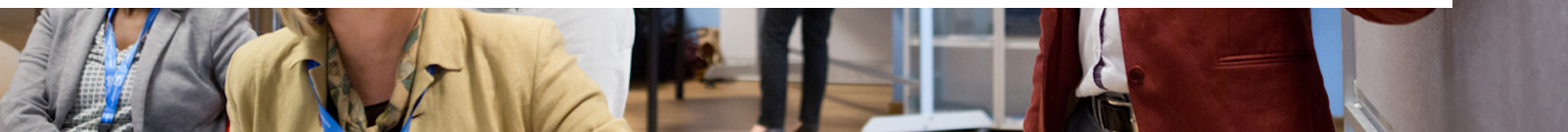




Training of Trainers



Master tools and techniques to train others effectively.

#online #Up to 2 months #Virtual Campus #Learning Management #Training of Trainers (ToT)

Introduction

Training is a key component of developing capacity both within the United Nations and at the national level. This course provides guided support and practical examples to strengthen training programmes of both UN staff and national-level counterparts.

At the end of the course, participants will have learned practical approaches to assess needs, and to design, deliver and evaluate training programmes.



Where ONLINE



When 31 Oct - 09 Dec 2016



Fee 1250 USD



Duration 6 weeks



Enrollment deadline 24 Oct 2016



Contact learninglab@unssc.org



Language English

Objectives

Upon successful completion of this course, participants will be prepared to:

- Describe the role of the trainer;
- Identify various learning styles, recognize differences among learners and incorporate training methods to address them;
- Conduct a learning needs assessment;
- Write action-oriented, measurable learning objectives;
- Write an instructional plan;
- Select appropriate instructional methods based on the content and objectives;
- Determine training materials and visual aids needed;
- Deliver training in a positive and interactive way;
- Manage a group of participants in the classroom;
- Develop an evaluation plan.

Course Contents

The role of the trainer; learning styles; learning needs assessment; learning objectives; instructional methods; training materials and visual aids; techniques for managing participants; evaluation of learning and training

Course Methodology

This course is delivered entirely online in both synchronous and asynchronous modes. It combines webinar learning with self-paced components.

The webinar learning consists of weekly instructor-led online sessions, conducted in the Adobe Connect platform with toll and toll-free numbers for the audio component. No special software is required; participants only need an internet connection and a telephone to participate.

The self-paced components and discussion forum for each week of the course are designed and structured on UNKampus, the Staff College's Learning Management System.

Target Audience

This course is for anyone involved in organizing learning and training events, for UN staff or country-level partners. This may include trainers, facilitators, managers, leaders, resource persons, instructors, and professional staff who coordinate training activities.

Cost of participation

The course fee of 1,250 USD covers full participation in the online programme.