



United Nations System Staff College (UNSSC)

Individual Contractor

Vacancy No:	IC/013/2021
Post Title:	Individual Contractor
Organizational Unit:	Peace and Security
Duty Station:	Home based
Duration:	40 days between 1 February – 30 April 2022
Deadline for applications:	19 January 2021

Organizational context

With its Headquarters in Turin (Italy) and its second Campus in Bonn (Germany), the Staff College is the United Nations institution for system-wide knowledge management, learning and training for the staff of the United Nations system. Each year, we offer learning initiatives that reach over 10,000 beneficiaries including residential courses, distance-learning, strategic exchanges and seminars. UNSSC's programmes range from leadership and management development, to the development of those sectoral and functional competences that are needed to effectively serve as an international civil servant. We provide learning interventions to increase technical and substantive knowledge spanning the three pillars of the UN's work: peace and security, human rights and development. Since 2015, all of the Staff College's learning and training activities are geared towards enabling the UN system and its partners to address the challenges posed by the adoption of Agenda 2030 for Sustainable Development.

The Peace and Security team is looking for an experienced individual contractor to support the design, development and delivery of a Gender Mainstreaming and Gender Parity training for Senior Level, Middle Level Managers and Gender Focal Points functions in a UN entity.

Terms of reference

The individual contractor will provide technical and substantive expertise to the UNSSC Peace and Security Team to deliver a gender mainstreaming and gender parity training programme.

Key Functions include:

- Technical and substantive input to the development of a gender mainstreaming training programme performed, including:
 - a. Conceptual clarity on gender and gender equality,

- b. Gender-friendly measures, key challenges, and way forward in achieving gender parity,
 - c. Technical know-how to enable managers apply procurement and budgets and other resources to benefit women and men fairly.
- Development of lectures, group work, panel discussions and simulation exercises/scenarios on gender mainstreaming tools, methods and processes, undertaken in close collaboration with the UNSSC Portfolio manager and partners,
- Conduct one-on-one coaching sessions on function-specific gender mainstreaming and gender equality tasks in line with organizational work plans,
- Generate a checklist on gender mainstreaming activities relevant to administrative support functions,
- Generate a report to document current gender-friendly measures, challenges, and recommendations highlighted by training programme participants,
- Work collaboratively with the UNSSC Portfolio manager throughout the design and delivery of the training programme.

Qualifications required

- Education: Bachelor's degree in Gender Studies, Social and Political Sciences, International Development, or other related areas.
- Fluency in English. Proficiency in other official UN languages are an asset,
- A minimum of 5 years practical experience in the field of gender equality and gender mainstreaming,
- Formal training in gender analysis and gender planning and demonstrated expertise in mainstreaming gender in organizational operations. Experience from mainstreaming gender in peace support operations is an asset,
- Familiarity with UN gender analysis tools and methodologies,
- Proven experience in developing and delivering training and capacity building initiatives,
- Experience working with international or non-governmental organizations supporting gender and development work,
- Reliable internet connectivity and proven ability to use Microsoft Office and Zoom,
- Ability to work independently and meet deadlines.

- Previous work experience in the UN System is an asset.

Other skills and competencies:

Professionalism: Ability to plan and prioritize effectively during heavy workload periods; ability to report on work; a critical thinking approach; ability to adapt to the demands of varied audiences.

Communication: Excellent written and spoken communication skills.

Teamwork: Strong interpersonal skills; ability to establish and maintain effective working relations with colleagues within and outside the organization

Submission of applications

The application (in English) should include the following:

- a duly completed, updated and signed P11 form (<http://www.unssc.org/sites/unssc.org/files/p11un.doc>)
- a motivation letter elaborating in a concise style why you consider yourself qualified for this position