



United Nations System Staff College (UNSSC)

Individual Consultant

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| Vacancy No: | IC/002/2017 |
| Post Title: | Individual Consultant |
| Organizational Unit: | UNLOCK |
| Duty Station: | Home based and Turin, Italy |
| Duration: | 30 working days starting from 1st April 2017 |
| Deadline for applications: | 22 March 2017 |

Organizational context

The United Nations System Staff College (UNSSC), based in Turin, Italy, serves as a distinct, system-wide, knowledge management and learning institution, with a view to fostering a cohesive management culture across the United Nations system.

The UNSSC has been delivering training to UN Country Teams (UNCT) for many years and the programme is considered a UNSSC flagship programme.

The training has been through several iterations to reflect contextual changes and changing learning outcomes.

The UNSSC is in the process of revising the UNCT training to better:

- 1) integrate and respond to the Assessment of Results and Competencies (ARC)
- 2) inject relevant content Agenda 2030 implications for UNCT work and
- 3) ensure a blended approach to the UNCT training thus adding additional value to the programme for participants.

Terms of reference

Tasks:

1. Desk-review of existing UNCT training evaluation feedback – both qualitative and quantitative
2. Conduct a limited number of interviews with key UNCT stakeholders (maximum of 10 1-hour interviews / discussions sessions). The focus should be on the broader Sustainable Development Agenda and its implications for the UNCT and by extension for the prioritization of ARC competencies in the programme
3. Re-design the current UNCT training programme. Align individual programme elements to the ARC competency framework and inject content on the implications of the Sustainable Development Agenda for UNCT
4. Develop a blended UNCT programme that includes pre-workshop elements and post-workshop elements (e.g. videos, articles, assessments etc)
5. Make recommendations for evaluation questions and methodology (complementary to the standard UNSSC end-of-course-evaluation) to better assess learning impact
6. Design a facilitators guide and elaborate programme logic including learning objectives and outcomes
7. Deliver three editions of the UNCT training in 2017 including acting as lead facilitator for the three workshop elements.

Deliverables:

1. Re-designed UNCT programme including materials as appropriate
2. Facilitators guide that enables UNSSC staff to facilitate the revised UNCT from 2018 (max 20 pages) and session materials as required
3. Fully elaborated programme framework that links individual ARC competencies to specific programme elements and justifies prioritization of certain ARC competencies based on stakeholder interviews, the Sustainable Development Agenda and evaluative feedback (max 10 pages)
4. Brief report (max 5 pages) summarizing evaluation and stakeholder interview findings and recommendations for re-design

Duration:

A total of 15 working days is set aside for tasks 1 – 6 and additional 15 days for delivery of three UNCT programmes in 2017 (5th – 9th June in Bonn, 18th – 22nd September in Nairobi and 11th to 15th December in Bangkok). In total 30 working days over in 2017.

The contract will commence on 1st April 2017 with the re-design being finalized by 6th May 2017.

Qualifications required

The College is looking for a senior consultant with adult education experience and a deep understanding of the UNCT and its challenges in the broader context of the SDG agenda. The incumbent must have the following qualifications and experience:

1. Relevant academic background at Masters (or higher) level from an internationally acknowledged University

2. 18 - 20 years of progressive relevant experience from adult education (min. 5 years) and from working with the UN system and UNCT's
3. Experience with design and delivery of programmes in a UN context for Senior (P5 and above) staff
4. Experience from the UN would be an added advantage
5. Fluency in English

The incumbent will work closely with and report to the UNLOCK Senior Manager. Logistical support will be provided by the College to identify key stakeholders, set up appointments and secure access to necessary documentation. In addition, the College will contract speakers, secure venues and procure necessary materials to support delivery in 2017.

Submission of applications

The application (in English) should include the following:

- a duly completed, updated and signed P11 form (<http://www.unssc.org/sites/unssc.org/files/p11un.doc>)
- a motivation letter elaborating in a concise style why you consider yourself qualified for this position The application should be submitted preferably by e-mail to recruitment@unssc.org with a subject title of "Application for Individual Consultant 002 – UNLOCK".

Late submission of application and/or incomplete application will not be considered.

Due to the volume of applications received, receipt of applications cannot be acknowledged individually. Only those candidates who are successful at the application pre-screening stage will be contacted shortly after the application deadline.

Date of issuance: 10 March 2017