UNITED NATIONS SYSTEM STAFF COLLEGE

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ONLINE

05 FEB 2024 - 05 JUL 2024

Evaluation Preparation and Design

Data and Evaluation



LANGUAGE	DURATION	ENROLL BY	PRICE	LOCATION
English	5 months	17 Jan 2024	Free	ONLINE

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This course has been designed for evaluation managers at World Food Programme (WFP) interested in consolidating their skills to plan and prepare for an evaluation of moderate complexity. The training is in line with the norms and standards of the United Nations Evaluation Group (UNEG), and it's fully tailored to the evaluation specifics of WFP.

Introduction

In 2022, United Nations System Staff College (UNSSC) and the WFP Office of Evaluation launched a certification scheme for evaluation, targeting WFP's evaluation cadre in the form of micro-credentials. To read more please click HERE. The "Evaluation Planning and Design" course is a part of this new initiative and aims to build on learner's previous knowledge, skills and evaluation management experiences to provide new and more in-depth knowledge.

Objectives

Upon successful completion of the course, participants will be able to:

- Articulate how to leverage governance mechanisms to maximize utility and inclusion and the quality standards to adhere to in the evaluation process;
- Articulate the evaluand, identify the users and how the evaluation will be used taking into account existing evidence and context;
- Develop relevant, clear and focused evaluation questions which consider gender equality and broader inclusion, as well as the context, time and resources available;
- Differentiate between different evaluation designs and approaches and be able to identify in broad terms the appropriate ones for an evaluation;
- Develop a realistic evaluation workplan (including timeline and budget for moderately complex evaluations, anticipating potential challenges.

Course methodology

The course includes a range of synchronous and asynchronous activities. This approach ensures that participants not only gain solid knowledge and skills but also apply them.

Each module consists of:

- Selected readings, videos and discussion forums where participants consolidate and reflect on learning through the creation of micro-content (multimodal forum replies, etc.);
- Live instructor-led thematic sessions;
- On the job guided practice where participants can apply the knowledge acquired in the micro-credential.

Instructor-led webinars will be conducted on Zoom. Participants need a computer (or mobile device), a reliable internet connection and either a headset with a microphone to connect to the audio through a computer, or a telephone. We recommend accessing audio through your computer. No special software is required, but participants must be able to access Zoom. UNSSC will send access instructions to registered participants, and we recommend that you download the application and test your setup in advance.

The asynchronous component is designed and structured on UNKampus, one of UNSSC's online learning platforms.

Course contents

The micro-credential is composed of 5 modules:

- Module 1: Leveraging governance mechanisms to maximize utility and inclusion.
- Module 2: Understanding the evaluand, the users and how the evaluation will be used
- Module 3: Defining evaluation questions, considering gender equality and broader inclusion, as well as the context, time and resources available
- Module 4: Differentiating and identifying appropriate evaluation designs
- Module 5: Developing realistic evaluation workplans

Target audience

Evaluation managers at WFP.

The requirements to enter into any of the micro-credentials are the following:

For M&E Officers working on decentralized evaluations

- Completion of WFP Evaluation Foundations Course or UNEG Evaluation Foundations Course (once they become available).
- Completion of the WFP Evaluation Learning Programme course on How to Manage a Decentralized Evaluation
- Experience as evaluation manager in at least one evaluation in WFP or another entity

For Evaluation Officers

- Completion of the UNEG Evaluation Foundations Course (once available)
- Experience as evaluation manager (or experience as research analyst substantively engaging in and supporting the entire evaluation process) in at least one evaluation in WFP or another entity

In addition to the requirements above, some micro-credentials may require ‘pre-requisite’ knowledge. For the micro-credential of 'Evaluation Planning and Design', Learners will need to have prior general knowledge including, but not limited to, understanding of humanitarian and development actions in different contexts, knowledge of global geo-political issues, and WFP’s performance management system.

This course is offered to WFP staff only.

Applications will be carefully reviewed and only nominated participants will be contacted.

Cost of participation

Free