

<b>Vacancy No:</b>	<b>INT_007_2023</b>
<b>Post Title:</b>	<b>Intern, Peace and Security</b>
<b>Organizational Unit:</b>	<b>UNSSC Peace and Security Hub</b>
<b>Duty Station:</b>	<b>Home-based (flexibility to work according to Turin working hours)</b>
<b>Duration:</b>	<b>6 months</b>
<b>Remuneration:</b>	<b>450€ per month</b>
<b>Deadline for applications:</b>	<b>24 November 2023</b>

*At the United Nations System Staff College (UNSSC), the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. UNSSC is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.*

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### **Organizational Context:**

The United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

This internship position is located within the Peace and Security Hub of the UNSSC. The intern will be working under the Children and Armed Conflict and the Peacekeeping-Intelligence portfolios. The intern will be working with a wide range of UN partners in order to develop initiatives for knowledge sharing and capacity building for UN Staff and partners, primarily in the following thematic areas, amongst others:

- Developing, reviewing, revising, and delivering course materials on:
  - Children and Armed Conflict (CAAC);
  - Peacekeeping-Intelligence (PKI);
  - Housing, Land, and Property Rights and conflict-sensitive land governance for peacebuilding;
  - Humanitarian leadership;
  - Human Security;
  - Analysing and Engaging Non-State Armed Groups.

### **Responsibilities:**

Under the direct supervision of the Learning Portfolio Manager, the Intern will be responsible for, but not limited to, the following:

- Support in the development of CAAC and PKI Articulate Rise modules.
- Maintain and further develop the CAAC and PKI Moodle platforms, as well as other Peace and Security Moodle pages;
- Contribute to communications efforts, through the drafting of information pieces and correspondence to be mainly shared with clients, trainers, participants;
- Contribute to administrative tasks as required, internal discussions and meetings, note taking and report writing;
- Provide technical support to e-learning development processes as required, through tasks such as:
  - Conducting benchmarking and research as required to inform development;
  - Editing digital learning assets and resources (i.e. PowerPoints); and
  - Contributing to quality control of infographics, multimedia and other e-learning assets and resources.
- Any other duties as required

### **Qualifications required:**

#### **Education:**

Candidates currently enrolled in or having completed a University degree in International Relations, Political Science, Human Rights, Social Science or an area related to UNSSC programmatic priorities.

#### **Experience:**

Previous work experience is not required. Experience with E-learning platforms and programmes is an asset.

#### **Language competencies:**

Fluency (written and oral) in English.

**Computer skills:**

Knowledge of online learning and social media tools; proven ability to use Microsoft Office, internet browsers and online platforms is required. Knowledge of Articulate Rise and/or the Adobe suite is an asset.

**Other skills and competencies:**

Ability to learn and act in a fast-paced environment.

Ability to work effectively as part of a team.

High motivation, with a desire to learn and grow professionally.

Familiarity with online learning platforms and social media tools.

**Submission of applications**

Eligible candidates interested in doing an internship at the United Nations System Staff College must submit in English:

- An up-to-date curriculum vitae (resume);
- A motivation letter;
- For applicants who are currently enrolled in a degree programme, an endorsement from their University or higher education institution is required.

**Please apply through the online application form available at:**

**<https://www.unssc.org/about-unssc/employment-opportunities/>**

**Other Information****Selection and commencement**

Candidates for the Internship Programme are selected on a competitive basis. Only those candidates who meet the requirements of the position will be short-listed and interviewed. The candidates will be informed of the result of the selection process as soon as it is finalized.

**Completion of the programme**

At the end of the internship period, a written evaluation of the intern's performance will be prepared, and a meeting will be organized with the intern to provide feedback. Upon completion of the Internship programme the candidate will be provided with a certificate of attendance.

**Financial aspects**

The intern shall receive a stipend from UNSSC intended to assist in covering basic subsistence costs. The monthly amount of the stipend is fixed at 450€. No other payment of any kind shall be made to an intern by UNSSC in connection with an internship agreement.

**Further career opportunities**

The intern shall not be considered in any respect as being a staff member of UNSSC and shall not accrue benefits. In this regard, assignments under the Internship Programme do not carry expectation of conversion to any other type of contract or appointment in any activity of the UNSSC. Interns may not apply for or be appointed to any position in the Professional or above categories during the period of their internship and for the six months immediately following the expiration date thereof.