

Individual Contractor, E-learning - Peace and Security Hub

Vacancy No:	IC/001/2022
Post Title and Level:	Individual Contractor – Instructional Design and E-learning
Organizational Unit:	Peace and Security Hub
Duty Station:	Home-Based
Duration:	70 days - 20 September 2022 – 31 December 2022
Deadline for Application:	16 September 2022

The UNSSC is committed to diversity and inclusion within its workforce, and encourages candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply.

Organization Context:

The United Nations System Staff College (UNSSC) is the primary provider of inter-agency training and learning for staff of the United Nations system. Its overall objective is to promote and support UN inter-agency collaboration, increase the operational effectiveness of the UN system as a whole and provide UN staff with the required skills and competencies to face today's global challenges. UNSSC conducts a variety of learning and training activities, in Turin and Bonn, UN Headquarters as well as the regional and country levels. All such activities effectively respond to the cross-agency, far-reaching reform agenda of the United Nations

The Peace and Security Team is committed to the capacity-building efforts in the "Sustaining Peace Agenda" and is currently seeking an individual contractor who can provide support in the development of self-paced modules within the project ***"Peer Learning Programme on Conflict Mapping, Conflict Analysis and Planning for Peacebuilding in Somalia"***.

Responsibilities

Under the supervision of a Learning Portfolio Manager with the Peace and Security Hub, the individual consultant will be responsible for the following duties:

- Contribute to the design and development of the Peer Learning programme's self-paced modules;
- Use appropriate E-learning authoring tools, such as Articulate products, graphic design, audio and video editing software to design, modify or re-design learning resources that are creative and meaningful for learners;
- Support in generating learning content from the materials provided by the project partners and key resource people;
- Carry out research and develop case studies in the subject matter area as required;
- Provide online support in the delivery of 3 thematic webinars (i.e. on gender, youth and climate);
- Assist the Conflict Analysis Portfolio in other issues linked to E-learning, administration and coordination.

Competencies:

Professionalism: Solid understanding of adult learning and training theories, concepts, methodologies and approaches; practical experience in project/programme management; knowledge and experience in instructional design and capacity development, good research, analytical and problem-solving skills; willingness to keep abreast of new developments in the field.

Creativity: Actively seeks to improve programmes or services; offers new and different options to solve problems or meet client needs; promotes and persuades others to consider new ideas; takes calculated risks on new and unusual ideas; thinks "outside the box"; takes an interest in new ideas and new ways of doing things; is not bound by current thinking or traditional approaches.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Commitment to Continuous Learning: Keeps abreast of new developments in own occupation/profession; actively seeks to develop oneself professionally and personally; contributes to the learning of colleagues and subordinates; shows willingness to learn from others; seeks feedback to learn and improve.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailoring language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Required Skills and Experience:

Education:

A first-level university degree in instructional design, educational technology, adult learning or a related field OR Master's degree international relations, security, peace and conflict studies, gender or humanitarian/development issues with demonstrated experience in e-learning.

Experience:

A minimum of two years of professional experience. Proven experience in instructional design and e-learning, including use of LMS (e.g. Moodle Platform) and e-learning authoring applications (e.g. Articulate Rise) is a requirement. Additional experience with developing training and capacity building Initiatives is a strong asset. Previous experience in the UN system or International organisations and civil society would be considered a merit. An Interest In the thematic area of conflict analysis and any previous experience working in/on Somalia would be desirable.

Language:

Working Proficiency (written and oral) in **English** is a must. Additional languages (including Somali) would be considered an asset.

Submission of applications:

The application (in English) should include the following:

- a duly completed, updated and signed P11 form (<http://www.unssc.org/sites/unssc.org/files/p11un.doc>)
- a motivation letter elaborating in a concise style why you consider yourself qualified for this position; and

Please apply through the online application form available at <https://www.unssc.org/about/employment-opportunities>