

REQUEST FOR EXPRESSION OF INTEREST (EOI)

Title:	UN Values and Behaviours Survey Development and Administration (Pulse)	
Date:	20 October 2023	Closing date: 27 October 2023
Address EOI response to	procurement@unssc.org	

DESCRIPTION OF REQUIREMENTS

Background and Context:

The United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

Objective

The objective of this request is to elicit an expression of interest for the development of a pulse survey based on the [UN Values and Behaviours](#).

The UN Secretariat introduced in 2022 a new Values and Behaviours competency framework which is attached. UNSSC is now seeking a partner to develop a pulse survey based on this framework of 4 values and five sets of behaviours.

This survey should be able to be used for entire UN Secretariat entities, departments or individual teams. It should have not more than 28 statements on a five-point scale with a maximum of 2-3 open-text questions.

The purpose of the survey is for a team to have data on where they stand vis-a-vis the implementation of UN Values and Behaviours in their team. Furthermore, the data would provide a basis for a team development discussion. As a result, the team would be conscious of its strengths and able identify a few actions to address areas for development.

Each team with more than 8 respondents should be able to get a quantitative report. Each entity with more than 25 participants should be able to get a qualitative report that includes an AI-generated analysis of the open-text comments. The requesting team would have access to a Dashboard of all surveys taken to create benchmarks over time and across teams.

The UNSSC is looking for a response from interested vendor which includes the following:

- a) Tentative workplan plan with a timeline for development, outlining the high-level phases and a short description of the system;
- b) Estimate costs to:
 - i. develop the survey;
 - ii. to run it for different group sizes, for example, 20, 100, 500 or 1000+;
 - iii. any other costs associated with each run of the survey, if any.
- c) Description of the process to administer the survey, including the management of team members;
- d) An example of comparable work;
- e) 2 sample statements illustrating pulse questions;
- f) Any other questions that might be helpful to meet the requirements

PREREQUISITES FOR ELIGIBILITY

In order to be eligible for submitting, you must declare, in your response that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.