organizing: Good organization and co-ordination skills to plan and execute actions in response to changing needs; Ability to advise on issues and priorities related to the hub's activities, and to take responsive initiatives. Ability to organize and delegate work and to supervise staff. Ability to design and manage multiple projects concurrently in an effective manner.

Partnering: Ability to identify and build new partnerships to increase the financial sustainability of the portfolios. Ability to nurture and maintain strategic partnerships with a wide range of stakeholders within and outside the organization, identify clients' needs and offer innovative solutions to meet them, and work collaboratively with colleagues to achieve organizational goals.

Communication: Proven ability to speak and write clearly and effectively; ability to tailor language, tone, style and format to match audience; ability to listen to others, correctly interpret messages from others and respond appropriately. Proven ability to write proposals, reports, evaluations, etc. in a clear and concise manner. Ability to communicate and make effective oral presentations.

Teamwork: Ability to establish and maintain effective working relations with colleagues and partners with sensitivity and respect for diversity; demonstrated ability to work collaboratively with colleagues to achieve organizational goals and to place team agenda before personal agenda.

Qualifications required

Education:

Advanced University degree (Masters degree or equivalent) in political science, security studies, peace and conflict studies, humanitarian action, and/or related social sciences is required. A first level degree with a relevant combination of academic qualifications and experience may be considered in lieu of the advanced University degree.

Work Experience:

- Minimum seven years of professional experience in the related area, five years of which should have been in the UN system.
- Having designed and delivered learning solutions for a thematic area.
- Having managed complex learning projects.
- Experience with UN inter-agency work would be an advantage as would experience in coordination multi-stakeholder initiatives.
- Recognized certifications in designing learning solutions are an asset.

Languages:

Fluency in English. Knowledge of French or Spanish is an advantage. Knowledge of a third official UN language is an asset.

Submission of applications

The application (in English) should include the following:

- a duly completed, updated and signed P11 form (http://www.unssc.org/sites/unssc.org/files/p11un.doc)
- a motivation letter elaborating in a concise style why you consider yourself qualified for this position; and

Please apply through the online application form available at:

https://www.unssc.org/about/employment-opportunities