








**ONLINE**


01 JAN 2026 - 31 DEC 2026

**Pursuing Your Career in the UN**

**CAREER ADVANCEMENT**



 <b>LANGUAGE</b> English	 <b>DURATION</b> 2 months from date of receiving login information	 <b>ENROLL BY</b> 31 Dec 2026	 <b>PRICE</b> 750 USD	 <b>LOCATION</b> ONLINE	 <b>TARGET</b> UN Only
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 **CONTACT** [leadershipandmanagement@unssc.org](mailto:leadershipandmanagement@unssc.org)

Prepare for your next career move with a self-paced training module, tailor-made for UN staff.

## Introduction

Participants complete a self-paced online learning module (3-4 hours of learning time), followed by a one-on-one coaching session with an experienced coach to discuss takeaways from the module and how to prepare for their next career move.

Once they receive access to the course on the Blue Line platform, participants can choose to complete the self-paced component in English, French, or Spanish.

## Objectives

Upon successful completion of this course, you will be able to:

- Analyse a vacancy announcement and assess coherence with your profile and experience;
- Prepare and fine-tune your personal history form or P11 to highlight specific aspects of your work and facilitate an understanding of your expertise and experience;
- Plan for a competency-based interview (CBI) and use the highly effective STAR model to better articulate your experience and expertise.

# Course methodology

This programme follows learner-centered design principles, and applies adult learning, such as case-based learning, simulation-based learning, reflection and social learning.

The online phase is self-paced. Participants start at any time and complete activities within two months to receive a certificate.

When participants have completed all the online activities, a one-to-one coaching session is scheduled with an experienced coach. A final certificate of completion will be issued.

This module is part of UNSSC's Blue Line learning platform. Upon completion of this module, participants can sign up and access the Extended E-Certificate on Leadership and Management or other existing e-learning paths in Blueline. For more information please contact [emc@unssc.org](mailto:emc@unssc.org).

# Course contents

- UN selection system
- UN competency framework
- CBI principle and practices.
- Before, during and after the interview
- Building rapport and communicating through non-verbal language.

# Target audience

All UN personnel (professional and general service staff), at headquarters and field locations.

# Cost of participation

The programme fee of \$750 includes online learning and a one-on-one coaching session.