

ONLINE

01 JAN 2025 - 31 DEC 2025

# Pursuing Your Career in the UN

Career advancement



 <b>LANGUAGE</b> English	 <b>DURATION</b> 2 months from date of receiving login information	 <b>ENROLL BY</b> 31 Dec 2025	 <b>PRICE</b> 750 USD	 <b>LOCATION</b> ONLINE	 <b>TARGET</b> UN Only
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 **CONTACT** [leadershipandmanagement@unssc.org](mailto:leadershipandmanagement@unssc.org)

Prepare for your next career move with a self-paced training module, tailor-made for UN staff.

## Introduction

Participants complete a self-paced online learning module (3-4 hours of learning time), followed by a one-on-one coaching session with an experienced coach to discuss takeaways from the module and how to prepare for their next career move.

## Objectives

Upon successful completion of this course, you will be able to:

- Analyse a vacancy announcement and assess coherence with your profile and experience;
- Prepare and fine-tune your personal history form or P11 to highlight specific aspects of your work and facilitate an understanding of your expertise and experience;
- Plan for a competency-based interview (CBI) and use the highly effective STAR model to better articulate your experience and expertise.

# Course methodology

This programme follows learner-centered design principles, and applies adult learning, such as case-based learning, simulation-based learning, reflection and social learning.

The online phase is self-paced. Participants start at any time and complete activities within two months to receive a certificate.

When participants have completed all the online activities, a one-to-one coaching session is scheduled with an experienced coach. A final certificate of completion will be issued.

This module is part of UNSSC's Blue Line learning platform. Upon completion of this module, participants can sign up and access the Extended E-Certificate on Leadership and Management or other existing e-learning paths in Blueline. For more information please contact [emc@unssc.org](mailto:emc@unssc.org).

## Course contents

- UN selection system
- UN competency framework
- CBI principle and practices.
- Before, during and after the interview
- Building rapport and communicating through non-verbal language.

## Target audience

All UN personnel (professional and general service staff), at headquarters and field locations.

## Cost of participation

The programme fee of \$750 includes online learning and a one-on-one coaching session.