



## Summer Work Programme 2017

Duration: 3 months (starting from June 2017)  
Deadline for applications: **07 April 2017**  
Duty Station: **Turin, Italy or Bonn, Germany**

**UNSSC provides a work environment that reflects the core values of the United Nations: integrity, professionalism and respect for diversity.**



### **1. ORGANIZATIONAL CONTEXT:**

With its Headquarters in Turin (Italy) and its second Campus in Bonn (Germany), the United Nations System Staff College (UNSSC) is the UN institution for system-wide knowledge management, learning and training for the staff of the United Nations system.

Each year, the UNSSC offers learning initiatives that reach over 10,000 beneficiaries including residential courses, distance-learning, strategic exchanges and seminars.

UNSSC learning and training activities focus on the thematic areas of:

- **Leadership and Management;**
- **Peace and Security;**
- **and Sustainable Development.**

Change and Innovation components are mainstreamed throughout our curriculum under the auspices of our new UN Lab for Organisational Change and Innovation (UNLOCK).

All UNSSC activities effectively respond to the cross-agency, far-reaching reform agenda of the United Nations.

### **2. THE SUMMER WORK PROGRAMME:**

The UNSSC is now accepting applications from undergraduate/graduate students for the Summer Work Programme. The objective of the programme is to provide the undergraduate/graduate students with exposure to the administrative and programmatic work of the UNSSC and of international organizations in general.

During the programme period, students will apply their skills in supporting the activities of UNSSC. They will also gain understanding of the UN's work and the development of learning programmes for UN personnel. The students will be mentored by professional UNSSC personnel and will gain knowledge of the administrative and programmatic work of the Staff College.

Functional areas students will be exposed to:



- Administrative operations
- Learning and training activities
- Other functional areas of the Staff College

### 3. REQUIRED SKILLS:

#### **Education:**

Applicants must be enrolled in an internationally recognized Bachelor's or Master's programme.

#### **Experience:**

Previous work experience is not required.

#### **Language competencies:**

Excellent communication skills (written and oral) in English are required.

#### **Computer skills:**

Excellent computer skills in the Microsoft Office suite.

#### **Other skills and competencies:**

- High motivation to learn;
- Ability to work in a multicultural, multi-ethnic environment and to maintain effective working relations with people of different national and cultural backgrounds.

### 4. APPLICATION PROCEDURE:

Students interested in the Summer Work Programme must submit the following documents in English:

- An up-to-date curriculum vitae (resume);
- A brief motivation letter also indicating your preferred duty station;
- Proof of university enrolment.

The above documents should be submitted by e-mail to: [recruitment@unssc.org](mailto:recruitment@unssc.org)  
Please indicate in the subject "Application for Summer Work Programme 2017"

#### **IMPORTANT:**

This is a non-paying work programme. Students are responsible for making travel and accommodation arrangements and for obtaining the necessary visa for entering Italy or Germany.

The cost of travel, visa, accommodation, vaccines, health insurance and living expenses are the responsibility of the students.